

CENTRAL VERMONT REGIONAL PLANNING COMMISSION
DRAFT MINUTES
April 11, 2017

Commissioners:

<input type="checkbox"/>	Barre City	Janet Shatney	<input type="checkbox"/>	Montpelier	Vacant
<input checked="" type="checkbox"/>	Barre Town	Byron Atwood, Chair	<input checked="" type="checkbox"/>		Mike Miller, Alt.
<input type="checkbox"/>		Mark Nicholson, Alt.	<input checked="" type="checkbox"/>	Moretown	Dara Torre
<input checked="" type="checkbox"/>	Berlin	Robert Wernecke	<input checked="" type="checkbox"/>	Northfield	Laura Hill-Eubanks
<input type="checkbox"/>		Karla Nuissl, Alt.	<input type="checkbox"/>	Orange	Vacant
<input type="checkbox"/>	Cabot	Dick Payne	<input checked="" type="checkbox"/>	Plainfield	David Strong, Treasurer
<input checked="" type="checkbox"/>	Calais	John Brabent	<input type="checkbox"/>		Robert Atchinson, Alt.
<input checked="" type="checkbox"/>		Jan Ohlsson, Alt.	<input checked="" type="checkbox"/>	Roxbury	Gerry D'Amico
<input type="checkbox"/>	Duxbury	Brian Fitzgerald	<input checked="" type="checkbox"/>	Waitsfield	Don La Haye
<input checked="" type="checkbox"/>		Alan Quackenbush, Alt.	<input type="checkbox"/>		Harrison Snapp, Alt.
<input checked="" type="checkbox"/>	E. Montpelier	Julie Potter, Vice Chair	<input type="checkbox"/>	Warren	Camilla Behn
<input type="checkbox"/>		Jack Pauly, Alt.	<input type="checkbox"/>	Washington	Gary Winders
<input type="checkbox"/>	Fayston	Carol Chamberlin	<input checked="" type="checkbox"/>	Waterbury	Steve Lotspeich
<input checked="" type="checkbox"/>	Marshfield	Ivan Shadis	<input checked="" type="checkbox"/>	Williamstown	Larry Hebert
<input type="checkbox"/>	Middlesex	Ron Krauth	<input checked="" type="checkbox"/>	Woodbury	Michael Gray
			<input type="checkbox"/>	Worcester	Bill Arrand

Staff: Bonnie Waninger, Eric Vorwald, Bonnie MacBrien

Guests: Jamie Stewart (CVEDC), Kirby Keeton, John Stevens, Bram Towbin

CALL TO ORDER

Chair B. Atwood called the meeting to order at 7:05 PM. The meeting began with introductions. Atwood announced the passing of George Malek and a minute of silence was observed.

ADJUSTMENTS TO THE AGENDA

None.

PUBLIC COMMENTS

None.

MEETING MINUTES

D. Strong moved to approve the February 14, 2017 minutes as presented; J. Ohlsson seconded. J. Damico requested a correction to the date on page 4, line 1. Motion carried as amended.

STAFF REPORTS

B. Waninger informed Commissioners that CVRPC and its partners had received a second NADO Excellence in Regional Transportation award for the Plainfield Bridge Scoping Study project. The project was innovative in using unmanned aerial vehicles to map woody debris deposits. B. Towbin encouraged the Commission to utilize UVM's spatial analysis lab for mapping debris.

1
2 **EXECUTIVE DIRECTOR'S REPORT**

3 B. Waninger advised Commission members to monitor the FEMA public disaster assistance
4 deductible concept and noted that the comment period was currently open.
5

6 **LEGISLATIVE REPORT**

7 B. Waninger discussed the various bills that were moving through the legislative process including:
8 clean water funding and economic development omnibus. An explanation of Tax Increment Finance
9 (TIF) districts was provided. Waninger asked if Commissioners wanted her to advocate for
10 expanding the number of districts. Commissioners indicated TIFs were a useful tool and their
11 number should be expanded. Waninger provided an overview of the housing bond proposal and
12 asked if the Commission wanted to support, remain neutral, or be against it. The Chair indicated that
13 Commissioners would discuss this with their towns.
14

