

**CENTRAL VERMONT REGIONAL PLANNING COMMISSION
DRAFT MINUTES
October 9, 2018**

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Commissioners:

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|---|--------------------------|--|--------------------------------|
| <input checked="" type="checkbox"/> Barre City | Janet Shatney | <input checked="" type="checkbox"/> Moretown | Dara Torre, Secretary |
| <input type="checkbox"/> | Heather Grandfield, Alt. | <input type="checkbox"/> | Joyce Manchester, Alt |
| <input type="checkbox"/> Barre Town | Byron Atwood | <input checked="" type="checkbox"/> Northfield | Laura Hill-Eubanks, Vice-Chair |
| <input type="checkbox"/> | Mark Nicholson, Alt. | <input checked="" type="checkbox"/> Orange | Lee Cattaneo |
| <input checked="" type="checkbox"/> Berlin | Robert Wernecke | <input checked="" type="checkbox"/> Plainfield | Bram Towbin |
| <input checked="" type="checkbox"/> | Karla Nuissl, Alt. | <input type="checkbox"/> | Paula Emery, Alt. |
| <input type="checkbox"/> Cabot | Amy Hornblas | <input type="checkbox"/> Roxbury | Jerry D’Amico |
| <input checked="" type="checkbox"/> Calais | John Brabant | <input checked="" type="checkbox"/> Waitsfield | Don La Haye |
| <input type="checkbox"/> | Jan Ohlsson, Alt. | <input type="checkbox"/> | Harrison Snapp, Alt. |
| <input checked="" type="checkbox"/> Duxbury | Alan Quackenbush | <input type="checkbox"/> Warren | Camilla Behn |
| <input checked="" type="checkbox"/> E. Montpelier | Julie Potter, Chair | <input type="checkbox"/> Washington | Peter Carbee |
| <input checked="" type="checkbox"/> | Jack Pauly, Alt. | <input checked="" type="checkbox"/> Waterbury | Steve Lotspeich |
| <input type="checkbox"/> Fayston | Karl Klein | <input checked="" type="checkbox"/> Williamstown | Richard Turner |
| <input checked="" type="checkbox"/> Marshfield | Melissa Seifert | <input type="checkbox"/> Williamstown | Jacqueline Higgins, Alt. |
| <input checked="" type="checkbox"/> Middlesex | Ron Krauth | <input checked="" type="checkbox"/> Woodbury | Michael Gray, Treasurer |
| <input checked="" type="checkbox"/> Montpelier | Kirby Keeton | <input checked="" type="checkbox"/> Worcester | Bill Arrand |
| <input type="checkbox"/> | Mike Miller, Alt. | | |

Staff: Bonnie Waninger, Nancy Chartrand, Clare Rock, Pam DeAndrea
Guests: Karen Bates, VT DEC; Danielle Owczarski, VT DEC; Lane Durkee, Quechee

CALL TO ORDER

Chair Potter called the meeting to order at 7:04 Quorum was present to conduct business.

ADJUSTMENTS TO THE AGENDA

Switch order of the two basin plans. White River first – then Winooski.

PUBLIC COMMENTS

None.

MUNICIPAL PLAN APPROVAL & CONFIRMATION PLANNING PROCESS

J. Potter gave an overview of the process to review both the Marshfield and Berlin Town Plan recommendations and planning process.

Marshfield:

B. Arrand summarized the Town Plan Review Committee (TPRC) meeting which was held immediately prior to the Board meeting with two attendees from the Marshfield Planning process.

J. Potter directed Board to the two memos that were sent out to the Board prior to the meeting outlining both town plans; and inquired of C. Rock if she had anything to add. C. Rock advised that there

1 were no comments specific to Marshfield, however, the Committee recognized overall a trending of
2 populations that are declining, and a need to be looking at different strategies about addressing this
3 within plans.

4
5 M. Seifert noted that there is 80% conserved land in Marshfield which presents a challenge to balancing
6 growth with conservation. She also noted the Town is looking to amend their Zoning Regulations which
7 will be their next order of business.

8
9 B. Arrand advised Town Plan Review Committee (TPRC) recommends the approval of the Marshfield
10 Town Plan. J. Potter advised three actions that needed to be taken: Approve the plan; confirm the
11 planning process; and approve signature of the resolution in the Board Packet.

12
13 *L. Catteneo moved to approve the 2018 Marshfield Town Plan. Seconded by R. Krauth. Motion carried.*

14
15 *R. Wernecke moved to confirm the planning process for the Town of Marshfield. Seconded by J. Shatney.*
16 *Motion carried.*

17
18 *D. La Haye moved to approve the resolution in the Board Packet. Seconded by R. Wernecke. Motion*
19 *carried.*

20
21 B. Arrand congratulated Marshfield.

