

1                                   **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**  
2   **Executive Committee**  
3   **Minutes**  
4   **December 11, 2018**

5  
6 Present:

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> Julie Potter | <input checked="" type="checkbox"/> Laura Hill-Eubanks | <input checked="" type="checkbox"/> Michael Gray  |
| <input checked="" type="checkbox"/> Dara Torre   | <input checked="" type="checkbox"/> Steve Lotspeich    | <input checked="" type="checkbox"/> Janet Shatney |
| <input checked="" type="checkbox"/> Byron Atwood |  |   |

7  
8 Staff: Bonnie Waninger

9 Guests: None

10  
11 Chair J. Potter called the meeting to order at 6:35 pm. Quorum was present to conduct business.

12  
13 **ADJUSTMENTS TO THE AGENDA**

14 None.

15  
16 **PUBLIC COMMENT**

17 None.

18  
19 **CONTRACT / AGREEMENT AUTHORIZATION**

20 Watershed Consulting Associates, Inc. - Northfield Water Street Stormwater Structure Design

21 *Amendment 1 - D. Torre moved to authorize the Executive Director to sign the agreement*  
22 *amendment; S. Lotspeich seconded. Motion carried.*

23  
24 **PERSONNEL POLICY UPDATE**

25 B. Waninger reviewed background on the wage ranges and reasons for updating them. J. Potter noted  
26 that the Personnel Policy Committee had previously recommending the wage ranges be reviewed at  
27 least every two years.

28  
29 *B. Atwood moved to approve the recommended wage ranges; M. Gray seconded. Motion carried.*

30  
31 **ADJOURN**

32 *B. Atwood moved to adjourn at 7:00 pm; J. Shatney seconded. Motion carried.*

33  
34 Respectfully submitted,

35  
36 Bonnie Waninger  
37 Executive Director