

1 **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**
2 **MINUTES**
3 **April 11, 2017**

4
5 Commissioners:

<input type="checkbox"/>	Barre City	Janet Shatney	<input type="checkbox"/>	Montpelier	Vacant
<input checked="" type="checkbox"/>	Barre Town	Byron Atwood, Chair	<input checked="" type="checkbox"/>		Mike Miller, Alt.
<input type="checkbox"/>		Mark Nicholson, Alt.	<input checked="" type="checkbox"/>	Moretown	Dara Torre
<input checked="" type="checkbox"/>	Berlin	Robert Wernecke	<input checked="" type="checkbox"/>	Northfield	Laura Hill-Eubanks
<input type="checkbox"/>		Karla Nuissl, Alt.	<input type="checkbox"/>	Orange	Vacant
<input type="checkbox"/>	Cabot	Dick Payne	<input checked="" type="checkbox"/>	Plainfield	David Strong, Treasurer
<input type="checkbox"/>	Calais	Paul Rose	<input type="checkbox"/>		Robert Atchinson, Alt.
<input checked="" type="checkbox"/>		John Brabent	<input checked="" type="checkbox"/>	Roxbury	Gerry D'Amico
<input checked="" type="checkbox"/>		Jan Ohlsson, Alt.			
<input type="checkbox"/>	Duxbury	Brian Fitzgerald	<input checked="" type="checkbox"/>	Waitsfield	Don La Haye
<input checked="" type="checkbox"/>		Alan Quackenbush, Alt.	<input type="checkbox"/>		Harrison Snapp, Alt.
<input checked="" type="checkbox"/>	E. Montpelier	Julie Potter, Vice Chair	<input type="checkbox"/>	Warren	Camilla Behn
<input type="checkbox"/>		Jack Pauly, Alt.	<input type="checkbox"/>	Washington	Gary Winders
<input type="checkbox"/>	Fayston	Carol Chamberlin	<input checked="" type="checkbox"/>	Waterbury	Steve Lotspeich
<input checked="" type="checkbox"/>	Marshfield	Ivan Shadis	<input checked="" type="checkbox"/>	Williamstown	Larry Hebert
<input type="checkbox"/>	Middlesex	Ron Krauth	<input checked="" type="checkbox"/>	Woodbury	Michael Gray
			<input type="checkbox"/>	Worcester	Bill Arrand

7
8 Staff: Bonnie Waninger, Eric Vorwald, Bonnie MacBrien

9 Guests: Jamie Stewart (CVEDC), Kirby Keeton, John Stevens, Bram Towbin

10
11 **CALL TO ORDER**

12 Chair B. Atwood called the meeting to order at 7:05 PM. The meeting began with introductions.
13 Atwood announced the passing of George Malek and a minute of silence was observed.

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15 **ADJUSTMENTS TO THE AGENDA**

16 None.

17
18 **PUBLIC COMMENTS**

19 None.

20
21 **FEBRUARY 14, 2017 MEETING MINUTES**

22 *D. Strong moved to approve the February 14, 2017 minutes as presented; J. Ohlsson seconded. J.*
23 *Damico requested a correction to the date on page 4, line 1. Motion carried as amended.*

24
25 **STAFF REPORTS**

26 B. Waninger informed Commissioners that CVRPC and its partners had received a second NADO
27 Excellence in Regional Transportation award for the Plainfield Bridge Scoping Study project. The
28 project was innovative in using unmanned aerial vehicles to map wood debris deposits. B. Towbin
29 encouraged the Commission to utilize UVM's spatial analysis lab for mapping debris.

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EXECUTIVE DIRECTOR’S REPORT

B. Waninger advised Commission members to monitor the FEMA public disaster assistance deductible concept and noted that the comment period was currently open.

LEGISLATIVE REPORT

B. Waninger discussed the various bills that were moving through the legislative process including: clean water funding and economic development omnibus. An explanation of Tax Increment Finance (TIF) districts was provided. Waninger asked if Commissioners wanted her to advocate for expanding the number of districts. Commissioners indicated TIFs were a useful tool and their number should be expanded. Waninger provided an overview of the housing bond proposal and asked if the Commission wanted to support, remain neutral, or be against it. The Chair indicated that Commissioners would discuss this with their towns.

