

**CENTRAL VERMONT REGIONAL PLANNING COMMISSION  
TOWN PLAN REVIEW COMMITTEE  
April 10, 2018  
MINUTES**

The regular meeting of the Central Vermont Regional Planning Commission's Town Plan Review Committee was held on Tuesday, April 10, 2018 at the Central Vermont Regional Planning Commission, 29 Main Street, Suite #4, Montpelier, Vermont.

Committee Members Present:

Bill Arrand, Vice-Chair – Town of Worcester  
Ron Krauth – Town of Middlesex  
Janet Shatney, Chair – Barre City

Committee Members Absent:

Jerry D'Amico – Town of Roxbury  
Ivan Shadis – Town of Marshfield

Others Present:

Mike Miller, AICP – City of Montpelier  
Eric Vorwald, AICP – CVRPC Senior Planner

**CALL TO ORDER**

The meeting was called to order by Ms. Shatney at 5:33pm.

**CHANGES TO THE AGENDA**

No changes were suggested.

**PUBLIC COMMENTS**

No members of the public were present for comments.

**PUBLIC HEARING ON REGIONAL APPROVAL AND CONFIRMATION OF THE CITY OF MONTPELIER MASTER PLAN**

Mr. Krauth made a motion to open a public hearing on the City of Montpelier Master Plan which was seconded by Mr. Arrand. The Committee voted 3 – 0 to open the hearing. The hearing was opened at 5:35pm and Ms. Shatney called for any comments from the public. No members of the public were present. It was decided to leave the hearing open for the general discussion of the Committee in case members of the public were to arrive and want to offer comments on the record.

**DISCUSSION OF THE WAITSFIELD MUNICIPAL DEVELOPMENT PLAN**

Mr. Vorwald provided an introduction to the City of Montpelier Master Plan and noted one specific item to discuss regarding consistency. He noted that the future land use map in the regional plan and the future land use map in the City's plan were not consistent in one specific area. He did however, indicate that the regional

map was a snapshot in time from 2015 and that the goals and policies in the regional plan supported what the City was depicting on their future land use map therefore the plans were consistent. The Committee discussed this and agreed with the staff assessment. Next, Mr. Miller provided an overview of the plan and the process noting that the majority of the update was related to data and the City would be undertaking a more comprehensive update in the near future. Mr. Miller also agreed with the staff assessment that the implementation could be strengthened in future updates.

The Committee asked several clarifying questions of Mr. Miller and staff including clarification on the additional maps that were added and the fact that the plan was written with a 100 year planning horizon. Mr. Miller also discussed the breakdown of neighborhood information in the plan indicating that the City has approximately 50 distinct neighborhoods. Additionally Mr. Miller noted that in future updates the City will keep the vision for the community which was developed with significant input from the community and focus on more strategic implementation actions.

Finally, Mr. Miller noted that this plan included discussion of forest integrity as outlined in Act 171. The City chose to include it in this version even though it was not required. They intend to build on this for future updates.

With no other questions or discussion from the Committee, Mr. Arrand made a motion to close the public hearing on the City of Montpelier Master Plan which was seconded by Mr. Krauth. The Committee voted 3 – 0 to close the hearing. The hearing was closed at 6:05pm.

With no additional comments or questions, Mr. Krauth made a motion to recommend regional approval of the City of Montpelier's Master Plan and confirm their planning process. This motion was seconded by Mr. Arrand. With no further discussion, the vote was 3 – 0 in favor of the motion.

### **APPROVAL OF MINUTES**

Ms. Shatney noted that minutes from the February 13, 2018 meeting were included in the packet and asked for any corrections, changes, or amendments. With none offered, Mr. Krauth made a motion to approve the minutes of the February 13, 2018 meeting, which was seconded by Mr. Arrand. With no other discussion, the vote was 3 – 0 in favor of the motion.

### **ADJOURNMENT**

With no additional business to discuss, Mr. Arrand made a motion to adjourn the meeting that was seconded by Mr. Krauth. All were in favor and the meeting was adjourned at 6:10pm.