

**CENTRAL VERMONT REGIONAL PLANNING COMMISSION
TOWN PLAN REVIEW COMMITTEE
February 13, 2018
MINUTES**

The regular meeting of the Central Vermont Regional Planning Commission's Town Plan Review Committee was held on Tuesday, February 13, 2018 at the Central Vermont Chamber of Commerce located at 33 Stewart Road in Berlin, Vermont.

Committee Members Present:

Bill Arrand, Vice-Chair –	Town of Worcester
Jerry D'Amico –	Town of Roxbury (arrived at 6:15pm)
Ron Krauth –	Town of Middlesex
Janet Shatney, Chair –	Barre City

Committee Members Absent:

Ivan Shadis –	Town of Marshfield
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Others Present:

Steve Shea –	Town of Waitsfield Planning Commission
Duncan Brines –	Town of Waitsfield Planning Commission
Don La Haye –	CVRPC Representative for the Town of Waitsfield
Eric Vorwald, AICP –	CVRPC Senior Planner

CALL TO ORDER

The meeting was called to order by Ms. Shatney at 6:10pm.

CHANGES TO THE AGENDA

No changes were suggested.

PUBLIC COMMENTS

No members of the public were present for comments.

PUBLIC HEARING ON THE WAITSFIELD MUNICIPAL DEVELOPMENT PLAN

Mr. Krauth made a motion to open a public hearing on the Waitsfield Municipal Development Plan which was seconded by Mr. Arrand. The Committee voted 3 – 0 to open the hearing. The hearing was opened at 6:13pm and Ms. Shatney called for any comments from the public. No members of the public were present. Mr. Arrand made a motion to close the public hearing on the Waitsfield Municipal Development Plan which was seconded by Mr. Krauth. The Committee voted 3 – 0 to close the hearing. The hearing was closed at 6:14pm.

DISCUSSION OF THE WAITSFIELD MUNICIPAL DEVELOPMENT PLAN

Mr. Vorwald provided an introduction to the Waitsfield Municipal Development Plan update and noted several items in the staff report. These items specifically related to implementation and the overall plan itself. Mr.

Shea provided an overview of the plan from the Town's perspective and noted that the base policy framework was similar to the previous plan as it is still valid. He also noted that there was a focus on housing and flood resiliency, which included recent updates to zoning for fluvial erosion hazards.

The Committee then discussed implementation of the plan related to a comment in the staff report. Specifically, Mr. Vorwald noted that including metrics to measure the success of implementation would strengthen this section. Mr. Shea noted that many of the actions listed in the Implementation Program required actions by the Selectboard. Mr. Krauth noted that it may be good to engage with the Selectboard early in these processes to help ensure they stay informed and can take actions expeditiously when requests are sent from the Planning Commission.

Finally, it was noted that the Town of Waitsfield intends to update their plan in the near future to address energy planning and pursuing substantial deference. This led to a discussion regarding a plan update versus a plan amendment. It was noted that if the energy section were to be updated, the plan would need to be brought into compliance and would require conformance with Act 171 related to forest integrity.

With no additional comments or questions, Mr. Krauth made a motion to recommend regional approval of the Waitsfield Municipal Development Plan and confirmation of their planning process. This motion was seconded by Mr. Arrand. With no further discussion, the vote was 4 – 0 in favor of the motion.

APPROVAL OF MINUTES

Ms. Shatney noted that minutes from the September 26, 2017 meeting were included in the packet and asked for any corrections, changes, or amendments. With none offered, Mr. Arrand made a motion to approve the minutes of the September 26, 2017 meeting, which was seconded by Mr. Krauth. With no other discussion, the vote was 4 – 0 in favor of the motion.

ADJOURNMENT

With no additional business to discuss, Mr. Krauth made a motion to adjourn the meeting that was seconded by Mr. Arrand. All were in favor and the meeting was adjourned at 6:42pm.