15 **CENTRAL VT ECONOMIC DEVELOPMENT CORPORATION REPORT**

16 J. Stewart provided an overview of highlights of the CVEDC efforts and resources such as Maker
17 Fairs, the Waterbury Arts Fest, program technical assistance grants, VTC/CCV workforce
18 development programs, the 2017 Job Fair and the development of an economic development plan.
19

20 **COMMISSION BYLAW AMENDMENT**

21 B. Waninger explained the legislative authorization for RPC's to incur debt and borrow monies. It
22 must be added to the bylaws to enable RPC's to do so. This allows RPC's to lease or purchase office
23 space, establish revolving loan funds, and establish a line of credit.
24

25 *L. Herbert moved to approve the bylaw amendment as presented: D. Strong seconded. Motion*
26 *carried 15-0.*
27

28 **FY17 INTERIM SECRETARY AND/OR INTERIM EXECUTIVE COMMITTEE MEMBER**

29 J. Potter explained that Tina Ruth resigned as secretary and a replacement would need to be
30 appointed for the remainder of the fiscal year. L. Hill-Eubanks volunteered to be considered. There
31 were no other nominations from the floor.
32

33 *J. Potter motioned to nominate L. Hill-Eubanks: D, Strong seconded. Motion carried.*
34

35 Commissioners held vacant the at-large Committee position previously held by Hill-Eubanks.
36

37 **COMMITTEE APPOINTMENTS**

38 J. Potter discussed the positions that needed to be filled on the Nominating Committee and Personnel
39 Policy Review Committee. Potter also discussed other committees of the Commission as
40 appointments will be made for FY18.
41

1 *L. Hill-Eubanks moved to appoint D. Strong as chair of the Nominating Committee with B. Atwood*
2 *and I. Shadis as additional members; D. La Haye seconded. Motion carried.*

3
4 *J. Potter moved to appoint S. Lotspeich to the Personnel Policy Review Committee; D. Strong*
5 *seconded. Motion carried.*

6 7 **TRANSPORTATION ADVISORY COMMITTEE RULES OF PROCEDURE**

8 B, Waninger explained that the Commission has been working to develop Rule of Procedures for all
9 its committees. The Rules are helpful for recruiting new committee members and establishing
10 expectations for committee participation. She said the TAC had discussed the Rules at several
11 meetings, and recommended the Rules in the Commission packet be adopted.

12
13 *R. Wernecke moved to approve the Transportation Advisory Committee Rules of Procedure as*
14 *presented; M. Miller seconded. Discussion included difficulty in achieving quorum, what constitutes*
15 *the number needed for an affirmative vote (B. Waninger to research and get back to the Commission)*
16 *and efforts to increase participation ensued. No vote was taken.*

17
18 *R. Wernecke moved to delete“, currently 12” from the second line of Attendance and Quorums; G.*
19 *D’Amico seconded. Motion carried.*

20
21 *G. D’Amico moved to delete the sentence beginning “Members with three consecutive...” from*
22 *Attendance and Quorums; L. Herbert seconded. Motion defeated (9 opposed and 6 in favor).*

23
24 *D. Strong moved to approve the Transportation Advisory Committee Rules of Procedure as*
25 *amended; R. Werneke seconded. Motion carried.*

26 27 **ECONOMIC DEVELOPMENT PLANNING**

28 E. Vorwald gave a slide presentation on Economic Development Planning which provided
29 definitions, potential resources, and examples of member municipality efforts. He requested input
30 into the role of CVRPC. Suggestions included:

- 31 – Policy and project development, such as making existing fiber accessible for residential use
- 32 and pursuing a Vermont equivalent to New York’s zombie banking rule;
- 33 – Assisting communities to create predictability in permitting through town plan engagement;
- 34 – Having staff bring best practice ideas to towns; and
- 35 – Insuring local and regional economic plans have actionable items.

36 37 **ADJOURNMENT**

38 *D. La Haye moved to adjourn the meeting at 9:05 pm; D. Strong seconded. Motion carried.*

39
40 Respectfully submitted,
41 Bonnie MacBrien
42 CVRPC Finance & Office Manager