CENTRAL VT ECONOMIC DEVELOPMENT CORPORATION REPORT

J. Stewart provided an overview of highlights of the CVEDC efforts and resources such as Maker Fairs, the Waterbury Arts Fest, program technical assistance grants, VTC/CCV workforce development programs, the 2017 Job Fair and the development of an economic development plan.

COMMISSION BYLAW AMENDMENT

B. Waninger explained the legislative authorization for RPC’s to incur debt and borrow monies. It must be added to the bylaws to enable RPC’s to do so. This allows RPC’s to lease or purchase office space, establish revolving loan finds, and establish a line of credit.

L. Herbert moved to approve the bylaw amendment as presented. D. Strong seconded. Motion carried 15-0.

FY17 INTERIM SECRETARY AND/OR INTERIM EXECUTIVE COMMITTEE MEMBER

J. Potter explained that Tina Ruth resigned as secretary and a replacement would need to be appointed for the remainder of the year. L. Hill-Eubanks volunteered to be considered. There were no other nominations from the floor.

J. Potter moved to nominate L. Hill-Eubanks; D. Strong seconded. Motion carried.

Commissioners held vacant the at-large Committee position previously held by Hill-Eubanks.

COMMITTEE APPOINTMENTS

J. Potter discussed the positions that needed to be filled on the Nominating Committee and Personnel Policy Review Committee. Potter also discussed the other committees of the Commission as appointments will be made for FY18.

1 *L. Hill-Eubanks moved to appoint D. Strong as chair of the Nominating Committee with B. Atwood*
2 *and I. Shadis as additional members; D. La Haye seconded. Motion carried.*

3
4 *J. Potter moved to appoint S. Lotspeich to the Personnel Policy Committee; D. Strong seconded.*
5 *Motion carried.*

6
7 **TRANSPORTATION ADVISORY RULES OF PROCEDURE**

8 B. Waninger explained the Commission has been working to develop Rule of Procedures for all its
9 committees. The Rules are helpful for recruiting new committee members and establishing
10 expectations for committee participation. She said the TAC had discussed the Rules at several
11 meetings, and recommended the Rules in the Commission packet be adopted.

12
13 *R. Wernecke moved to approve the Transportation Advisory Committee Rules of Procedure as*
14 *presented. M. Miller seconded.* Discussion included difficulty in achieving quorum, what
15 constitutes the number needed for an affirmative vote (B. Waninger to research and get back to the
16 Commission) and efforts to increase participation ensued. No vote was taken.

17
18 *R. Wernecke moved to delete “, currently 12” from the second line of Attendance and Quorums; G.*
19 *D’Amico seconded. Motion carried.*

20
21 *G. D’Amico moved to delete the sentence beginning “Members with three consecutive...” from*
22 *Attendance and Quorums; L. Herbert seconded. Motion defeated (9 opposed and 6 in favor).*

23
24 *D. Strong moved to approve the Transportation Advisory Committee Rules of Procedure as*
25 *amended; R. Wernecke seconded. Motion carried.*

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27 **ECONOMIC DEVELOPMENT PLANNING**

28 e. Vorwald gave a slide presentation on Economic Development Planning with provided definitions,
29 potential resources, and examples of member municipality efforts. He requested input into the role
30 of CVRPC. Suggestions included:

- 31 – Policy and project development, such as making existing fiber accessible for residential use
32 and pursuing a Vermont equivalent to New York’s zombie banking rule;
33 – Assisting communities to create predictability in permitting through town plan engagement;
34 – Having staff bring best practice ideas to towns; and
35 – Insuring local and regional economic plans have actionable items.

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37 **ADJOURNMENT**

38 *D. La Haye moved to adjourn the meeting at 9:05 pm; D. Strong seconded. Motion carried.*

39
40 Respectfully submitted,
41 Bonnie MacBrien
42 CVRPC Finance & Office Manager