

CENTRAL VERMONT REGIONAL PLANNING COMMISSION
DRAFT MINUTES
June 13, 2017

Commissioners:

<input checked="" type="checkbox"/> Barre City	Janet Shatney	<input checked="" type="checkbox"/> Montpelier	Kirby Keeton
<input checked="" type="checkbox"/> Barre Town	Byron Atwood, Chair	<input type="checkbox"/>	Mike Miller, Alt.
<input type="checkbox"/>	Mark Nicholson, Alt.	<input checked="" type="checkbox"/> Moretown	Dara Torre
<input checked="" type="checkbox"/> Berlin	Robert Wernecke	<input checked="" type="checkbox"/> Northfield	Laura Hill-Eubanks
<input type="checkbox"/>	Karla Nuissl, Alt.	<input checked="" type="checkbox"/> Orange	Lee Cattaneo
<input checked="" type="checkbox"/> Cabot	Dick Payne	<input checked="" type="checkbox"/> Plainfield	David Strong, Treasurer
<input type="checkbox"/> Calais	John Brabant	<input type="checkbox"/>	Robert Atchinson, Alt.
<input type="checkbox"/>	Jan Ohlsson, Alt.	<input type="checkbox"/> Roxbury	Jerry D'Amico
<input checked="" type="checkbox"/> Duxbury	Brian Fitzgerald	<input checked="" type="checkbox"/> Waitsfield	Don La Haye
<input type="checkbox"/>	Alan Quackenbush, Alt.	<input type="checkbox"/>	Harrison Snapp, Alt.
<input checked="" type="checkbox"/> E. Montpelier	Julie Potter, Vice Chair	<input type="checkbox"/> Warren	Camilla Behn
<input type="checkbox"/>	Jack Pauly, Alt.	<input type="checkbox"/> Washington	Gary Winders
<input type="checkbox"/> Fayston	Carol Chamberlin	<input checked="" type="checkbox"/> Waterbury	Steve Lotspeich
<input type="checkbox"/> Marshfield	Ivan Shadis	<input checked="" type="checkbox"/> Williamstown	Larry Hebert
<input checked="" type="checkbox"/> Middlesex	Ron Krauth	<input checked="" type="checkbox"/> Woodbury	Michael Gray
		<input checked="" type="checkbox"/> Worcester	Bill Arrand

Staff: Bonnie Waninger and Eric Vorwald

Guests: None

CALL TO ORDER

Chair B. Atwood called the meeting to order at 7:07pm. Quorum was present. The meeting began with introductions. B. Atwood thanked members of the Commission that were stepping down and welcomed those that were joining.

ADJUSTMENTS TO THE AGENDA

None.

PUBLIC COMMENTS

None.

APRIL 11, 2017 MEETING MINUTES

J. Shatney moved to approve the May 9, 2017 minutes as presented; D. La Haye seconded. Motion carried 17 – 0.

STAFF REPORTS

E. Vorwald reminded the Commission members that with the warmer weather staff will be spending more time in the field therefore requests for information, data, or maps may take longer than expected and to ensure adequate time is provided to complete any requests.

1 **EXECUTIVE DIRECTOR'S REPORT**

2 B. Waninger noted two letters in the meeting packet from VAPDA outlining their position against a
3 possible requirement that all municipalities submitting applications for Municipal Planning Grants be
4 required to contribute a match regardless of funding level requested. B. Waninger requested that the
5 Commission submit a letter to the Secretary of the Agency of Commerce & Community
6 Development also recommending that no match be required for all grant values. D. Strong suggested
7 that a draft letter be provided to outline the specific request based on Commission comments.
8

9 B. Waninger also requested that an internal policy regarding charging municipalities for major
10 projects be modified to assist small, rural towns without charge given the increasing difficulty these
11 towns have in accessing the Municipal Planning Grant program. Commissioner did not discuss the
12 request.
13

14 **CENTRAL VERMONT ECONOMIC DEVELOPMENT CORPORATION REPORT**

15 None.
16

17 **LEGISLATIVE REPORT**

18 B. Waninger noted a memo in the agenda which was VAPDA's end of session report and included
19 updates on legislation that was relevant to the Commission.
20

