

**CENTRAL VERMONT REGIONAL PLANNING COMMISSION
DRAFT MINUTES
November 14, 2017**

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Commissioners:

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|---|------------------------|--|--------------------------------|
| <input checked="" type="checkbox"/> Barre City | Janet Shatney | <input type="checkbox"/> Montpelier | Kirby Keeton |
| <input type="checkbox"/> Barre Town | Byron Atwood | <input type="checkbox"/> | Mike Miller, Alt. |
| <input type="checkbox"/> | Mark Nicholson, Alt. | <input checked="" type="checkbox"/> Moretown | Dara Torre, Secretary |
| <input type="checkbox"/> Berlin | Robert Wernecke | <input checked="" type="checkbox"/> Northfield | Laura Hill-Eubanks, Vice-Chair |
| <input type="checkbox"/> | Karla Nuisl, Alt. | <input type="checkbox"/> Orange | Lee Cattaneo |
| <input checked="" type="checkbox"/> Cabot | Amy Hornblas | <input checked="" type="checkbox"/> Plainfield | Bram Towbin |
| <input type="checkbox"/> Calais | John Brabant | <input type="checkbox"/> | Robert Atchinson, Alt. |
| <input type="checkbox"/> | Jan Ohlsson, Alt. | <input type="checkbox"/> Roxbury | Jerry D’Amico |
| <input checked="" type="checkbox"/> Duxbury | Brian Fitzgerald | <input checked="" type="checkbox"/> Waitsfield | Don La Haye |
| <input type="checkbox"/> | Alan Quackenbush, Alt. | <input type="checkbox"/> | Harrison Snapp, Alt. |
| <input checked="" type="checkbox"/> E. Montpelier | Julie Potter, Chair | <input type="checkbox"/> Warren | Daniel Raddock |
| <input checked="" type="checkbox"/> | Jack Pauly, Alt. | <input type="checkbox"/> Washington | Gary Winders |
| <input type="checkbox"/> Fayston | Carol Chamberlin | <input checked="" type="checkbox"/> Waterbury | Steve Lotspeich |
| <input type="checkbox"/> Marshfield | Ivan Shadis | <input type="checkbox"/> Williamstown | Larry Hebert |
| <input checked="" type="checkbox"/> Middlesex | Ron Krauth | <input checked="" type="checkbox"/> Woodbury | Michael Gray, Treasurer |
| | | <input checked="" type="checkbox"/> Worcester | Bill Arrand |

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Staff: Bonnie Waninger, Laura Ranker, and Eric Vorwald
Guests: Jon Moore (Green Mountain Transit), Peter Anthony

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CALL TO ORDER

Chair J. Potter called the meeting to order at 7:05pm. The meeting began with introductions.

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ADJUSTMENTS TO THE AGENDA

None.

16

PUBLIC COMMENTS

None.

19

GREEN MOUNTAIN TRANSIT NEXT GENERATION TRANSIT PLAN

J. Moore provided an overview of the Next Generation Transit Plan being developed by Green Mountain Transit. He discussed the project’s four major goals including convenience, connecting people to life activities, improving the region’s quality of life, and financial sustainability. He also provided an overview of three scenarios that were developed to evaluate the system including major expansions (20% increase in operating costs), moderate expansions (10% increase in operating costs), and cost neutral (no increase in operating costs). Moore provided a list of

1 recommendations for the various routes that impact Central Vermont. He concluded by noting that
2 additional outreach opportunities and that comments on the various scenarios would help
3 determine the best options for the community.
4

5 **STATE HAZARD MITIGATION PLAN**

6 B. Waninger provided an overview of the request from Vermont Emergency Management (VEM) to
7 provide input on the State Hazard Mitigation Plan. Commissioners broke into small groups to
8 identify programs that are working well, programs that could be improved, what the state could do
9 to help municipalities, and who should be involved to make these actions happen more efficiently
10 and effectively. The groups convened and discussed the various questions noting responses.
11 Commissioners identified their top two priorities from the lists. Highlights included changes to
12 legislation regarding dam removal and funding to communities for mitigation actions. All responses
13 will be reported to VEM for its consideration.
14

15 **BEST PRACTICES FOR LOCAL ENERGY PLANNING**

16 E. Vorwald provided an overview of best practices included in a guide RPCs have developed from
17 the first round of energy planning assistance to towns. This guide is intended to be a tool that can
18 be used by municipalities as they pursue local energy plans to meet the standards of Act 174.
19 Vorwald highlighted sections of the document and outlined how it could be used by municipalities.
20 He noted the guide was in draft form with a final version being completed in the coming months.
21 Vorwald also noted that the CVRPC would be assisting three new municipalities to develop local
22 energy plans that meet the standards of Act 174. He requested that interested communities
23 contact him.
24

25 **FY2018 WORK PLAN AND BUDGET**

26 B. Waninger provided an overview of the Commission's work plan and budget. She noted specific
27 budget highlights, including projects carried over from FY17, trends that affect future budgeting,
28 and the process for developing the FY19 budget and work plan. Work on the FY19 budget and work
29 plan begins in December. Commissioners will be asked for ideas and input in January or February.
30 Waninger noted that the budget and additional detail was included in the meeting packet. J. Potter
31 noted that any specific questions should be directed to B. Waninger.
32

33 **MEETING MINUTES – OCTOBER 10, 2017**

34 J. Potter noted that the attendance information would be updated. S. Lotspeich noted a spelling
35 error for correction on page 36, line 3: "bare" should read "bear". *B. Fitzgerald moved to approve*
36 *the minutes as amended; D. La Haye seconded. Motion carried.*
37

38 **STAFF REPORTS**

39 E. Vorwald noted that the December meeting would include a discussion of an amendment to the
40 2016 Central Vermont Regional Plan's energy element. This amendment incorporates the Regional

1 Energy Plan by reference into the Regional Plan to satisfy the requirements of Act 174. L. Ranker
2 noted that the Orange and Barre Town Local Hazard Mitigation Plans were sent to FEMA for final
3 approval.

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5 **EXECUTIVE DIRECTOR REPORT**

6 B. Waninger highlighted discussions regarding brownfields as a statewide preferred site for
7 renewable energy generation. VT DEC is developing guidance for the State’s certification that a site
8 is a brownfields. Brownfields are properties at which 1) development or redevelopment is
9 adversely affected by 2) known or suspected contamination. At minimum, solar developers will be
10 required to complete a Phase I Environmental Site Assessment to demonstrate contamination may
11 be an issue.

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13 **COMMITTEE REPORTS**

14 There were no questions on the report.

15

16 **ADJOURNMENT**

17 J. Potter announced that the next meeting of the Commission is on December 12, 2017.

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19 *D. La Haye moved to adjourn the meeting at 9:53 pm; S. Lotspeich seconded. Motion carried.*

20

21 Respectfully submitted,

22 Eric Vorwald, AICP