

**CENTRAL VERMONT REGIONAL PLANNING COMMISSION  
DRAFT MINUTES  
October 9, 2018**

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Commissioners:

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|---|--------------------------|--|--------------------------------|
| <input checked="" type="checkbox"/> Barre City    | Janet Shatney            | <input checked="" type="checkbox"/> Moretown     | Dara Torre, Secretary          |
| <input type="checkbox"/>                          | Heather Grandfield, Alt. | <input type="checkbox"/>                         | Joyce Manchester, Alt          |
| <input type="checkbox"/> Barre Town               | Byron Atwood             | <input checked="" type="checkbox"/> Northfield   | Laura Hill-Eubanks, Vice-Chair |
| <input type="checkbox"/>                          | Mark Nicholson, Alt.     | <input checked="" type="checkbox"/> Orange       | Lee Cattaneo                   |
| <input checked="" type="checkbox"/> Berlin        | Robert Wernecke          | <input checked="" type="checkbox"/> Plainfield   | Bram Towbin                    |
| <input checked="" type="checkbox"/>               | Karla Nuissl, Alt.       | <input type="checkbox"/>                         | Paula Emery, Alt.              |
| <input type="checkbox"/> Cabot                    | Amy Hornblas             | <input type="checkbox"/> Roxbury                 | Jerry D’Amico                  |
| <input checked="" type="checkbox"/> Calais        | John Brabant             | <input checked="" type="checkbox"/> Waitsfield   | Don La Haye                    |
| <input type="checkbox"/>                          | Jan Ohlsson, Alt.        | <input type="checkbox"/>                         | Harrison Snapp, Alt.           |
| <input checked="" type="checkbox"/> Duxbury       | Alan Quackenbush         | <input type="checkbox"/> Warren                  | Camilla Behn                   |
| <input checked="" type="checkbox"/> E. Montpelier | Julie Potter, Chair      | <input type="checkbox"/> Washington              | Peter Carbee                   |
| <input checked="" type="checkbox"/>               | Jack Pauly, Alt.         | <input checked="" type="checkbox"/> Waterbury    | Steve Lotspeich                |
| <input type="checkbox"/> Fayston                  | Karl Klein               | <input checked="" type="checkbox"/> Williamstown | Richard Turner                 |
| <input checked="" type="checkbox"/> Marshfield    | Melissa Seifert          | <input type="checkbox"/> Williamstown            | Jacqueline Higgins, Alt.       |
| <input checked="" type="checkbox"/> Middlesex     | Ron Krauth               | <input checked="" type="checkbox"/> Woodbury     | Michael Gray, Treasurer        |
| <input checked="" type="checkbox"/> Montpelier    | Kirby Keeton             | <input checked="" type="checkbox"/> Worcester    | Bill Arrand                    |
| <input type="checkbox"/>                          | Mike Miller, Alt.        |  |                                |

Staff: Bonnie Waninger, Nancy Chartrand, Clare Rock, Pam DeAndrea  
Guests: Karen Bates, VT DEC; Danielle Owczarski, VT DEC; Lane Durkee, Quechee

**CALL TO ORDER**

Chair J. Potter called the meeting to order at 7:04 pm. Quorum was present to conduct business.

**ADJUSTMENTS TO THE AGENDA**

Switch order of the two basin plans. White River first – then Winooski.

**PUBLIC COMMENTS**

None.

**MUNICIPAL PLAN APPROVAL & CONFIRMATION PLANNING PROCESS**

J. Potter gave an overview of the process to review both the Marshfield and Berlin Town Plan recommendations and planning process.

Marshfield: B. Arrand summarized the Town Plan Review Committee (TPRC) meeting, which had two attendees from the Marshfield Planning Commission. C. Rock advised that there were no comments specific to Marshfield. However, the Committee recognized overall a trend of declining population and a need for different strategies to address this within plans.

M. Seifert noted that there is 80% conserved land in Marshfield, which presents a challenge for balancing growth and conservation. She noted the Town will be amending its Zoning Regulations.

