

CENTRAL VERMONT REGIONAL PLANNING COMMISSION
DRAFT MINUTES
May 12, 2020

Commissioners:

- | | | | | | |
|-------------------------------------|---------------|--------------------------|-------------------------------------|--------------|---------------------------------|
| <input checked="" type="checkbox"/> | Barre City | Janet Shatney | <input checked="" type="checkbox"/> | Moretown | Dara Torre, Secretary/Treasurer |
| <input type="checkbox"/> | | Heather Grandfield, Alt. | <input type="checkbox"/> | | Joyce Manchester, Alt |
| <input type="checkbox"/> | Barre Town | Byron Atwood | <input checked="" type="checkbox"/> | Northfield | Laura Hill-Eubanks, Chair |
| <input checked="" type="checkbox"/> | | George Clain, Alt | <input checked="" type="checkbox"/> | Orange | Lee Cattaneo |
| <input checked="" type="checkbox"/> | Berlin | Robert Wernecke | <input type="checkbox"/> | Plainfield | |
| <input type="checkbox"/> | | Karla Nuissl, Alt. | <input checked="" type="checkbox"/> | | Paula Emery, Alt. |
| <input type="checkbox"/> | Cabot | Amy Hornblas | <input checked="" type="checkbox"/> | Roxbury | Jerry D'Amico |
| <input type="checkbox"/> | Calais | John Brabant | <input type="checkbox"/> | Waitsfield | Don La Haye |
| <input type="checkbox"/> | | Jan Ohlsson, Alt. | <input type="checkbox"/> | | Harrison Snapp, Alt. |
| <input checked="" type="checkbox"/> | Duxbury | Alan Quackenbush | <input type="checkbox"/> | Warren | |
| <input checked="" type="checkbox"/> | E. Montpelier | Julie Potter | <input type="checkbox"/> | | J. Michael Bridgewater, Alt. |
| <input checked="" type="checkbox"/> | | Clarice Cutler, Alt. | <input checked="" type="checkbox"/> | Washington | Peter Carbee |
| <input type="checkbox"/> | Fayston | | <input checked="" type="checkbox"/> | Waterbury | Steve Lotspeich, Vice-Chair |
| <input checked="" type="checkbox"/> | Marshfield | Robin Schunk | <input checked="" type="checkbox"/> | Williamstown | Richard Turner |
| <input type="checkbox"/> | Middlesex | Ron Krauth | <input type="checkbox"/> | Williamstown | Jacqueline Higgins, Alt. |
| <input type="checkbox"/> | Montpelier | Marcella Dent | <input checked="" type="checkbox"/> | Woodbury | Michael Gray |
| <input type="checkbox"/> | | Mike Miller, Alt. | <input type="checkbox"/> | Worcester | Bill Arrand |

Staff: Bonnie Waninger, Nancy Chartrand

Call to Order

Chair Hill-Eubanks called the remote meeting to order at 6:31 pm. Quorum was present to conduct business. She read documentation which explained how we are complying with Open Meeting Law and roll call was completed.

Adjustments to the Agenda

None

Public Comments

None

E-Meeting Etiquette

Hill-Eubanks directed the Board to the information in the packet.

Nominating Committee Report

1 Hill-Eubanks Introduced Janet Shatney, Chair of the Nominating Committee. Shatney provided an
2 overview of how the slate was compiled and the contacts that were made. She directed the Board to
3 the revised slate that was forwarded and posted prior to the meeting. It was noted nominating
4 committee members Michael Gray and Rich Turner met with Shatney and they moved to forward the
5 slate to the Board for further action at tonight's meeting. Hill-Eubanks opened the slate to nominations
6 from the floor. No nominations were added to the slate. It was explained that if slate was accepted a
7 paper ballot would be mailed to the Board for voting on officers.

8
9 *Carbee made a motion to accept the proposed slate; seconded by Wernecke.* Lotspeich questioned how
10 we would address appointments to other organizations (MRVPD, GMT, etc). Waninger advised they are
11 typically included in the slate, and we could move them tonight, or could vote on them in June.
12 Lotspeich inquired as to what an appropriate motion would be. *Carbee advised he would accept a*
13 *friendly amendment on his motion, and Wernecke advised he would accept a friendly amendment on his*
14 *second.* Lotspeich inquired if we are appointing the current representatives for FY21 as presented it was
15 confirmed that would be correct if no changes were requested. *Motion amendment- to accept the*
16 *proposed slate which includes committees as presented and the officers. Motion carried.* Wernecke
17 advised vote needed to be roll call; but there was clarification that there were no oppositions or
18 abstentions.

