

CENTRAL VERMONT REGIONAL PLANNING COMMISSION
Executive Committee
MINUTES
March 12, 2019 (Special Meeting)

Present:

- Julie Potter
- Dara Torre
- Byron Atwood
- Laura Hill-Eubanks
- Steve Lotspeich
- Michael Gray
- Janet Shatney

Staff: Bonnie Waninger, Nancy Chartrand

CALL TO ORDER

Chair J. Potter called the meeting to order at 6:47 pm. Quorum was present to conduct business.

ADJUSTMENTS TO THE AGENDA

None.

PUBLIC COMMENTS

None.

CONTRACT/AGREEMENT AUTHORIZATION

B. Waninger provided information regarding the Vermont Department of Environmental Conservation Plainfield Health Center Stormwater Mitigation and Design grant award.

L. Hill-Eubanks moved to authorize the Executive Director to sign the grant award; M. Gray seconded. Motion carried.

B. Waninger advised that bids had been received and reviewed for Audit Services (FY19-FY21) by Julie Potter, Nicole Sancibrian, Nancy Chartrand, and herself. She advised this review resulted in the recommendation of awarding the contract to Batchelder Associates PC. Brief discussion ensued regarding length of tenure, objectivity of firm, and performance.

B. Atwood moved to approve a three-year contract with Batchelder Associates based on the presented recommendation; S. Lotspeich seconded. Motion carried.

ADJOURN

M. Gray moved to adjourn at 6:58 pm; L. Hill-Eubanks seconded. Motion carried.

Respectfully submitted,
Nancy Chartrand
Office Manager