

1 **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**
2 **Executive Committee**
3 **Minutes**
4 **July 10, 2018 Special Meeting**
5

6 Present:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Julie Potter | <input type="checkbox"/> Laura Hill-Eubanks | <input checked="" type="checkbox"/> Michael Gray |
| <input checked="" type="checkbox"/> Dara Torre | <input type="checkbox"/> Steve Lotspeich | <input checked="" type="checkbox"/> Janet Shatney |
| <input checked="" type="checkbox"/> Byron Atwood | | |

7
8 Staff: Bonnie Waninger, Nancy Chartrand

9 Guests: None

10
11 Chair J. Potter called the meeting to order at 6:45 pm. Quorum was present to conduct business.

12
13 **ADJUSTMENTS TO THE AGENDA**

14 None

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16 **PUBLIC COMMENT**

17 None

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19 **CONTRACT/AGREEMENT AUTHORIZATION**

20 B. Waninger noted two changes: a) Task 6, Parcel Mapping, has been incorporated into Task 4,
21 Statewide Initiative, to match the work program, and b) Appendix 2, Consultation Report, was changed
22 to reflect Berlin’s plan adoption.

23
24 *B. Atwood moved to authorize the Executive Director to sign the agreement with the VT Agency of*
25 *Commerce and Community Development for FY19; M. Gray seconded. In discussion: J. Shatney asked if*
26 *budget was disrupted by E. Vorwald’s departure. B. Waninger said it was not, but spending patterns*
27 *may change. B. Atwood inquired whether CVRPC would not complete work due to this departure. B.*
28 *Waninger advised not so far. Other staff are filling the gap. J. Shatney inquired if requirements were any*
29 *different. B. Waninger said they were similar. Motion carried.*

30
31 **POLICIES & PROCEDURES**

32 *J. Shatney moved to adopt the Personnel Policy Manual update; D. Torre seconded. Motion carried.*

33
34 **ADJOURN**

35 *B. Atwood moved to adjourn at 6:56 pm; M. Gray seconded. Motion carried.*

36
37 Respectfully submitted,

38
39 Nancy Chartrand
40 Office Manager