

1 **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**  
2 **Transportation Advisory Committee (TAC)**

3 **Approved Minutes**

4 **March 28, 2017**

5 Central Vermont Regional Planning Commission Office  
6

7 **Attendees:**

X	Barre City: Scott Bascom		Northfield: Jeff Schultz
	Barre Town: Harry Hinrichsen		Orange: Lee Cattaneo
X	Berlin: Robert Wernecke	X	Plainfield: Bob Atchinson
X	Cabot: Karen Deasy	X	Roxbury: Gerry D'Amico
X	Calais: David Ellenbogen	X	Waitsfield: Don La Haye
	Duxbury: Vacant	X	Warren: Camilla Behn
X	East Montpelier: Frank Pratt		Washington: Ray McCormack
X	Fayston: Kevin Russell	X	Waterbury: Steve Lotspeich, Chair
	Marshfield: Vacant		Williamstown: Larry Hebert
	Middlesex: Ronald Krauth		Woodbury: Vacant
X	Montpelier: Dona Bate		Worcester: Bill Arrand
X	Moretown: Joyce Manchester	X	Staff: Dan Currier

8 Guests:

9 Chair S. Lotspeich called the meeting to order at 6:38pm. Introductions were completed.  
10

11 **Adjustments to the Agenda**

12 None.

13 **Public Comments**

14 None.  
15

16 **Approve September TAC Minutes**

17 R. Wernecke had one correction to the minutes on page 3, line 18, that the temporary Interstate ramp  
18 would be an on ramp not an off ramp. No other corrections where made.  
19

20 *R. Wernecke motioned to approve the minutes with corrections; B. Atchinson seconded. Motion carried.*  
21  
22

23 **VTrans TAC Survey**

24 The survey link was provided with the agenda and packet. By show of hands more than half of the TAC  
25 members in attendance had already taken the survey. TAC members discussed a number of questions  
26 on the survey that they felt were interesting to answer. D. Ellenbogen asked how much weight the TAC  
27 has, and if its comments and recommendations are incorporated into the designs that VTrans and their

1 consultants develop. VTrans and their consultants do consider comments and recommendations the  
2 RPC's account for 20% of the total score that VTrans uses when ranking projects. One thing that the TAC  
3 felt was lacking was more communication after a public hearing or presentation was given and the  
4 interest in having a copy of the minutes from those meetings as a record of our comments. The TAC  
5 also wondered when its comments were or were not considered and why. The TAC felt that more open  
6 communication as a project develops would help them and the towns stay current with projects.

7

8 **TAC Rules of Procedure**

9 The TAC reviewed the Rules of Procedures for adoption. Discussion ensued on the Attendances section  
10 of the Rules of Procedures. Members wonder why the chair was the only person notifying the absent  
11 TAC member. The TAC would also want the selectboard to be notified as they are the body that  
12 appointed the member. Also there was discussion about whether CVRPC staff should be added to the  
13 list of people who are responsible for notifying the absent members and selectboards. No action was  
14 take on these points but everyone in attendance felt it was good practice to follow these suggestions.  
15 The TAC next talked about how a super majority (67%) of members is needed to amend these  
16 documents. It was pointed out that a simple majority would be an easier bar for the TAC to meet,  
17 especially since any amendments will then be forwarded to the Board of Commissioners for  
18 ratification.

19

20 *R. Wernecke motioned to make it a simple majority to amend these procedures (51%). K. Russel*  
21 *seconded the motion.*

22 *Discussion ensued concerning any requirements to post the document for a 30 day public comment*  
23 *period if amended. There is no requirement. Vote was 12 in favor, 1 opposed, and the motion carried.*

24

25 *R. Wernecke motioned to adopt the amended TAC Rules of Procedures. D. Bates seconded. Vote was 11*  
26 *in favor, 1 opposed, 1 abstained. Motion does not carry.*

27

28 TAC needs 12 affirmative votes to adopt the TAC Rules of Procedures. TAC members decided to allow  
29 the one abstaining member time to review the TAC Rules of Procedures and then revisit the adoption  
30 vote before the end of the meeting.

31

32 **Vote on February District Leveling and Town Highway Bridge Ranking**

33 Because the TAC's lack of quorum (12 members present) at the February meeting, it could not approve  
34 the ranking of District Leveling and Town Highway Bridge projects. The ranking is as follows:

35

36 District Leveling

RPC Ranking FY 2018	Town	Road Name	Project Miles
1	MORETOWN	V100B	1.5
2	FAYSTON	V017	5.9

3	BARRE TOWN/WASHINGTON	V110	4.1
4	PLAINFIELD	V214	2.061
5	CALAIS	V014	5.4
6	MORETOWN	U002	6.7
7	MIDDLESEX	V012	6
8	BARRE TOWN	V014	6