1 Arrand stated that the Town Plan Review Committee recommended approval of the 2018 Marshfield  
2 Town Plan. J. Potter advised three actions that needed to be taken: approve the plan; confirm the  
3 planning process; and approve signature of the resolution in the Commission packet.  
4

5 *L. Catteneo moved to approve the 2018 Marshfield Town Plan; R. Krauth seconded. Motion carried.*  
6

7 *R. Wernecke moved to confirm the planning process of the Town of Marshfield; J Shatney seconded.*  
8 *Motion carried.*  
9

10 *D. La Haye moved to approve signature of the resolution in the Commission packet; R. Wernecke*  
11 *seconded. Motion carried.*  
12

13 B. Arrand congratulated Marshfield.  
14

15 Berlin: Arrand said the Town Plan Review Committee held the public hearing on the *A Plan for Berlin, VT*  
16 (August 2018) on October 4. Four individuals attended from the Town of Berlin. He noted it was a little  
17 unusual. Staff had recommended approval of most of the plan, but there were a couple of items that  
18 needed to be appropriately addressed. Therefore, discussion at the hearing focused on how to address  
19 the issues. As a result, CVRPC requested documentation of how the Town was making progress towards  
20 its goals, such as zoning updates that make it easier to have childcare and educational facilities.  
21

22 The Committee indicated it would recommend approval of the plan provided the Town provide  
23 additional baseline data by close of business on October 9. This data has been received, and there is  
24 sufficient baseline information within the document received to compare to what the Town may come  
25 up with in the future town plan of 2022. Therefore, the Committee recommends approval of *A Plan for*  
26 *Berlin, VT* (August 2018).  
27

28 J. Potter advised all the information was outlined in the memo provided to the Commission. She said  
29 Vermont statute requires a four-year check-in now that town plans are on an eight-year cycle. B.  
30 Towbin inquired if R. Wernecke wanted to discuss any of the issues in the plan. K. Nuisl said a  
31 consultant developed the plan, which was clear and concise. It addressed the town center and  
32 infrastructure issues, however the Town had not addressed opportunities with regard to childcare and  
33 educational facilities. R. Wernecke confirmed the plan included the necessary goals/policies, but it did  
34 not include the baseline data. It is information that is readily available and changes annually. B. Arrand  
35 confirmed baseline figures received would not be put into the plan per se, but would be kept on file.  
36

37 J. Potter outlined the four actions that needed to be addressed: approve the town plan; confirm the  
38 planning process; direct staff to write a letter to the town stating the need to document progress; and  
39 approve signing of resolution in the packet.  
40

41 *B. Towbin moved to approve A Plan for Berlin, VT (August 2018); R. Turner seconded. Motion carried.*  
42

43 *S. Lotspeich moved to confirm the planning process of the Town of Berlin; R. Krauth seconded. Motion*  
44 *carried.*  
45

46 *D. Torre moved to direct staff to write a letter to the Town of Berlin stating that the Town will need to*  
47 *document progress on meeting the education and childcare goals in the Town Plan for the Commission to*  
48 *confirm the Town's planning process in 2022; B. Arrand seconded. Motion carried.*

1  
2 *R. Wernecke moved to approve signing the resolution in the packet; J. Shatney seconded. Motion*  
3 *carried.*  
4

5 J. Potter noted review and approval of municipal plans is a core and important function of the RPC and  
6 as statute gets more complicated and the legislature adds additional requirements. Staff is always  
7 available to answer questions and provide guidance. Once a plan starts moving through the hearing  
8 process, it gets difficult to make any substantial changes. She advised requesting a staff review of the  
9 plan prior to hearings to ensure all requirements are met.

10  
11 J. Potter congratulated Berlin.