20 **Basin 14 Plan**

21 Hill-Eubanks directed the Board to the information in the packet. Waninger provided an overview of
22 the basin planning review process. Usually the basin planner comes and makes a presentation to the
23 Board. Board would then make a decision as to whether the draft basin plan appears to conform to the
24 Regional Plan; usually in advance of that vote the Clean Water Advisory Committee reviews draft plan
25 from a water quality perspective and the Regional Plan Committee reviews from a regional plan
26 conformance perspective and both committees provide comments to inform the Board's decision. Due
27 to COVID the basin plan presentation will be online and a copy of the draft basin plan will be made
28 available to the committees and the Board. Comments and questions will be provided to the Executive
29 Committee; who will draft the final letter to be submitted to the Agency of Natural Resources (ANR)
30 based on all the information. The Executive Committee will invite the communities impacted by the
31 Basin 14 Plan (Marshfield, Plainfield, Orange, Washington) to their meeting when they review
32 information compiled. Potter inquired if a staff report would be forthcoming on the Basin Plan and its
33 conformance with the Regional Plan; Waninger advised that can be completed and provided to the
34 Executive Committee. Lotspeich noted that Danielle Owczarski of ANR should be invited to participate
35 in the Executive Committee meeting as well. Waninger advised that it is expected the draft plan will be
36 released to CVRPC on Monday or Tuesday, so scheduling of the above should be occurring over the next
37 few weeks. She advised members to contact Nancy if they want a hard copy of the presentation/plan.
38 Potter asked if this was a tighter schedule than usual for the basin plan review. Waninger advised it was
39 the usual schedule.

41 **Meeting Minutes**

42 Hill-Eubanks directed the Board to the information in the packet.

1
2 *Wernecke moved to approve the March 10, 2020 minutes as written; Lotspeich seconded.* Lotspeich
3 requested that acronyms be spelled out in the minutes as a rule. D’Amico noted a discrepancy when we
4 were talking about the concerns from the Towns – he had noted the school merger had worked well
5 however believed what he had noted was increased growth in the school, which is a good thing.
6 *Motion amended to approve the minutes as amended. Wernecke moved and Lotspeich seconded.*
7 *Motion carried.*

8
9 **Reports**

10 Hill-Eubanks directed the Board to the information in the packet. Clain had a question with regard to
11 page 22, last bullet – “Potential for ~25% reduction in State allocation funds for FY21”, and asked for
12 clarification on that. Waninger advised the State is trying to get back any money it can from State
13 agencies. ACCD advised that for this current fiscal year they returned two million dollars for reallocation
14 for COVID response. ACCD was also requested to return the 4th quarter payment for Regional Planning
15 Commissions and Regional Development Corporations midway through utilization of those funds, which
16 they have not done. Based on this request there is anticipation we may take a 25% decrease in our FY21
17 funding. It was noted that currently if grant awards don’t have contracts, grant funds are not being
18 provided. Clain also inquired about Article 7.2 in the Bylaws regarding Municipal Assessments and asked
19 for clarification of the November date in that section. Waninger advised that the assessment rate is
20 established in November in order to advise municipalities in advance of that assessment rate for their
21 next fiscal year budgets. Catteneo inquired when it was announced that if contracts weren’t signed they
22 were going to withhold grant funds. Waninger advised ANR sent out notification 3-4 weeks ago.

23
24 Hill-Eubanks made note that Ashley Andrews got an award for her work in GIS on her Washington
25 County Hunger Council Food Access map. Andrews has also been participating in their COVID meetings
26 ongoing to monitor food access needs.

27
28 Hill-Eubanks advised our next scheduled meeting was June 9th. Waninger advised we should plan to be
29 meeting remotely for at least 9 months if not more given the ongoing situation. She noted the State
30 Economist stated to legislature our recovery will look like a “W” – it will go down, bounce back up
31 partway and then go back down again before going back up again as recovered (by approximately FY25).
32 Carbee noted that municipalities at some point may be hard pressed making the Regional Planning
33 Commission (RPC) allocations. Emery requested more clarification on the 25% reduction in budgeting;
34 Waninger advised the 25% was related to RPC budget, not municipality budget. She advised that some
35 municipalities are doing contingency budgets to address the situation. There will be a tremendous
36 amount of recovery funding available for application and we are getting information out to
37 municipalities on these opportunities and CVRPC is happy to assist municipalities with questions about
38 these opportunities. She went on to advise that we are talking with the Economic Development
39 Administration to apply as one grantee with Rutland, Chittenden, and Addison counties for regional
40 development funds. More information will be provided at a future meeting regarding this opportunity.
41 Question was raised via chat about VTrans projects. Waninger advised they are starting up again; with
42 what they consider more essential projects at the outset. She noted Clare Rock is checking in on the
43 Plainfield/Marshfield project and will advise soon of status.

1
2 Chartrand advised that we are publishing any funding opportunities we are aware of in our Municipal
3 Updates that are published regularly.

4
5 **Adjournment**

6 *Wernecke moved to adjourn at 7:21 pm; Catteneo seconded. Motion carried.*

7
8 Respectfully submitted,

9
10 Nancy Chartrand
11 Office Manager

DRAFT