

1 **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**

2 **Executive Committee**

3 **DRAFT Minutes**

4 **September 13, 2016**

5 Present:

6 ☒ B. Atwood

7 ☒ David Strong

8 ☐ L. Hill-Eubanks

9 ☒ J. Potter

10 ☒ D. LaHaye

11 ☒ L. Hebert

12 ☒ T. Ruth

13 Staff: B. Waninger

14 Guest: None.

15 Chair B. Atwood called the meeting to order at 6:50 pm.

16 **Public Comment**

17 None.

18 **Adjustments to the Agenda**

19 None.

20 **Policy Approvals**

21 Procurement Procedures: T. Ruth noted a typographical error on page 13, line 39, “an open ended
22 contract prices” should be modified to read “an open ended contract price”. J. Potter moved to
23 approve the *Procurement Procedures as corrected*; D. LaHaye seconded. Motion carried.

24 **Contracts/Agreements Authorization**

25 G and N Excavation, Northfield Village Green – T. Ruth moved to approve the contract
26 amendment as presented; J. Potter seconded. Motion carried.

27 **Adjourn**

28 T. Ruth moved to adjourn at 7:00 pm; D. Strong seconded. Motion carried.