

1 **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**
2 **Executive Committee**
3 **DRAFT MINUTES**
4 **March 12, 2019 (Special Meeting)**

5 Present:

- Julie Potter Laura Hill-Eubanks Michael Gray
 Dara Torre Steve Lotspeich Janet Shatney
 Byron Atwood

6 Staff: Bonnie Waninger, Nancy Chartrand

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8 **CALL TO ORDER**

9 Chair J. Potter called the meeting to order at 6:47 pm. Quorum was present to conduct business.

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11 **ADJUSTMENTS TO THE AGENDA**

12 None.

13
14 **PUBLIC COMMENTS**

15 None.

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17 **CONTRACT/AGREEMENT AUTHORIZATION**

18 B. Waninger provided information regarding the Vermont Department of Environmental Conservation
19 Plainfield Health Center Stormwater Mitigation and Design grant award.

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21 *L. Hill-Eubanks moved to authorize the Executive Director to sign the grant award; M. Gray seconded.*
22 *Motion carried.*

23
24 B. Waninger advised that bids had been received and reviewed for Audit Services (FY19-FY21) by Julie
25 Potter, Nicole Sancibrian, Nancy Chartrand, and herself. She advised this review resulted in the
26 recommendation of awarding the contract to Batchelder Associates PC. Brief discussion ensued
27 regarding length of tenure, objectivity of firm, and performance.

28
29 *B. Atwood moved to approve a three-year contract with Batchelder Associates based on the presented*
30 *recommendation; S. Lotspeich seconded. Motion carried.*

31
32 **ADJOURN**

33 *M. Gray moved to adjourn at 6:58 pm; L. Hill-Eubanks seconded. Motion carried.*

34
35 Respectfully submitted,
36 Nancy Chartrand
37 Office Manager