

1                                   **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**  
2   **Executive Committee**  
3   **Minutes**  
4   **August 24, 2017**

5  
6 Present:

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> Julie Potter | <input checked="" type="checkbox"/> Laura Hill-Eubanks | <input checked="" type="checkbox"/> Michael Gray |
| <input checked="" type="checkbox"/> Dara Torre   | <input type="checkbox"/> Steve Lotspeich               | <input checked="" type="checkbox"/> Don La Haye  |
| <input checked="" type="checkbox"/> Byron Atwood |  |  |

7  
8 Staff: B. Waninger

9 Guest: None

10  
11 Chair J. Potter called the meeting to order at 4:02 pm.

12  
13 **Adjustments to the Agenda**

14 J. Potter requested a discussion for contract approvals and information the Committee receives in  
15 advance.

16  
17 **Public Comment**

18 None.

19  
20 **Contract/Agreement Authorization**

21 M. Gray abstained from the discussion and vote due to his role as a Woodbury Selectman. Woodbury is  
22 a participant in the contract.

23  
24 *D. La Haye moved to authorize the Executive Director to sign the DEC Municipal Class IV Road*  
25 *Remediation and Demonstration Project contract contingent upon State affirmation in writing that*  
26 *Attachment D does not apply, CVRPC is not required to track actual costs, and CVRPC is not required to*  
27 *bid construction work done by a municipality, and modification of the deliverable schedule and contract*  
28 *term to a date satisfactory to the Executive Director; B. Atwood seconded. Motion carried.*

29  
30 **Brownfields Budget Adjustment**

31 J. Potter requested a Commission budget update for the Committee’s September meeting.

32  
33 *L. Hill-Eubanks moved to approve the brownfields budget adjustment as presented; D. Torre seconded.*  
34 *Motion carried.*

35  
36 **Brownfield Program Authorizations**

37 Bonacorsi-Capital Candy - Phase 2 Environmental Site Assessment

38 B. Atwood abstained from the discussion and vote due to a potential conflict of interest.

1  
2 *L. Hill-Eubanks moved to authorize up to \$40,000 in brownfields funding for a Phase 2 environmental site*  
3 *assessment at the Bonacorsi property; M. Gray seconded. Motion carried.*  
4

5 Montpelier Granite Works – Site Enrollment and Phase 2 Environmental Site Assessment

6 *B. Atwood moved to enroll the Montpelier Granite Works property in the Central Vermont Brownfields*  
7 *Program and to authorize up to \$40,000 in brownfields funding for a Phase 2 environmental site*  
8 *assessment; D. La Haye seconded. Motion carried.*  
9

10 The Committee reviewed the program goals and progress and discussed Steering Committee  
11 membership and quorum.  
12

13 **Contract Approvals**

14 J. Potter requested Committee input on whether staff should include Attachment C: Standard State  
15 Provisions For Contracts And Grants in the Committee’s packet for contract approvals. The Committee  
16 suggested staff not include the Attachment. The attachment will only be included if it changes. A link to  
17 the Attachment on the State’s website will be provided for future approvals.  
18

19 **Adjourn**

20 *D. La Haye moved to adjourn at 3:55 pm; B. Atwood seconded. Motion carried.*