1

2 Town Highway Bridge Pre-Candidates

RPC Pre-Candidate Ranking 2017	Town Name	Route	Bridge Number
1	MONTPELIER	USBR2 (State St)	0B2-1
2	NORTHFIELD VILLAGE	VT12 (Main St)	00060
3	MORETOWN	C2001 (Moretown Mountain Rd)	00021
4	FAYSTON	C2001 (North Fayston Rd)	00006
5	MONTPELIER	US2	00064
6	MONTPELIER	C30GR (Grout Rd)	00015
7	PLAINFIELD	C2002 (Brook Rd)	00021
8	NORTHFIELD	C3057 (Rabbit Hollow Rd)	00065

3

4 *K. Russell motioned to approve the project lists as ranked; D. Bates seconded. Motion carried.*

5

6 **Project Prioritization of FY 19 Capital Program Projects**

7 D. Currier presented the FY 19 Capital Program projects for TAC prioritization and ranking. Each of the  
8 following project types were reviewed: Paving, Roadway, State Bridges, Town Bridges, and Traffic &  
9 Safety. CVRPC staff calculated a draft regional ranking for each project on the list based on our Regional

1 Priority Criteria and local input on the projects. Each project draft ranking and status were reviewed by  
 2 the TAC and it is in concurrence with the following draft ranking.  
 3

<b>FY 17 Ranking - Approved 3/28/17</b>	<b>Project #</b>	<b>VTrans Project Status</b>	<b>Town Name</b>	<b>Project Number</b>
<b>Paving</b>				
1	16V140	Front Of Book	MONTPELIER	STP 2950(2)
2	16V185	Front Of Book	BARRE CITY	STP 2961(3)
3	16V113	Front Of Book	PLAINFIELD-DANVILLE	NH PS19(1)
<b>Roadway</b>				
1	85B006	Front Of Book	WATERBURY	FEGC F 013-4(13)
2	83D106	Front Of Book	BARRE CITY-BARRE TOWN	MEGC M 6000(11)
3	78D348	Front Of Book	CABOT-DANVILLE	FEGC F 028-3(26)C/3
<b>State Bridge</b>				
1	16B010	Front Of Book	MORETOWN	BF 0167(16)
2	12B148	Front Of Book	CALAIS	BHF 037-2(12)
3	12B144	Front Of Book	CALAIS	BHF 037-2(10)
4	12B146	Front Of Book	CALAIS	BHF 037-2(11)
5	13B254	D & E	BERLIN	BF 026-1(43)
6	12C602	Candidate	WATERBURY	BF 0284( )
7	86E053	Candidate	WORCESTER	BHF 0241( )
8	12C576	Candidate	BARRE TOWN	BF 0169( )
<b>Town Bridge</b>				
1	13J082	Front Of Book	MONTPELIER	BO 1446(36)
2	93J040	Candidate	WATERBURY	BO 1446( )
3	12J612	Candidate	CABOT	BF 0249( )
4	12J644	Candidate	NORTHFIELD	BO 1446( )

5	96J274	Candidate	NORTHFIELD	BO 1446( )
<b>Traffic &amp; Safety</b>				
1	99D128	Front Of Book	BARRE TOWN	HES STPG 6100(6)
2	14T184	Front Of Book	PLAINFIELD	NH 028-3(41)

1  
2 *R. Wernecke motioned to approve the project lists as ranked; F. Pratt seconded. Motion carried.*

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4 **TAC Rules of Procedure**

5  
6 *K. Russel motioned to reevaluate the TAC Rules of Procedure vote; R. Wernecke seconded. Motion*  
7 *carried.*

8  
9 Under membership TAC discussed why it was a requirement to have a super majority (67%) when  
10 considering adding new members. In the past TAC members felt it important to set a high bar when  
11 considering adding new members, in particular, special interest groups not representing a municipality.  
12 TAC discussed setting the bar lower but adding that new members need to be approved by the Board of  
13 Commissioners. The TAC was in support of these changes. The following is the updated Membership  
14 text.

15  
16 **MEMBERSHIP:** Each of the 23 member municipalities in the Central Vermont region is  
17 eligible to appoint one voting member and one alternative representative. Municipal  
18 participation is discretionary, and determined by appointment from the municipality’s legislative  
19 body to the Board of Commissioners. Other transportation related groups and/or organizations,  
20 upon 51% vote of the TAC membership (at least 12 votes in favor) at a regular TAC meeting,  
21 will be invited to appoint one voting member and one alternate representative to the TAC.  
22 Additional membership in the organization shall be subject to the ratification of the Board of  
23 Commissioners. Membership term shall be one year, appointed in March.

24  
25 *K. Russel motioned to amend the membership as discussed; R. Wernecke seconded. Motion carried.*

26  
27 *R. Wernecke motioned to adopt the amended TAC Rules of Procedures; D. Bates seconded. Vote was 12*  
28 *in favor, 1 opposed motion carried.*

29  
30 **Transportation Updates**

31 D. Currier review the updates with the TAC.

32  
33 **TAC Member Concerns**

34 No concerns were discussed

35

1 **Set Agenda for the Future TAC Meeting**

2 Upcoming TAC agenda items include a presentation on Functional Classification and a presentation on  
3 Exit 6 VT Route 63 Park and Ride.

4

5 **Adjourn**

6 The meeting adjourned at 8:33 pm.