

**CENTRAL VERMONT REGIONAL PLANNING COMMISSION  
MINUTES  
July 11, 2017**

Commissioners:

- |   |                        |  |                                |
|---|------------------------|--|--------------------------------|
| <input checked="" type="checkbox"/> Barre City    | Janet Shatney          | <input type="checkbox"/> Montpelier            | Kirby Keeton                   |
| <input type="checkbox"/> Barre Town               | Byron Atwood           | <input type="checkbox"/>                       | Mike Miller, Alt.              |
| <input type="checkbox"/>                          | Mark Nicholson, Alt.   | <input checked="" type="checkbox"/> Moretown   | Dara Torre, Secretary          |
| <input checked="" type="checkbox"/> Berlin        | Robert Wernecke        | <input checked="" type="checkbox"/> Northfield | Laura Hill-Eubanks, Vice-Chair |
| <input type="checkbox"/>                          | Karla Nuiszl, Alt.     | <input type="checkbox"/> Orange                | Lee Cattaneo                   |
| <input checked="" type="checkbox"/> Cabot         | Dick Payne             | <input checked="" type="checkbox"/> Plainfield | Bram Towbin                    |
| <input checked="" type="checkbox"/> Calais        | John Brabant (7:30pm)  | <input type="checkbox"/>                       | Robert Atchinson, Alt.         |
| <input type="checkbox"/>                          | Jan Ohlsson, Alt.      | <input type="checkbox"/> Roxbury               | Jerry D'Amico                  |
| <input checked="" type="checkbox"/> Duxbury       | Brian Fitzgerald       | <input checked="" type="checkbox"/> Waitsfield | Don La Haye                    |
| <input type="checkbox"/>                          | Alan Quackenbush, Alt. | <input type="checkbox"/>                       | Harrison Snapp, Alt.           |
| <input checked="" type="checkbox"/> E. Montpelier | Julie Potter, Chair    | <input type="checkbox"/> Warren                | Daniel Raddock                 |
| <input type="checkbox"/>                          | Jack Pauly, Alt.       | <input type="checkbox"/> Washington            | Gary Winders                   |
| <input type="checkbox"/> Fayston                  | Carol Chamberlin       | <input checked="" type="checkbox"/> Waterbury  | Steve Lotspeich                |
| <input type="checkbox"/> Marshfield               | Ivan Shadis            | <input type="checkbox"/> Williamstown          | Larry Hebert                   |
| <input checked="" type="checkbox"/> Middlesex     | Ron Krauth             | <input type="checkbox"/> Woodbury              | Michael Gray, Treasurer        |
|   |                        | <input type="checkbox"/> Worcester             | Bill Arrand                    |

Staff: Bonnie Waninger and Eric Vorwald

Guests: Jamie Stewart, CVEDC

**CALL TO ORDER**

Chair J. Potter called the meeting to order at 7:05pm. Quorum was not present. The meeting began with introductions.

**ADJUSTMENTS TO THE AGENDA**

None.

**PUBLIC COMMENTS**

None.

**JUNE 13, 2017 MEETING MINUTES**

Without a quorum, no action could be taken. J. Potter noted a correction to the motion on page two, line 43: to delete "Project Review" and replace it with "remaining".

1 **STAFF REPORTS**

2 E. Vorwald noted that the municipal planning grants were announced and applications are due on  
3 October 2. B. Waninger discussed the Next Gen Transit Planning effort being conducted by Green  
4 Mountain Transit (GMT). She also noted that the RPC representative to the GMT board, Harold  
5 Garabedian was considering stepping down therefore a reappointment may need to occur at the  
6 next meeting. Next she noted that 21 of the 23 municipalities will be participating in the grant-in-  
7 aid program which will be a precursor to the municipal roads general permit. Finally, she noted that  
8 the RPC's were awarded funding through the Clean Water Block Grant to implement projects on  
9 ANR's "Go List", which are projects ready for construction.

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11 **CENTRAL VERMONT ECONOMIC DEVELOPMENT CORPORATION REPORT**

12 J. Stewart highlighted activities related to workforce training. A recent meeting of human resource  
13 managers revealed the number one need was mid-level management training. He also announced  
14 that the CVEDC's revolving loan fund was up and running. He discussed the successful Barre Maker  
15 Fair and the upcoming Waterbury Maker Fair. Commissioners asked questions regarding the  
16 demand for existing space noting the cost prohibitive nature of building new. Stewart noted that  
17 the region has adequate space for tenants up to about 4,000 square feet but after that there is little  
18 to no available space for above that amount.

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20 **LEGISLATIVE REPORT**

21 B. Waninger noted a summary in the meeting packet. She highlighted the Commission on Act 250  
22 that will be working to identify potential amendments to Act 250 with a report due by December  
23 2018.

24  
25 **COMMISSIONER TRAINING**

26 Waninger provided the Commissioners with a presentation that included an overview of the RPC. It  
27 noted the history of the organization, its mission, and highlights of the program areas including  
28 transportation, natural resources, emergency management, brownfields, and intergovernmental  
29 cooperation. This presentation highlighted various components of the RPC and how it assists  
30 municipalities with their diverse and ever-changing needs.

31  
32 **5-YEAR STRATEGIC GOALS**

33 Waninger provided an overview of the five year strategic goals for the Commission noting that this  
34 has been an on-going process to identify and focus priorities for the organization. A summary of  
35 the four goals were discussed with highlights of specific items. B. Towbin asked if it would be  
36 helpful for municipalities to talk about current issues each town is facing, and what they may be  
37 concerned about. Waninger noted this was an item in the FY18 activities and she would add it to a  
38 future meeting agenda.

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1 **MUNICIPAL CONSULTATIONS**

2 E. Vorwald provided an overview of municipal consultations that have occurred since FY16. He  
3 described the general process used and named the municipalities that received consultations in the  
4 past two years. He noted specific trends that have emerged during the consultations including  
5 current legislative issues, data needs, and mapping updates. He identified several areas where  
6 follow-up assistance has been occurring, such as presentations on future land use, assistance with  
7 developing timelines, and sourcing of data needs. J. Potter noted that draft language or assistance  
8 regarding requirements of Act 171 (forest integrity) may be something for the RPC to develop as it  
9 is a new requirement that will affect all the municipalities. J. Brabant suggested that a presentation  
10 to the Commission on forest integrity may be appropriate to highlight forest integrity and the  
11 importance of connectivity. Additional comments and discussion occurred from Commissioners  
12 regarding their experiences and possible future needs.

13  
14 **JUNE 13, 2017 MEETING MINUTES**

15 With a quorum now present, J. Potter asked for any additional comments on the minutes. B.  
16 Fitzgerald noted two additional corrections: add “to” to the motion on page 4, line 9 and add  
17 “moved to appoint” to the motion on page 4, line 12. *B. Wernecke moved to approve the June 11,*  
18 *2017 minutes with corrections; J. Shatney seconded. Motion carried 10 – 0 – 2 with J. Brabant and*  
19 *B. Towbin abstaining.*

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21 **ADJOURNMENT**

22 *B. Wernecke moved to adjourn at 8:30 pm; D. La Haye seconded. Motion carried 12 – 0.*

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25 Respectfully submitted,

26  
27 Eric Vorwald