

**CENTRAL VERMONT REGIONAL PLANNING COMMISSION  
TOWN PLAN REVIEW COMMITTEE  
MAY 26, 2016  
MEETING NOTES**

The regular meeting of the Central Vermont Regional Planning Commission's Town Plan Review Committee was held on Thursday, May 26, 2016 at 4:00pm in the Conference Room of the Central Vermont Regional Planning Commission.

Committee Members Present:

George Malek – Town of Orange  
Julie Potter – Town of East Montpelier

Others Present:

Matt Rouleau – Town of Williamstown  
Margaret Phillips – Town of Williamstown  
Eric Vorwald, AICP – CVRPC Senior Planner

#### **CALL TO ORDER**

Without a quorum of committee members present the meeting could not be called to order.

#### **DISCUSSION OF THE WILLIAMSTOWN TOWN PLAN UPDATE**

At 4:15pm, with still no quorum present, it was decided to have a general discussion regarding the Williamstown Town Plan update since representatives of Williamstown were in attendance. The representatives from Williamstown began the discussion by talking about any issues they encountered while developing the plan. It was noted that one of the biggest challenges was gathering and developing the information for the flood hazard mitigation section. It was also noted that conducting a survey of the community to better understand their needs and interests was the top priority for the planning commission now that the town plan has been updated. The group continued its discussion regarding the Williamstown Town Plan update and included items such as the overall layout, possible constraints to building in the Designated Village Center, and similar issues.

Following the discussion, the committee members present noted that this was one of the best plans they've seen for a small town that did not use a consultant and completed all the work on their own. Specifically commenting on the layout, use of graphics, and use of plain language. As such, the committee members suggested that the full commission approve the 2016 Williamstown Town Plan

#### **ADJOURNMENT**

The discussion on the 2016 Williamstown Town Plan concluded at 5:25pm.