

CENTRAL VERMONT REGIONAL PLANNING COMMISSION**Executive Committee****DRAFT Minutes****July 11, 2017****Present:**☒ Julie Potter☒ Laura Hill-Eubanks☐ Michael Gray☒ Dara Torre☒ Steve Lotspeich☒ Don La Haye☒ Byron Atwood

Staff: B. Waninger

Guest: None

Chair J. Potter called the meeting to order at 6:20 pm.

Adjustments to the Agenda

None.

Public Comment

None.

Executive Session - 1 V.S.A §313(1)(A), Contracts

The Committee continued discussion of a potential professional services contract.

L. Hill-Eubanks moved to find that premature general public knowledge of the contract would clearly place CVRPC at a substantial disadvantage; D. La Haye seconded. Motion carried.

S. Lotspeich moved to enter Executive Session to discuss a proposed contract at 6:23 pm; D. Torre seconded. Motion carried.

D. Torre moved to exit Executive Session at 6:33 pm; D. La Haye seconded. Motion carried.

No action was taken.

Contract/Agreement Authorization

L. Hill-Eubanks moved to authorize the Executive Director to sign the agreement with the VT Agency of Commerce and Community Development for Municipal and Regional Planning and Related Activities with a change on page 2, 1. Parties to delete "Bennington County Regional" and replace it with Central Vermont Regional Planning; S. Lotspeich seconded. Motion carried.

FFY18 Transportation Planning Initiative Budget

D. La Haye moved to approve the revised FFY18 Transportation Planning Initiative budget; D. Torre seconded. Motion carried.

FY18 Budget and Work Plan

Waninger provided a training and presented the proposed FY18 budget and work plan. She updated the Committee on notifications received on Monday.

- FEMA rejected the scope of work change for the HMGP Mega project to add eight new Local Hazard Mitigation Plans. FEMA specified that towns must have been named in the original application. This results in a \$40-50,000 revenue gap for the budget. It also leaves communities without anticipated planning assistance.
- The USDA Forest Integrity application was awarded funding. This 3-year effort, lead by VT Forests, Parks, and Recreation, will provide maps and model language in support of the statutory requirement that municipal plans address forest integrity. CVRPC will assist in product development and test the products with Central Vermont communities. The majority of CVRPC's work occurs in the final 18 months. The grant will bring modest revenues in FY18 (~\$2,000-3,000).

Waninger noted that ACCD requires an organizational budget to execute the FY18 agreement approved earlier. Waninger recommended approving the budget and with an understanding that staff will bring a revised budget for approval in October or November. By then, CVRPC should have final numbers for FY17 end contract balances and award amounts for revenue areas shaded in gray.

L. Hill-Eubanks moved to approve the FY18 budget and work plan as presented; D. Torre seconded. Motion carried.

Adjourn

L. Hill-Eubanks moved to adjourn at 6:57 pm; D. La Haye seconded. Motion carried.