21 **ELECTION OF OFFICERS & ADDITIONAL MEMBERS OF THE EXECUTIVE COMMITTEE**

22 B. Waninger read the results of the Executive Committee voting. The results were
23

- 24 – Chair, Julie Potter
- 25 – Vice Chair, Laura Hill-Eubanks
- 26 – Treasurer, Michael Gray
- 27 – Secretary, Dara Torre
- 28 – At large, Steve Lotspeich, Don LaHaye, and Byron Atwood.
29

30 B. Atwood thanked the Commission for allowing him to serve as their chair. He then turned the meeting
31 over to J. Potter.
32

33 J. Potter thanked B. Atwood for serving as the chair and for his leadership on the Commission.
34

35 **COMMISSION APPOINTMENTS**

36 J. Potter highlighted the process and the list of committees and possible appointments in the agenda. M.
37 Gray volunteered to be removed from the list of members interested in the Town Plan Review Committee
38 therefore having an equal number of vacant seats and interested Commissioners. Next, J. Potter noted
39 that the Project Review Committee had two open seats with three interested Commissioners. J. Potter
40 suggested a ballot with the top two vote getters filling the vacancies and the third Commissioner serving
41 as the alternate. Ballots were distributed and voting commenced. D. Torre, Secretary, and L. Hill-
42 Eubanks, Vice Chair, counted the ballots noting the vacant seats would be filled by B. Fitzgerald and J.
43 Shatney with J. D'Amico serving as the alternate. *B. Atwood moved to approve the Project Review*
44 *Committee appointments as presented; L. Hebert seconded. The motion carried 17 – 0.*
45

1 Next, J. Potter discussed specific appointment to various organizations.

2
3 *D. Strong moved to appoint J. Potter as the representative to the Vermont Association of Planning &*
4 *Development Agencies; B. Atwood seconded. The motion carried 17 – 0.*

5
6 *D. Strong moved to appoint B. Waninger to the Vermont Economic Progress Council; B. Atwood*
7 *seconded. The motion carried 17 – 0.*

8
9 *B. Atwood moved appoint H. Garabedian at the representative and B. Waninger as the alternate to Green*
10 *Mountain Transit; B. Arrand seconded. The motion carried 17 – 0.*

11
12 *S. Lotspeich E. Vorwald as the representative and B. Waninger as the alternate to the Mad River Valley*
13 *Planning District; D. Strong seconded. The motion carried 17 – 0.*

14
15 Following the appointments, B. Wernecke asked for clarification on whether the Vermont Association of
16 Planning & Development Agencies was a public body and subject to open meeting laws. After some
17 discussion, it was decided the B. Waninger would bring the issue up with VAPDA and report back to the
18 Commission.

19 20 **REGIONAL ENERGY PLAN**

21 E. Vorwald provided an overview of the efforts that have occurred to date regarding the regional energy
22 plan and highlighted a memo and relevant draft plan materials that were included in the agenda. E.
23 Vorwald also noted that the Commission would be asked to provide input on a conflict resolution policy
24 and how to specifically incorporate the regional energy plan into the regional plan. Following the
25 overview, E. Vorwald requested that the Commission consider a motion recommending transmittal of the
26 draft to the Department of Public Service for their initial review. *B. Fitzgerald made a motion to transmit*
27 *the draft Regional Energy Plan to the Department of Public Service. The motion was seconded by L.*
28 *Hebert.*

29
30 In discussion, Commissioners asked several questions regarding implementation and for clarification on
31 why multiple action items were listed without any additional costs anticipated. E. Vorwald explained
32 that, to the extent possible, efforts would be combined to limit the need for dedicated funding or staff to
33 complete the tasks. Additional discussion included clarification of language in several sections of the
34 draft; review of priorities & timing of implementation; and information related to the LEAP modeling. E.
35 Vorwald agreed to make the changes to the language prior to submitting the draft by the June 30, 2017
36 deadline. With no other discussion, J. Potter as for a vote on the motion. *The motion carried 17 – 0.*

37 38 **ADJOURNMENT**

39 *D. Strong moved to adjourn at 8:45 pm; D. La Haye seconded. The motion carried 17 – 0.*

40
41
42 Respectfully submitted,

43
44 Eric Vorwald