22
23 **Berlin:**

24 B. Arrand advised the TPRC hearing was held on 10/4 to review the Berlin plan with 4 attendees from
25 the Town of Berlin. He noted it was a little unusual in that staff had signed off on most of the plan, but
26 there was a glitch due to a couple of items that needed to be appropriately addressed; therefore,
27 discussion at the hearing ensued regarding how to address the issues.

28
29 As a result, it was noted that CVRPC needed to know the town was making progress towards their goals
30 of zoning which make it easier to have childcare and educational facilities addressed better.

31
32 TPRC indicated they would provisionally recommend approval of the town plan provided the town
33 provide additional baseline data by close of business on 10/9/18. This data has been received and there
34 is sufficient baseline information within the document received to compare to what the Town may come
35 up with in the future town plan of 2022.

36
37 TPRC recommends approval of the Berlin Town Plan given that the requested baseline data was
38 provided by the deadline.

39
40 J. Potter advised all the information was outlined in the memo provided to the Board. She advised that
41 state statute requires a four-year check-in now that there are eight years between Town Plans. B.
42 Towbin inquired if R. Wernecke wanted to discuss any of the issues in the plan. K. Nuisl advised a
43 consultant developed the plan which was clear and concise addressing town center, infrastructure
44 issues, etc., however the town had not addressed all available opportunities with regard to childcare
45 and educational facilities. R. Wernecke confirmed the plan included the necessary goals/policies, but
46 did not include the baseline data. It is information that is readily available and changes annually. B.
47 Arrand confirmed baseline figures received on 10/9 would not be put into the plan per se, but would be
48 kept on file.

1
2 J. Potter outlined the four actions that needed to be addressed: approve the town plan; confirm the
3 planning process; direct staff to write a letter to the town stating the need to document progress;
4 approve signing of resolution in the packet.

5
6 *B. Towbin moved to approve the 2018 Berlin Town Plan. Seconded by R. Turner. Motion carried.*

7
8 *S. Lotspeich moved to confirm the planning process for the Town of Berlin. Seconded by R. Krauth.*
9 *Motion carried.*

10
11 *J. Potter inquired if there was a motion to direct staff to write a letter to the Town of Berlin stating that*
12 *the Town will need to document progress on meeting education and childcare goals in the Town Plan for*
13 *the Commission to confirm the Town's planning process in 2022. So moved by D. Torre. Seconded by B.*
14 *Arrand. Motion carried.*

15
16 *R. Wernecke moved to approve the signing of the resolution in the packet. Seconded by J. Shatney.*
17 *Motion carried.*

18
19 J. Potter noted review and approval of municipal plans is a core and important function of the RPC and
20 as statute gets more complicated and legislature adds additional requirements to be included in town
21 plans, staff is always available to answer questions and provide guidance. Once a plan starts moving
22 through the hearings it gets difficult to make any substantial changes, so she advises it is not a
23 requirement to ask for RPC staff to review, but that it can be very helpful to get their input to ensure
24 everything needed to be within the plan is there.

25
26 J. Potter congratulated Berlin.

27
28 **WHITE RIVER TACTICAL BASIN PLAN**

29 J. Potter advised that RPCs have been directed to provide feedback on state plans as a regional voice.
30 Board must decide if they wish to approve the recommended comments on the basin plans as outlined
31 in the Board packet.

32
33 Danielle Owczarski, DEC lead on White River Tactical Basin Plan provided a detailed presentation
34 addressing what a watershed or basin is; what the purpose of a basin plan is; an overview of White River
35 Watershed; and what the protection and restoration strategies and remediation priorities are within the
36 tactical basin planning process.

37
38 There is a five-year process of monitoring and assessment of the watershed, developing funding
39 sources, outreach and awareness of the basin planning process, implementation and tracking of the
40 plan.

41
42 Plans are developed with input and feedback from multiple stakeholders and watershed partners
43 (conservation districts, RPCs, Natural Resources staff, Transportation staff, Agriculture staff, etc.).
44 Implementation is by watershed partners, state staff, towns, VNRC, and conservation districts.

45
46 J. Potter requested Danielle provide a description of TMDL. TMDL – is total maximum daily load. It is a
47 regulatory cap. For example, a water body can only take so much of a pollutant before it has a negative
48 impact.

1 Danielle advised there is access the presentation on their website – included here for reference:
2 <https://dec.vermont.gov/watershed/map/basin-planning/basin9>

3
4 P. DeAndrea advised any comments can be submitted directly to her which will be forwarded along to
5 DEC.

