

CENTRAL VERMONT REGIONAL PLANNING COMMISSION
MINUTES
October 10, 2017

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Commissioners:

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|---|------------------------|--|--------------------------------|
| <input checked="" type="checkbox"/> Barre City | Janet Shatney | <input checked="" type="checkbox"/> Montpelier | Kirby Keeton |
| <input checked="" type="checkbox"/> Barre Town | Byron Atwood | <input type="checkbox"/> | Mike Miller, Alt. |
| <input type="checkbox"/> | Mark Nicholson, Alt. | <input checked="" type="checkbox"/> Moretown | Dara Torre, Secretary |
| <input type="checkbox"/> Berlin | Robert Wernecke | <input type="checkbox"/> Northfield | Laura Hill-Eubanks, Vice-Chair |
| <input type="checkbox"/> | Karla NuiSSL, Alt. | <input checked="" type="checkbox"/> Orange | Lee Cattaneo |
| <input type="checkbox"/> Cabot | Dick Payne | <input checked="" type="checkbox"/> Plainfield | Bram Towbin |
| <input checked="" type="checkbox"/> Calais | John Brabant | <input type="checkbox"/> | Robert Atchinson, Alt. |
| <input type="checkbox"/> | Jan Ohlsson, Alt. | <input checked="" type="checkbox"/> Roxbury | Jerry D’Amico |
| <input type="checkbox"/> Duxbury | Brian Fitzgerald | <input checked="" type="checkbox"/> Waitsfield | Don La Haye |
| <input checked="" type="checkbox"/> | Alan Quackenbush, Alt. | <input type="checkbox"/> | Harrison Snapp, Alt. |
| <input checked="" type="checkbox"/> E. Montpelier | Julie Potter, Chair | <input type="checkbox"/> Warren | Daniel Raddock |
| <input type="checkbox"/> | Jack Pauly, Alt. | <input type="checkbox"/> Washington | Gary Winders |
| <input type="checkbox"/> Fayston | Carol Chamberlin | <input checked="" type="checkbox"/> Waterbury | Steve Lotspeich |
| <input type="checkbox"/> Marshfield | Ivan Shadis | <input type="checkbox"/> Williamstown | Larry Hebert |
| <input checked="" type="checkbox"/> Middlesex | Ron Krauth | <input checked="" type="checkbox"/> Woodbury | Michael Gray, Treasurer |
| | | <input type="checkbox"/> Worcester | Bill Arrand |

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Staff: Pam DeAndrea, Eric Vorwald, Clare Rock
Guest: Jamie Stewart

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CALL TO ORDER

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Chair J. Potter called the meeting to order at 7:00 pm and introduced herself and let people know that Bonnie Waninger is attending an out of state conference. Those present introduced themselves. Potter welcomed new planner Clare Rock back on board and passed around a thank you card for Commissioners to sign for recently retired Commissioner Dick Payne. Potter reminded Commissioners if they want a hard copy of the packets please let B. Waninger know.

17

ADJUSTMENTS TO THE AGENDA

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None.

19

20

PUBLIC COMMENTS

21

None.

22

23

SEPTEMBER 12, 2017 MEETING MINUTES

24

It was noted that page 4 line 9 contained a misspelling.: “Norther” should be “Northern”.

25

26

J. Shatney moved to approve as amended, D. Torre seconded. Motion carried.

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28

1 **Staff Reports**

2 E. Vorwald noted CVRPC is accepting requests from towns who would like assistance drafting
3 local energy plans to meet the Public Service Board’s substantial deference requirement.
4

5 **Executive Director’s Report**

6 No comments or questions.
7

8 **Committee Reports**

9 P. DeAndrea is seeking volunteers to the Clean Water Advisory Committee. S. Lotspeich
10 identified a correction to the TAC committee report – the meeting with the Transportation
11 Board will be rescheduled.
12

13 Potter directed attention to the letters contained within the back of the packet. The copies of
14 project review letters have been attached as per a request of the Commission.
15

