

CENTRAL VERMONT REGIONAL PLANNING COMMISSION
DRAFT MINUTES
June 11, 2019

Commissioners:

<input checked="" type="checkbox"/>	Barre City	Janet Shatney	<input checked="" type="checkbox"/>	Moretown	Dara Torre, Secretary
<input type="checkbox"/>		Heather Grandfield, Alt.	<input type="checkbox"/>		Joyce Manchester, Alt
<input checked="" type="checkbox"/>	Barre Town	Byron Atwood	<input checked="" type="checkbox"/>	Northfield	Laura Hill-Eubanks, Vice-Chair
<input type="checkbox"/>		Mark Nicholson, Alt.	<input checked="" type="checkbox"/>	Orange	Lee Cattaneo
<input checked="" type="checkbox"/>	Berlin	Robert Wernecke	<input type="checkbox"/>	Plainfield	Bram Towbin
<input type="checkbox"/>		Karla Nuissl, Alt.	<input type="checkbox"/>		Jim Volz, Alt.
<input type="checkbox"/>	Cabot	Amy Hornblas	<input checked="" type="checkbox"/>	Roxbury	Jerry D'Amico
<input checked="" type="checkbox"/>	Calais	John Brabant	<input checked="" type="checkbox"/>	Waitsfield	Don La Haye
<input type="checkbox"/>		Jan Ohlsson, Alt.	<input type="checkbox"/>		Harrison Snapp, Alt.
<input checked="" type="checkbox"/>	Duxbury	Alan Quackenbush	<input checked="" type="checkbox"/>	Warren	Alison Duckworth
<input checked="" type="checkbox"/>	E. Montpelier	Julie Potter, Chair	<input type="checkbox"/>		J. Michael Bridgewater, Alt.
<input checked="" type="checkbox"/>		Jack Pauly, Alt.	<input checked="" type="checkbox"/>	Washington	Peter Carbee
<input type="checkbox"/>	Fayston	Karl Klein	<input checked="" type="checkbox"/>	Waterbury	Steve Lotspeich
<input checked="" type="checkbox"/>	Marshfield	Robin Schunk	<input checked="" type="checkbox"/>	Williamstown	Richard Turner
<input checked="" type="checkbox"/>	Middlesex	Ron Krauth	<input type="checkbox"/>	Williamstown	Jacqueline Higgins, Alt.
<input type="checkbox"/>	Montpelier	Kirby Keeton	<input checked="" type="checkbox"/>	Woodbury	Michael Gray, Treasurer
<input type="checkbox"/>		Mike Miller, Alt.	<input checked="" type="checkbox"/>	Worcester	Bill Arrand

Staff: Bonnie Waninger, Nancy Chartrand, Zachary Maia

Guests: Jamie Stewart, CVEDC; Julie Moore, Secretary of ANR; Grace Messinger, Piedmont Conservation Council

CALL TO ORDER

Chair J. Potter called the meeting to order at 6:31 pm. Quorum was present to conduct business. The meeting began with introductions. Chair Potter welcomed new Board member Alison Duckworth of Warren and Zach Maia, CVRPC Assistant Planner.

ADJUSTMENTS TO THE AGENDA

None

PUBLIC COMMENTS

None

CENTRAL VERMONT ECONOMIC DEVELOPMENT CORPORATION REPORT

1 Chair Potter introduced Jamie Stewart of the Central Vermont Economic Development Corporation
2 (CVEDC). Stewart advised that their April 10th Annual Job Fair was the largest in the state and was very
3 well attended. He noted that many attending are currently employed and looking for new opportunities
4 and that vendors reported a good quality of candidates and were able to fill positions. Also noted was
5 the event CVEDC held during Capital for a Day at Yestermorrow Build & Design School. Stewart stated
6 the take away from this event was that many businesses were supportive of having a refugee population
7 welcomed in Vermont in order that Vermont can be a leader for these types of resources and build our
8 workforce in that manner. Additional discussion ensued on the issues of underemployment,
9 unemployment, barriers to employment, employee retention, and workforce training. Stewart noted
10 CVEDC is spending lot of time with businesses to develop their existing work force.