6
7 J. Potter directed the Board to the memorandum in the packet outlining the process to review the plan
8 by the Clean Water Advisory Committee (CWAC). Comments were developed by CWAC which were
9 then reviewed by the Regional Plan Committee. Also within the packet is a draft letter with the
10 comments to ANR. J. Brabant suggested the last set of comments on Winooski Basin Plan letter should
11 also be added to the White River Basin Plan letter. Discussion ensued that these would be appropriate
12 to add. For reference they are noted below:

13
14 *The CVRPC Clean Water Advisory Committee (CWAC) conducted a thorough review of the Basin
15 Plan and had some very specific comments sent to the ANR on July 18, 2018. Below are some
16 additional comments included in that document:*

- 17 • *Toxins related to commercial and industrial pollution should be included in addition to*
18 *impacts from farms and roads.*
- 19 • *Baseline monitoring should be incorporated into water quality monitoring strategies*
20 *within the plan.*
- 21 • *The interaction between groundwater and surface water is not addressed. The quality of*
22 *surface water is influenced by inputs from groundwater, especially nitrates from farms,*
23 *iron from soil disturbance and metals, and septic failures. The plan should mention this*
24 *interaction and lay out strategies for reducing surface water contamination from*
25 *contaminated groundwater.*
- 26 • *The water quality benefit of development limitation of landslide hazard areas should be*
27 *stated.*
- 28 • *Implementation table should address other stressors such as chloride, mercury, thermal*
29 *stressors and flow alteration.*

30 *Thank you for the opportunity to review the Draft Winooski River Tactical Basin Plan. We look*
31 *forward to working with ANR on the Plan implementation and other related projects in the*
32 *future.*

33
34 S. Lotspeich commented on river corridors in built up areas such as designated town village
35 centers and if plans have recognition of this P. DeAndrea advised they realize that a lot of village
36 development may be within a river corridor and the plan doesn't preclude that development.

37
38 *J. Brabant moved to approve comments from CVRPC on the Draft White River Tactical Basin Plan with*
39 *discussed changes/corrections be presented to the Secretary of ANR. Seconded by R. Turner. Motion*
40 *carried.*

41 42 **WINOOSKI TACTICAL BASIN PLAN**

43 Karen Bates provided a short presentation on the Winooski Tactical Basin Plan. An overview of the Basin
44 Plan was provided and it was noted that Commissioners could go on the website to review in more
45 detail if they wished. Link included here for reference:

46 <https://dec.vermont.gov/watershed/map/basin-planning/basin8> . She outlined the partners and

1 organizations involved in the development of the plan; as well as the differences and likenesses to the
2 White River Basin as outlined by Danielle. DEC is looking to work with towns to identify the areas as
3 outlined in the Basin Plan within their Local Hazard Mitigation Plans.

4
5 Reviewed were the predominant water resource concerns - sediment /phosphorus; E coli; thermal
6 modification and altered flows. Noted were that many tributaries in Winooski are in good shape and it
7 is important to keep them in good shape to promote cold water fisheries.

8
9 Objectives and strategies were briefly reviewed and are also available in detail on the last table in the
10 plan online.

11
12 It was noted that the public comment period ends the end of October. Comments can be sent direct to
13 Karen Bates. Karen.Bates@vermont.gov

14
15 P. DeAndrea also advised the Board that the CWAC will be meeting on Thursday (10/11) in the Memorial
16 Room of Montpelier City Hall and they are welcome to attend.

17
18 J. Potter directed Board to draft letter in the Board Packet outlining the review of the Plan and the
19 comments to be submitted to ANR. She noted that there was a typo on page 3 of the letter that
20 needed to be addressed for inclusion in both comment letters.

21
22 *D. La Haye moved to approve the CVRPC comments on Draft Winooski River Tactical Basin Plan be*
23 *presented to the Secretary of ANR. Seconded by S. Lotspeich.* B. Towbin noted toxics related to
24 industrial pollution/agricultural spraying are being addressed and felt additional language was not
25 necessary. *Motion carried.*

26
27 J. Potter commended staff and CWAC for their thorough review of these plans. She also thanked Karen
28 and Danielle for coming.

29 30 **MEETING MINUTES**

31 J. Potter directed the Board to the minutes within the packet. The following typos were noted for
32 correction: page 3, line 9 - Waninger; line 25 – the CVEDC event should be Montpelier, not Berlin; line
33 28 - adjacent to.

34
35 *R. Wernecke moved to approve the 9/11/18 minutes as amended. Seconded by J. Brabant. Motion*
36 *carried*

37 38 **REPORTS**

39 J. Potter inquired if there were any updates on staff or committee reports other than what was in the
40 packet. She inquired if anyone had questions about the reports. S. Lotspeich commented on how
41 thorough they are.

42 43 **ADJOURNMENT**

44 *D. La Haye moved to adjourn at 8:53 pm; J. Brabant seconded. Motion carried.*

45
46 Respectfully submitted,

47
48 Nancy Chartrand

1 Office Manager