

**CENTRAL VERMONT REGIONAL PLANNING COMMISSION  
DRAFT MINUTES  
November 13, 2018**

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Commissioners:

- |                                     |               |                          |                                     |              |                                |
|-------------------------------------|---------------|--------------------------|-------------------------------------|--------------|--------------------------------|
| <input type="checkbox"/>            | Barre City    | Janet Shatney            | <input type="checkbox"/>            | Moretown     | Dara Torre, Secretary          |
| <input type="checkbox"/>            |               | Heather Grandfield, Alt. | <input type="checkbox"/>            |              | Joyce Manchester, Alt          |
| <input type="checkbox"/>            | Barre Town    | Byron Atwood             | <input checked="" type="checkbox"/> | Northfield   | Laura Hill-Eubanks, Vice-Chair |
| <input type="checkbox"/>            |               | Mark Nicholson, Alt.     | <input type="checkbox"/>            | Orange       | Lee Cattaneo                   |
| <input type="checkbox"/>            | Berlin        | Robert Wernecke          | <input checked="" type="checkbox"/> | Plainfield   | Bram Towbin                    |
| <input type="checkbox"/>            |               | Karla Nuissl, Alt.       | <input checked="" type="checkbox"/> |              | Paula Emery, Alt.              |
| <input checked="" type="checkbox"/> | Cabot         | Amy Hornblas             | <input checked="" type="checkbox"/> | Roxbury      | Jerry D’Amico                  |
| <input type="checkbox"/>            | Calais        | John Brabant             | <input type="checkbox"/>            | Waitsfield   | Don La Haye                    |
| <input type="checkbox"/>            |               | Jan Ohlsson, Alt.        | <input type="checkbox"/>            |              | Harrison Snapp, Alt.           |
| <input checked="" type="checkbox"/> | Duxbury       | Alan Quackenbush         | <input checked="" type="checkbox"/> | Warren       | Camilla Behn                   |
| <input checked="" type="checkbox"/> | E. Montpelier | Julie Potter, Chair      | <input type="checkbox"/>            | Washington   | Peter Carbee                   |
| <input checked="" type="checkbox"/> |               | Jack Pauly, Alt.         | <input checked="" type="checkbox"/> | Waterbury    | Steve Lotspeich                |
| <input type="checkbox"/>            | Fayston       | Karl Klein               | <input type="checkbox"/>            | Williamstown | Richard Turner                 |
| <input checked="" type="checkbox"/> | Marshfield    | Melissa Seifert          | <input type="checkbox"/>            | Williamstown | Jacqueline Higgins, Alt.       |
| <input type="checkbox"/>            | Middlesex     | Ron Krauth               | <input type="checkbox"/>            | Woodbury     | Michael Gray, Treasurer        |
| <input type="checkbox"/>            | Montpelier    | Kirby Keeton             | <input checked="" type="checkbox"/> | Worcester    | Bill Arrand                    |
| <input type="checkbox"/>            |               | Mike Miller, Alt.        |                                     |              |                                |

Staff: Bonnie Waninger, Nancy Chartrand, Pam DeAndrea  
Guests: Francis Aumand, CVPSA

**CALL TO ORDER**

Chair J. Potter called the meeting to order at 7:05 pm. There was not a quorum present for voting purposes.

**ADJUSTMENTS TO THE AGENDA**

Business that needs action will not be addressed tonight due to lack of a quorum.

**PUBLIC COMMENTS**

None.

**CENTRAL VERMONT PUBLIC SAFETY AUTHORITY**

J. Potter introduced and welcomed Francis (Paco) Aumand, Executive Director of the CVPSA. Francis advised that on 11/14 they are presenting to Montpelier and Barre City Councils the latest plan to consolidate dispatching services. Leaders from Barre Town, Barre City, Montpelier, Berlin joined forces about a decade ago to launch a unified organization to work together to provide individualized community services; however ultimately launched with only Montpelier and Barre City voter support to work toward sharing services/resources.

1 Thus far they have been joined by Capital Fire Mutual Aid System, Inc., who has a contract with  
2 Montpelier for dispatching services, as well as several other regional towns. This is considered a  
3 significant success for the organization.  
4

5 Per CVPSA, dispatching in Central Vermont would benefit from consolidation due to multiple dispatch  
6 centers being used by towns for their different services – sometimes several centers used by one town,  
7 hence a need for multiple rollovers for an emergency call.  
8

9 CVPSA is fully supportive of implementing regional dispatching. In addition they have interest in  
10 providing other valued added public safety services to the region and working with Capital Fire Mutual  
11 Aid System to improve radio coverage.  
12

13 CVPSA noted it is important to create awareness around the need for a new radio system and spreading  
14 the word about their organization. CVPSA is looking to partner with Regional Planning Commissions to  
15 work on and promote this need regionally.  
16

17 Various questions were raised and addressed related to the concept of a regional dispatching model.  
18 Francis suggested partnering with the RPC for planning purposes would be useful to setting and reaching  
19 goals.  
20

#### 21 **PROJECT TOUR: TOWN WEB MAPS**

22 J. Potter introduced Pam DeAndrea of CVRPC to provide an overview of Web Maps. Pam advised the  
23 Board of this online mapping service available through CVRPC.  
24

25 She continued with an online basic tutorial of what the functions were that were available with the  
26 service. The map is originally created by CVRPC's GIS Planners per town's individual requirements and  
27 is then published online for access to the public.  
28

29 There was an inquiry as to how a community could obtain one of these maps. It was noted that CVRPC  
30 can offer this individualized service to all of our communities, and then provide regular updates. Each  
31 community is entitled to 12 free hours of mapping per year through CVRPC; if those hours have been  
32 used, there would be a fee; otherwise there would be no charge. Some maps may take more than 12  
33 hours to create dependent on the layers requested. Current hourly rate is \$65.00 for any time over and  
34 above the 12 hours.  
35

36 B. Waninger noted Zoning Administrators specifically like this tool to be able to have visual aids available  
37 when meeting with residents.  
38

#### 39 **CODE OF CONDUCT AND CONFLICT OF INTEREST POLICY**

40 J. Potter advised this will be tabled until a quorum is present.  
41

#### 42 **MEETING MINUTES**

43 J. Potter advised this will be tabled until a quorum is present.  
44

#### 45 **REPORTS**

46 B. Waninger advised Board members would be getting a link in an upcoming email with a Board Survey  
47 for completion. Hard copies can also be mailed if any members prefer to not complete the survey  
48 online.

1  
2 She also noted that Enhanced Energy Planning still has room for one more community. Applications  
3 received from Moretown and Waitsfield to date, however, there is still space.  
4

5 J. Potter directed the Board to the Staff and Committee reports in their packet for detailed information  
6 about what CVRPC is working on currently and encouraged all to read them.  
7

8 J. Potter directed the Board to last page of packet regarding Emerald Ash Borer (EAB) Workshop on  
9 November 28<sup>th</sup> and advised it was a good opportunity for towns to obtain pertinent information  
10 regarding this infestation.  
11

12 B. Waninger advised as part of our EAB grant we are able to work directly with two communities to train  
13 volunteers and create management plans. The workshop on the 28<sup>th</sup> is an introductory training and  
14 there will be a second workshop to train volunteers later this winter and then create management  
15 plans. It was confirmed the State is not mandating the type of management, but offering options for  
16 management.  
17

18 **ADJOURNMENT**

19 *J. Potter thanked participants for coming and the meeting adjourned at 8:35 pm.*  
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21  
22 Respectfully submitted,

23  
24 Nancy Chartrand  
25 Office Manager