11
12 Stewart advised that the Vermont Training Program obtained over 250K in funding. He also advised that
13 CVEDC will be hosting a Leadership Training dealing with Conflict in the Workplace at Norwich University
14 on June 28th. He closed his update noting that Lawson's Finest Liquids is paying a living wage with full
15 benefits to all staff, including wait and bar staff; and therefore any tips are being pooled to be donated
16 to charities in the area with significant donations going to multiple organizations.

17 18 **AGENCY OF NATURAL RESOURCES REPORT**

19 Chair Potter introduced Julie Moore, Secretary of the Agency of Natural Resources. Secretary Moore
20 provided an update on agency initiatives; specifically addressing Act 64 – Vermont's Clean Water Act
21 which was implemented in 2016.

22
23 The necessary reduction of phosphorus outlined in the act is being addressed through a variety of
24 regulatory programs (i.e. stormwater management, enhancing nutrient removal at wastewater
25 treatment facilities) as well as voluntary projects (i.e. floodplain protection, wetland restoration)

26
27 Moore noted that the State needs to develop incentives and funding to ensure projects get
28 facilitated/built; and that the Agency is looking at their organizational structure to see how they can best
29 support this work. There is concern that the ongoing operation and maintenance of projects being built
30 cannot be supported by the current ANR staffing structure. As a result, S96 was passed by the
31 Legislature and is pending Governor signature. This bill provides additional funding for clean water and
32 charges ANR with setting up regional clean water entities (Clean Water Service Providers) to manage
33 voluntary projects.

34
35 Additional discussion ensued regarding what mechanisms are in place to follow projects and determine
36 their efficacy; regulation of manure spreading on fields both in the winter and also immediately prior to
37 storm events. Also discussed was the capacity of sewage plant overflows during significant rainstorms;
38 as well as the potential conflict between policies and practices (i.e. Cabot's wastewater being spread on
39 fields in Plainfield). There was also discussion of river corridor and forest integrity programs; the
40 potential for creating adaptive bylaws that can incorporate the best science to avoid conflicts, and the
41 need for ANR staff to better understand how municipalities work.

1 **CVRPC Bylaw Amendment**

2 Chair Potter directed the Board to the information in the packet and noted this item is a carryover from
3 last month. We will not be looking for approval for this item to be placed on the July agenda for a final
4 vote due to the need for counsel to review. It is anticipated this item will be further addressed in the fall.
5

6 Potter opened the floor for general discussion on the draft bylaw amendments.
7

8 There was considerable discussion regarding Section 8.02 (Page 18 of packet) and changing the
9 establishment of municipal dues from the Board to Executive Committee, with support for dues to be
10 established by the full Board.
11

12 Upon inquiry it was advised that any recommended changes would be incorporated into a new draft
13 following counsel review including any recommendations counsel may have; and then that new draft
14 will be brought back to the Board for review at a later meeting.
15

16 B. Waninger also identified where additional language may need to be added from statute regarding
17 optional duties. Chair Potter advised that the Bylaws Working Group will reconvene over the summer,
18 discuss this addition and any other recommendations in more detail before a draft goes back to
19 Executive Committee and the Board for further consideration. Rich Turner advised he would like to
20 rejoin the Working Group.
21

22 **ELECTIONS**

23 Secretary D. Torre provided a report on the results of the elections for the Executive
24 Officers/Committee.

25	Laura Hill-Eubanks, Chair	14 votes
26	Steven Lotspeich, Vice Chair	14 votes
27	Michael Gray, Treasurer	15 votes
28	Dara Torre, Secretary	15 votes
29	Julie Potter, Member at Large / Past Chair	15 votes
30	Gerry D'Amico, Member at Large	15 votes
31	Janet Shatney, Member at Large	15 votes

32

33 J. Potter noted it has been a privilege to serve as Chair and passed the gavel to Laura Hill-Eubanks to
34 chair the rest of the meeting.
35