### 12 **WHITE RIVER TACTICAL BASIN PLAN**

13 J. Potter advised that RPCs have been directed to provide feedback on state plans as a regional voice.  
14 The Commission must decide whether to approve the recommended comments in the Commission  
15 packet.  
16

17  
18 Danielle Owczarski, DEC's Watershed Coordinator for the White River Tactical Basin Plan, provided a  
19 detailed presentation addressing what a watershed or basin is; what the purpose of a basin plan is; an  
20 overview of White River Watershed; and what the protection and restoration strategies and  
21 remediation priorities are within the tactical basin planning process. Owczarski noted there is a five-  
22 year process of monitoring and assessment of the watershed, developing funding sources, outreach and  
23 awareness of the basin planning process, implementation and tracking of the plan. Plans are developed  
24 with input and feedback from multiple stakeholders and watershed partners (conservation districts,  
25 RPCs, and staff from the Agencies of Natural Resources, Transportation, Agriculture staff, etc.).  
26 Implementation is by watershed partners, State staff, towns, VNRC, and conservation districts.  
27

28 Owczarski said the presentation is posted on DEC's website at  
29 <https://dec.vermont.gov/watershed/map/basin-planning/basin9>. P. DeAndrea advised any comments  
30 can be submitted directly to her, which will be forwarded to DEC.  
31

32 Comments were developed by Clean Water Advisory Committee and reviewed by the Regional Plan  
33 Committee. J. Brabant suggested the last set of comments on Winooski Basin Plan letter to the Agency  
34 of Natural Resources should be added to the White River Basin Plan letter too. The Commission agreed,  
35

36 S. Lotspeich asked if the plans recognize river corridors in built up areas. P. DeAndrea said the plan  
37 doesn't preclude that development.  
38

39 *J. Brabant moved to approve comments from CVRPC on the Draft White River Tactical Basin Plan with*  
40 *changes discussed; R. Turner seconded. Motion carried.*  
41

### 42 **WINOOSKI TACTICAL BASIN PLAN**

43 Karen Bates, DEC's Watershed Coordinator for the Winooski Tactical Basin Plan, provided an overview of  
44 that Plan. The presentation is posted on DEC's website at  
45 <https://dec.vermont.gov/watershed/map/basin-planning/basin8>. Bates . She outlined the partners  
46 and organizations involved in the plan's development and differences and similarities to the White River  
47 Basin. Bates reviewed the predominant water resource concerns: sediment /phosphorus, E coli, thermal  
48 modification, and altered flows. She noted that many tributaries in the Winooski Basin are in good

1 shape, and it is important to keep them that way to promote cold water fisheries. Bates briefly  
2 reviewed the Plan's objectives and strategies were briefly reviewed and are also available in detail on  
3 the last table in the plan online. She said the public comment period ends the end of October.  
4 Comments can be sent direct to Karen Bates at [Karen.Bates@vermont.gov](mailto:Karen.Bates@vermont.gov)  
5

6 J. Potter directed Board to draft letter in the Board Packet outlining the review of the Plan and the  
7 comments to be submitted to ANR. She noted that there was a typo on page 3 of the letter that  
8 needed to be addressed for inclusion in both comment letters.  
9

10 *D. La Haye moved to approve the CVRPC comments on the Draft Winooski River Tactical Basin Plan; S.*  
11 *Lotspeich seconded . B. Towbin noted toxics related to industrial pollution/agricultural spraying are*  
12 *being addressed and felt additional language was not necessary. Motion carried.*  
13

14 J. Potter commended staff and CWAC for their thorough review of these plans. She also thanked Karen  
15 and Danielle for coming.  
16

#### 17 **MEETING MINUTES - SEPTEMBER 11, 2018**

18 The following typos were noted for correction: page 3, line 9 - Waninger; line 25 – the CVEDC event  
19 should be Montpelier, not Berlin; line 28 - adjacent to.  
20

21 *R. Wernecke moved to approve the September 11, 2018 minutes as corrected; J. Brabant seconded.*  
22 *Motion carried.*  
23

#### 24 **REPORTS**

25 S. Lotspeich commented on how thorough the reports are.  
26

#### 27 **ADJOURNMENT**

28 *D. La Haye moved to adjourn at 8:53 pm; J. Brabant seconded. Motion carried.*  
29  
30

31 Respectfully submitted,

32  
33 Nancy Chartrand  
34 Office Manager