16 **Center Vermont Economic Development Corporation Report**

17 J. Stewart reported CVEDC is working on recruitment and retention initiatives. CVEDC believes
18 new growth and expansion will come from existing businesses. Some businesses have been
19 bought by large multi-national and national companies. Stewart reported new owners are
20 planning on employee retention and potential expansion which would generate new capital.
21

22 CVEDC technical assistance program serves business with < 10 employees. One example is
23 Sawyer Made, a second generation company which makes Windsor chairs, is located in
24 Woodbury and looking to expand. Another aspect of the TA program provides QuickBooks
25 setup and training assistance, and web site development by working with college students.
26 CVEDC provides other technical assistance, including a \$50,000 Revolving Loan Fund.
27

28 CVEDC is working on workforce development, and the challenge of finding skilled workers.
29 CVEDC convened a group of HR managers to discuss working collaboratively and is a working
30 with schools to develop training programs. CVEDC will convene the manufacturing industries.
31

32 CVEDC will be hosting its annual meeting on October 17. Awards will be presented to
33 Montpelier Chief Tony Facos, Beniot Electric, Desereau Machines, and Northfield Savings Bank.
34

35 **Cabot Municipal Plan Approval and Confirmation of Planning Process**

36 E. Vorwald provided an overview of the plan. The Town has adopted the plan. Vorwald
37 reviewed the criteria for plan approval. The Town Plan Review Committee recommended
38 approval.
39

40 Commission questions included:

- 41 • inclusion or reference of Act 46 and school consolidation. The plan did touch upon the
42 school buildings and the town’s desire to ensure these buildings will remain in use into
43 the future, and

- whether specific land use map is required. Collectively, other maps provided the information required.

Municipal Plan Public Hearing

J. Potter reminded attendees that the purpose of the hearing is for the public to have the opportunity to comment on the plan.

R. Krauth moved to open the public hearing; D. La Haye seconded. Motion carried.

No members of the public present.

J. Brabant moved to close the public hearing; S. Lotspeich seconded. Motion carried.

Municipal Plan Regional Approval & Confirmation of Planning Process

Potter noted a draft Resolution to approve the plan and confirm the Town's planning process had been included on page 34 of the packet.

B. Towbin moved to adopt the Resolution approving the Town of Cabot's municipal plan and confirm the Town's planning process; R. Krauth seconded. Motion carried.

Winooski River Tactical Basin Plan

Karen Bates was unable to make the meeting. P. DeAndrea gave the presentation, noting page 35 of the CVRPC packet included some information. DeAndrea said tactical basin plans focus on the projects or actions needed to protect or restore specific waters and identify appropriate funding sources to complete the work, based upon monitoring and assessment data.

P. DeAndrea stated the purpose of the presentation was to provide the Commission with an overview of the project and to gather input from Commissioners. DeAndrea has presented the project to Plainfield and Waterbury and hosted a presentation at the Chamber, inviting Barre City, Barre Town, Montpelier and Berlin. DeAndrea will be presenting in Calais on October 18.

B. Towbin said he finds the details of Act 64 troubling due to the costs town will be required to bear. Towns may consider paying a percentage of their road budget to help cover the cost of this new rule. He suggested towns provide input on the basin planning process and provide comments on the Municipal Road General Permit process.

Discussion followed regarding funding sources, the purpose of the clean water act, and the tactical basin plan's focus to reduce phosphorous.

B. Towbin said he has grave concerns about the dam in Marshfield and the need to ensure dam safety given climate models and that past data will not be sufficient to address future events.

P. DeAndrea will provide Karen Bates feedback based upon the meeting. Staff will review the draft Winooski Tactical Basin Plan to ensure there is no conflict with the Regional Plan. Staff

1 will then provide recommendations to the Commission. The Commission will make comments
2 to the Secretary of the Agency of Natural Resources as provided Vermont statute.

3

4 Lastly, DeAndrea is seeking members to join the Clean Water Advisory Committee.

5

6 Potter reminded Commissioners that the next Commission meeting will be November 14, 2017.

7

8 **Adjourn**

9 *D. La Haye moved to adjourn; L. Cattaneo seconded. Motion carried.*

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12 Respectful submitted by,
13 Clare Rock, Senior Planner