36 **BANK ACCOUNT SIGNATORIES**

37 Chair Hill-Eubanks directed the Board to the information in the packet regarding the need to update
38 signatories on Commission bank accounts.
39

40 *A. Quackenbush made a motion to authorize newly elected Chair and Treasurer; and Executive Director*
41 *Bonnie Waninger as signatories on the Northfield Savings, People's United, and Community National*
42 *bank accounts; seconded by P. Carbee. Motion carried.*

1 **COMMISSION APPOINTMENTS**

2 Chair Hill-Eubanks directed the Board to the corrected slate provided at the meeting due to an error in
3 the packet.

4
5 Nominations outlined were as follows:

6
7 Project Review Committee: (3 year terms)

8 Peter Carbee

9 Lee Cattaneo

10
11 Town Plan Review Committee: (1 year terms)

12 Ron Krauth

13 Lee Cattaneo

14 Jan Ohlsson

15 Joyce Manchester

16 Bill Arrand

17
18 Brownfields Advisory Committee (2 year term)

19 Michael Gray (alternate seat)

20
21 Clean Water Advisory Committee (2 year terms)

22 Amy Hornblas (Commissioner)

23 Rich Turner (Commissioner alternate seat)

24 Larry Becker (municipal representative)

25 Stewart Clark (municipal representative)

26 Joyce Manchester (interested stakeholder)

27
28 Chair Hill-Eubanks opened nominations from the floor. No nominations were provided from the floor.
29 Hill-Eubanks advised the entire slate could be moved in one motion or it could be done committee by
30 committee.

31
32 *B. Atwood made a motion to approve the entire slate for Committee nominations, seconded by D.*
33 *LaHaye. Motion carried.*

34
35 Discussion ensued regarding the Commission appointments for outside agencies.

36
37 *B. Atwood made a motion to appoint Laura Hill-Eubanks as representative to Vermont Association of*
38 *Planning & Development Agencies, seconded by J. Shatney. Motion carried.*

39
40 *J. Shatney made a motion to appoint Bonnie Waninger as representative to Vermont Economic Progress*
41 *Council, seconded by S. Lotspeich. Motion carried.*

1 *S. Lotspeich made a motion to appoint Bonnie Waninger as representative and Dan Currier as alternate*
2 *to Green Mountain Transit, seconded by R. Wernecke. Motion carried.*

3
4 *D. Torre made a motion to appoint Bonnie Waninger as representative to Mad River Valley Planning*
5 *District, J. Shatney seconded. A question regarding a footnote in the slate was addressed. Motion*
6 *carried.*

8 **MEETING MINUTES**

9 Chair Hill-Eubanks directed the Board to the information in the packet. S. Lotspeich noted there were a
10 couple of minor corrections needed: Page 37 Line 2 – replace “aa” with “a”; and Page 38 Line 1st
11 paragraph 2nd to last line – add a “d” to “procee”.

12
13 *D. LaHaye moved to approve the May 14, 2019 minutes with the noted changes; Rich Turner seconded.*
14 *Motion carried.*

16 **REPORTS**

17 Chair Hill-Eubanks directed the Board to the information in the packet. B. Waninger advised we are
18 continuing to interview VISTA applicants. It was noted this is a very competitive process; there are 35
19 potential hosts this year, and last year only 19 of 30 positions were able to be filled. It was advised the
20 VISTA member would be working on research projects about how municipalities are approaching child
21 care goals; actions communities are taking in housing; resource kits for municipal plans; cell phone
22 coverage inventories; supporting regional energy roundtables for municipal energy committees; and
23 working on transportation and transition from fixed route service to fixed route with stand alone
24 paratransit service.

25
26 Gerry D’Amico requested acknowledgement of Julie’s service as chair and D. La Haye asked for a round
27 of applause which was gladly given.

29 **ADJOURNMENT**

30 *B. Wernecke moved to adjourn at 8:27 pm; D. La Haye seconded. Motion carried.*

31
32 Respectfully submitted,

33
34 Nancy Chartrand
35 Office Manager