

CENTRAL VERMONT REGIONAL PLANNING COMMISSION
Personnel Policy Committee
Meeting Minutes
April 11, 2016

Present: Julie Potter, Chair; Laura Hill-Eubanks; Bonnie Waninger, Executive Director

Julie called the meeting to order at 3:12 p.m.

No members of the public attended, so there were no comments.

There were no changes to the agenda.

On motion of Laura, seconded by Julie, the minutes of the March 21, 2016 meeting were approved.

The Committee reviewed Sections 4.4, Parental, Family, and Medical Leave through Section 5.5, Retirement Plan of the draft Personnel Policy Manual. Wording clarifications were made, and outstanding questions in comment boxes were reviewed for final decision. The Committee elected to remove information describing current insurance policies from the plan text and to include it as an attachment that can be updated as needed without having to adopt the entire manual.

Committee members were requested to forward final editorial changes and questions/comments to Julie Potter, who will compile a discussion list for the next meeting.

We agreed to meet again on Monday, April 18, 2016, from 3:00-5:00 p.m., to continue of the review of the draft Personnel Policy Manual.

Respectfully submitted,
Bonnie Waninger, Executive Director