

Bylaws Working Group Meeting Notes – February 5, 2019

Attendance: Steve Lotspeich, Julie Potter, Bonnie Waninger, Nancy Chartrand

Meeting was called to order at 3:06 by Julie Potter.

Agenda Changes: None

Public Comment: None

Approval of Minutes

Minutes reviewed. S. Lotspeich moved to approve minutes of January 23; J. Potter, seconded. Motion carried.

Discussion of CVRPC and other RPC Bylaws:

Nancy noted the Statute review was completed and need to change reference for Open Meeting Law (Section 301 should be changed to read Section 310).

Article 8 – question whether we want to add something regarding bonding. Discussion ensued as to whether or not this was necessary. Suggested this be addressed in financial procedures vs. bylaws.

Article 9 – Supplementary Provisions

Section 901 – Conflict of Interest – no substantial changes.

Section 902 – Work Program – this is a new section. Discussion ensued regarding whether this item should be in the bylaws and also the timing of this work plan and its presentation to the Board. Amend title (Line 16) to read work program and budget. Also amend Line 21 to read ...at the July meeting or as soon as possible thereafter.

Section 903 – Annual Reports – this is a new section. Discussion ensued – amend to December vs. November.

Section 904 – Audit – this is a new section.

Section 905 – Dissolution – no substantial changes.

Section 906 – Amendment to Bylaws – no substantial changes.

Section 907 – Separability – this is a new section. Noted that perhaps this should state Severability vs. Separability. Will amend to severability.

Bylaws History – amended slightly for clarity's sake.

Section 403 – Standing Committees

G. Transportation Advisory Committee

Page 9 – Item C (line 12) – Steve advised this needed to be updated to be in line with the Rules of Procedure. Change to read: Provide recommendations on funding and prioritization to the Agency's of Transportation's Capital Budget and State Transportation Improvement Program.

Line 9 – change to Regional Transportation Element vs. Regional Transportation Plan.

Additional review of complete draft ensued. This included explanation of annotations to explain the amendment changes/additions during review.

Section 302: Page 3 – Line 16 clarification of alternate’s position on committees in lieu of the Commissioner.

Section 303: Should be noted in the draft as removed provision of voting by mail.

Section 402: Parliamentary advice has moved from Secretary to Vice Chair.

Section 403: Noted it was expanded over what we currently have.

Article 5 - Page 10 – Discussion ensued regarding the timing with which the Nominating Committee shall present a slate of Officers and subsequent slate of other standing and special committees. Executive Committee slate shall be finalized at the April meeting; and other committees shall have a slate finalized at the May meeting. All will be voted on at the June meeting. It was suggested that Rules of Procedure be facilitated for the Nominating Committee outside of Bylaws.

Article 6 – Meetings

Open meeting law statute reference needs to be updated on Line 40, page 12 and Lines 15 and 29 on Page 13.

Next Steps | Next Meeting: Prepared to finalize draft and bring to Executive Committee for review and discussion.

Meeting adjourned at 4:30.

Respectfully submitted,

Nancy Chartrand
Office Manager