

CVRPC Personnel Policies Committee – CVRPC PP
DRAFT Minutes, 12.18.15

Present: Julie Potter, Laura Hill-Eubanks, and Bonnie Waninger

Julie called the meeting order at 3:10 p.m.

1. There were no changes made to the agenda.
2. There was no public in attendance, and no public comment.
3. On motion of Laura, seconded by Julie, the draft minutes of the October 8, 2015 meeting were approved.
4. The Committee reviewed overall comments received from Committee members and staff about the draft job descriptions. Drafts for the Finance & Officer Manager and Executive Director were reviewed. Differences between Program Manager and Senior Planner positions were discussed. Review of Major Areas of Work was initiated; additional areas will be added to the Natural Resources description related to energy and open lands planning. The concept of conceptualizing and developing regional projects based on municipal and regional needs, and of fostering activities that interrelate between program areas will be added to descriptions for senior level positions and all major areas of work. Bonnie will revise drafts based on the discussion and comments received from Committee members and staff.
5. Next meeting: Monday, January 25, 2016, from 3-4:30 pm, at CVRPC.
6. We adjourned at 5:00 pm.

Respectfully submitted,

Bonnie Waninger, Executive Director
December 18, 2015