

1 **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**  
2 **Transportation Advisory Committee (TAC)**

3 **Approved Minutes**

4 **May 23, 2017**

5 Central Vermont Regional Planning Commission Office

6  
7 **Attendees:**

X	Barre City: Scott Bascom		Northfield: Jeff Schultz
	Barre Town: Harry Hinrichsen	X	Orange: Lee Cattaneo
X	Berlin: Robert Wernecke	X	Plainfield: Bob Atchinson
	Cabot: Karen Deasy		Roxbury: Gerry D'Amico
X	Calais: David Ellenbogen	X	Waitsfield: Don La Haye
	Duxbury: Alan Quackenbush		Warren: Camilla Behn
X	East Montpelier: Frank Pratt		Washington: Ray McCormack
	Fayston: Kevin Russell	X	Waterbury: Steve Lotspeich, Chair
	Marshfield: Vacant	X	Williamstown: Larry Hebert
X	Middlesex: Ronald Krauth		Woodbury: Vacant
	Montpelier: Dona Bate		Worcester: Bill Arrand
	Moretown: Joyce Manchester	X	Staff: Dan Currier

8 Guests: Johnathan Croft (VTrans)

9 Chair S. Lotspeich called the meeting to order at 6:30pm. Introductions were completed.

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11 **Adjustments to the Agenda:**

12 None.

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14 **Public Comments:**

15 None.

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17 **Approval of March TAC Minutes:**

18 Do to the lack of quorum the minutes where not reviewed or approved.

19  
20 **Presentation from VTrans on Highway Functional Classification updates:**

21 Johnathan Croft Mapping Section Chief at VTrans presented on the changes to the FHWA Highway  
22 Functional Classification system. There are currently seven classifications that roadways can receive.  
23 TAC members wondered if vehicle class and road volume play into the functional class selection. Yes it  
24 does. VTrans has started the process to review all the roads that are functionally classified within our  
25 urban boundaries. In Central Vermont we have one urban boundary around Barre and Montpelier that  
26 was updated in 2014. The TAC wondered what are the steps and timeline for this process. The review  
27 will start at VTrans and a list will be provide to each RPC. The RPC will then pass back any changes it  
28 feels are necessary to VTrans. VTrans will then forward those changes onto FHWA for approval. The

1 VTrans review has already started and the RPC's should expect a copy of the data to start their review in  
2 January of 2018.

3

4 **Transportation Planning and Studies Request for Special Projects:**

5 D. Currier updated the TAC on the request for proposals for transportation planning projects to be  
6 completed in CY 2017. CVRPC has up to \$20,000 in transportation special projects and study funding  
7 from the Vermont Agency of Transportation's Transportation Planning Initiative. We are looking for  
8 ideas for projects that would benefit Central Vermont. Project ideas are due by June 16, 2017. The  
9 TAC members talked about the types of projects and if match was being required. The letter says that  
10 "Please describe the type and location of the project, anticipated cost, and municipal contributions that  
11 may be available (cash and/or staff participation)". The TAC requested checking in with the Executive  
12 Director about the match requirement and update the letter accordingly. The project that are  
13 submitted with be reviewed by the TAC at their June meeting.

14

15 **Update on Draft Work Program Guidance:**

16 D. Currier reviewed the TPI Work Program Guidance for FFY 2018. This is the document that each  
17 RPC uses to create their work program from each year. Each section was briefly reviewed for new  
18 and optionally tasks. The TAC will be presented with a draft work plan and budget at their June  
19 meeting. It will be very important for all TAC member to attend this meeting to understand the  
20 upcoming years' work and be able to vote this item onto the Executive Committee for approval in  
21 July. CVRPC TPI Work Program is due to VTrans in August.

22

23 **Transportation Updates:**

24 D. Currier reviewed the updates with the TAC.

25

26 **TAC Member Concerns:**

27 This was Larry Hebert, the TAC representative from Williamstown last meeting. The TAC thanked him  
28 for his many years of service.

29

30 **Set Agenda for the Future TAC Meeting:**

31 Upcoming TAC agenda items include the TAC Work Program Review and Approval, CVRPC TPI Budget  
32 Adjustments Review and Approval, and the Nomination of Officers.

33

34 **Adjourn:**

35 The meeting was adjourned at 8:00 pm.