

Brownfields Advisory Committee Minutes Jan. 20th, 2016 @ 4 pm, CVRPC Offices

ATTENDEES:

<ul style="list-style-type: none">• Janet Shatney, <i>City of Barre</i>• Julie Potter, <i>Town of East Montpelier</i>	<ul style="list-style-type: none">• Gail Aloisio, <i>CVRPC Staff</i>• Sam Anderson, <i>Central VT Economic Development Corp.</i>
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SUMMARY:

The meeting commenced at 4 pm.

The Site Selection Criteria were finalized. Lines will be added to identify the Site Name, Staff Reviewer, Date of Review, and the Advisory Committee's determination of whether or not to enroll the site.

Feedback on proposed outreach tools included maintaining regular contact, even via phone call with key partners such as Downstreet Housing and Community Development and the Development Corps. Mailings are a economical way to disseminate information to real estate and commercial lending professionals. Press releases whenever funding is awarded are a way to remind the community that the Brownfields Program is active.

CVEDC offered to include information about the program in its Spring Quarterly Newsletter.

Committee members made further suggestions for networking and building the membership of the Advisory Committee. Suggestions included consulting Commissioners who work or worked in the past in the contracting and engineering sectors.

The meeting concluded at 5:15 pm

Wrap-up and Next Steps:

- Disseminate brochures electronically for Committee members to post to websites and give to their contacts

The next BAC meeting is tentatively scheduled for **Monday, February 22nd at 4 pm.**