

**CENTRAL VERMONT REGIONAL PLANNING COMMISSION**  
**Personnel Policy Committee**  
**Minutes**  
**April 19, 2017**

Committee: Julie Potter (Chair), Laura Hill-Eubanks

Staff: Bonnie Waninger

**Call to Order**

Chair J. Potter called the meeting to order at 2:30 pm.

**Adjustments to the Agenda**

None.

**Public Comment**

None.

**Approve March 27, 2017 Minutes**

*L. Hill-Eubanks moved to approve the March 27, 2017 minutes as presented; J. Potter seconded. Motion carried.*

**Review Proposed Revisions to Personnel Policies**

The Committee discussed and reviewed draft revisions prepared by J. Potter. Questions were identified for attorney consultation.

**Next Steps – Next Meeting Date**

Potter and B. Waninger will meet to discuss adapting appraisal process language. Review of draft revisions will continue at the next meeting. Potter will send a meeting date poll. Possible dates include 5/2, 5/4, and 5/8.

**Adjourn**

*L. Hill-Eubanks moved to adjourn at 4:42 pm; J. Potter seconded. Motion carried.*

Respectfully submitted,  
Bonnie Waninger, Executive Director