



## EXECUTIVE COMMITTEE MEETING

Tuesday, July 5, 2016 at 4:00 p.m.

Central Vermont Chamber of Commerce

*Paine Turnpike South, Berlin*

Change of  
Location

### AGENDA

**4:00 Adjustments to the Agenda**

**Public Comment**

**4:05 Transportation Planning Initiative Work Program & Budget** (enclosed)\*, *Steve Gladczyk*

- a) Review and approve FFY16 adjustment; authorize Chair to sign agreement.
- b) Review and approve FFY17 workplan and budget.

**4:15 Contract/Agreement Authorization** (enclosed)\*, *Dan Currier*

- a) *G and N Excavation, Northfield Village Green* – Construction of a stormwater bioretention area in Northfield.
- b) *VT Dept. of Environmental Conservation, 3-Town Stormwater Masterplan* – Develop a stormwater masterplan for Barre City, Barre Town, and Plainfield.
- c) *VT Dept. of Environmental Conservation, Berlin Stormwater Masterplan* – Develop stormwater masterplan for the Town of Berlin.

**4:25 Meeting Minutes** – June 6, 2016 (enclosed)\*

**4:30 Financial Report** (enclosed)

**4:35 Executive Director Report** (enclosed)

**4:45 Commission Policies and Guidelines** (enclosed)\*

Annual review. Adjust as needed.

- a) Role of the Executive Committee
- b) Nominating Committee Guidelines

**4:55 RPC/DPS Disaster Response Memorandum of Agreement** (enclosed)\*

Discuss and approve staff participation in weekend and holiday work when activated (calls to municipalities; relay information to and/or staff State Emergency Operations Center)

**5:00 Commission Meeting Agenda** (enclosed)\*

**5:05 Personnel Policy Manual** (provided previously; comments received enclosed)

**5:30 Executive Session – 1 V.S.A §313(3), Personnel**

**6:00 Adjourn**

\*Denotes anticipated action item

**NEXT MEETING: Monday, August 29, 2016 at 4:00 p.m.**