

1 **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**

2 **Executive Committee**

3 **DRAFT MINUTES**

4 **May 14, 2019**

5
6 Present:

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Julie Potter | <input checked="" type="checkbox"/> Laura Hill-Eubanks | <input type="checkbox"/> Michael Gray |
| <input type="checkbox"/> Dara Torre | <input checked="" type="checkbox"/> Steve Lotspeich | <input checked="" type="checkbox"/> Janet Shatney |
| <input checked="" type="checkbox"/> Byron Atwood | | |

7
8 Staff: Bonnie Waninger

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10 **CALL TO ORDER**

11 Chair J. Potter called the meeting to order at 6:00 pm. Quorum was present to conduct business.

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13 **ADJUSTMENTS TO THE AGENDA**

14 None.

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16 **PUBLIC COMMENTS**

17 None.

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19 **CONTRACT/AGREEMENT AUTHORIZATION**

20 *L.Hill-Eubanks moved to authorize the Executive Director to sign the contract amendment with Southern Windsor County Regional Planning Commission (SWCPC) for the Clean Water Block Grant Pouliot Stormwater Mitigation project; S.Lotspeich seconded. Motion carried.*

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23 *B.Atwood moved to authorize the Executive Director to sign the New England Interstate Water Pollution Control Commission Memorandum of Agreement for the Berlin Stormwater Mitigation Final Designs; J.Shatney seconded. Motion carried.*

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27 *B.Atwood moved to authorize the Executive Director to sign the contract amendment with Barre City for the Pouliot Avenue Stormwater Mitigation project with a change to update the contract and match values; L.Hill Eubanks seconded. Motion carried.*

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31 *S.Lotspeich moved to authorize the Executive Director to sign Master Agreements for stormwater planning and engineering services with Watershed Consulting Associates, Fitzgerald Environmental Associates, Milone & MacBroom, and Dubois & King; B.Atwood seconded. Motion carried.*

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34 Task specific contract addendums will be approved per CVRPC's existing procedure (<\$25,000 approved by the Executive Director; ≥\$25,000 approved by the Executive Committee).

1 *J. Shatney moved to authorize the Executive Director to sign the contract with G&N Excavating for the*
2 *Northfield Water Street Stormwater Improvements Construction project; S. Lotspeich seconded. Motion*
3 *carried.*
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5 **WATERBURY TOWN PLAN DETERMINATION OF ENERGY COMPLIANCE**

6 B. Waninger shared that staff had determined a error was made in warning the Determination of Energy
7 Compliance. The public hearing notice had not been posted to CVRPC's website. Staff recommends the
8 Commission hold a second hearing to correct this.

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10 *B. Atwood moved to advise the Board of Commissioners to hold a second public hearing regarding the*
11 *Determination of Energy Compliance for the Waterbury Town Plan; L. Hill-Eubanks seconded. Motion*
12 *carried.*

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14 **BOARD OF COMMISSIONER ANNUAL MEETING**

15 This item was not discussed due to lack of time. Staff will determine the meeting location.

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17 **ADJOURNMENT**

18 *J. Shatney moved to adjourn at 6:22 pm; B. Atwood seconded. Motion carried.*

19

20 Respectfully submitted,

21

22 Bonnie Waninger
23 Executive Director