

Central Vermont Regional Planning Commission

P: 802-229-0389

Staff Report, July - August 2019

F: 802-223-1977

LAND USE PLANNING & COMMUNITY DEVELOPMENT**Municipal Planning:**

- Reviewed and provided comments on the preliminary draft of the Northfield Town Plan.
- Met with Plainfield representative to discuss assistance on preparing a final draft of the town plan. Staff is assisting with formatting the plan, providing comments, and creating maps.
- Provided input to Worcester regarding state permitting processes, administration of flood hazard regulation, town plan process and mapping, and river corridor information.
- Assisted East Montpelier with village designation process for North Montpelier village. Prepared a map and application materials for a meeting with State staff and finalized and submitted a draft designation application to the Agency of Commerce and Community Development for review.
- Completed review of Warren's Municipal Plan and facilitated Town Plan Review Committee's public hearing in response to the Town's request for approval.
- Met with Duxbury Planning Commission member and worked on maps for the town plan update.
- Participated in kick off meeting and gathered housing-related zoning information for the Staet's Housing Bylaw project. Congress for New Urbanism (CNU) is the State's contractor. RPC's will provide assistance and input on the development of a zoning toolkit designed to help communities identify zoning changes which can make the development of housing easier.
- Provided assistance to Middlesex in organizing a Village Center Designation for Middlesex village.
- Formatted Plainfield's 2019 Town Plan.
- Created zoning maps with Design Control and Historic District overlays to assist the Montpelier Planning Commission with decision making on district boundaries.
- Compiled comments from members of the Mad River Valley Planning District Steering Committee on MRV Housing Demand and Analysis preliminary progress report.

Enhanced Energy Planning:

- Provided comments and recommendations on Moretown's draft energy plan. Met with Energy Committee to discuss draft plan and public engagement at Morefest.
- Completed energy planning work with Plainfield and submitted draft energy element to Northwest Regional Planning for review. Finalized the energy plan as part of the Town Plan update and coordinated with representatives for comments.
- Continued work with Waitsfield to incorporate language into current energy chapter.
- Met with Middlesex to discuss a timeline for energy planning after its Town Plan has been adopted.
- Submitted input on the Municipal Best Practices Guide and initiated review of the draft guidance.
- Created two maps for the Waitsfield Planning Commission to aid in their discussion of preferred sites, constraints, and solar potential impacts.

Training & Education:

- Continued work with VT Natural Resources Council and VT Council on Rural Development to plan a regional energy roundtable for October 2nd, 6:00pm, at Montpelier City Hall.
- Held preliminary discussion with Montpelier Housing Task Force representative about partnership for a Montpelier/capital region housing summit.

Regional Planning and Implementation:

- Reviewed status of the *Plan Central Vermont* draft chapters and strategized next steps in the regional plan update process. Presented preliminary thinking to the Executive Committee.
- Reviewed *Plan Central Vermont* draft housing element and developed next steps for data updates.
- Developed a scope of work for energy plan implementation activities. VEIC is providing RPCs with funding to assist with local and regional plan implementation for electrical energy efficiency.

Partnerships for Progress:

Downstreet Housing & Community Development – Discussed Berlin New Town Center Designation progress and Downstreet’s potential grant application for a 30-unit housing and 90-slot childcare project proposed for near the Berlin Mall. Downstreet and Capstone Community Action would partner on this project’s development and operations.

Captstone Community Action – Discussed Captstone’s proposal for an electric car share program, non-transit transportation needs in the region, and development of a transportation Community Action Network (CAN). A CAN is a cross-sector group of participants using a common agenda to solve specific, complex social problems (the transportation gap).

Vermont Department of Health – Provided contact information for Emergency Management Directors for the Department’s upcoming health officer roundtable.

THRIVE – Agreed to participate in a 3-member facilitation team for THRIVE meetings. THRIVE uses a 3-month, rotating facilitation team.

Winooski Natural Resources Conservation District - Met with District Director to discuss a partnership for municipal ash tree inventories. The District will use volunteer interns to complete the inventories at no charge to municipalities. CVRPC will develop maps and work with municipalities on Emerald Ash Borer Response Plans. CVRPC will sub-grant emergency management funds to the District for intern oversight.

Friends of the Mad River – Met with the Director to discuss past working relationships and clean water partnerships into the future. Discussed potential Memorandum of Understanding between Central Vermont clean water partners to facilitate working relationships.

EMERGENCY MANAGEMENT PLANNING**Local/Regional Planning:**

- Responded to questions from Fayston regarding NIMS type resource designations and Local Emergency Management Plans (LEMPs).
- Reviewed LEMPs for Calais, Warren, Washington, and Worcester.

- Attended Waterbury Floodplain Management Working Group Meeting to plan for public engagement at an upcoming farmer's market event.
- Attended Community Planning for Disaster Recovery course to better understand how to assist our municipalities in the event of a disaster.
- Updated Representative Yacovonne on grant identification assistance to Woodbury for floodplain restoration design and construction.
- With LEPC5 Chair, reviewed and updated LEPC5 membership information, reviewed work plan progress, and discussed 9/9 LEPC meeting.
- Reviewed and provided feedback on new state LEPC Response Plan template.
- Worked with Calais and East Montpelier on ash tree inventories, creating maps from the collected data, and created Emerald Ash Borer Response Plan drafts. CVRPC can train your town or volunteers to use the inventory app; the Dept. of Forests & Parks loans tablets to towns.

Local Hazard Mitigation Plans (LHMP): Contact Bonnie Waninger, waninger@cvregion.com for assistance on your town's plan.

Staff supported communities in the development, review, and adoption of local hazard mitigation plans.

East Montpelier – Plan draft completed and submitted to Vermont Emergency Management for review.

Reviewed public comments submitted by VEM and VANR. Working to address comments.

Moretown – Met with planning team to identify 2019 Mitigation Actions and coordinate submission process.

Plainfield – Received comments from VEM; Town representative responding to comments.

Williamstown – Plan draft completed and submitted to Vermont Emergency Management for review.

Reviewed public comments submitted by VEM.

Calais & Montpelier – Completed FEMA-required certifications for grant. Work expected to begin in ~October.

TRANSPORTATION

Field Services: Contact Ashley Andrews, Andrews@cvregion.com, for 2019 counts and inventories.

Traffic Counts: Collected the Mad River counter from location for either removal or replacement (counter no longer functional). Set up counters in Barre Town, Barre City, Waterbury, and Northfield.

Culvert Inventories: Completed Waterbury culvert and bridge inventory.

Transportation Studies:

Cabot Trail Planning (Municipal Planning Grant): Updated and presented trails and destinations map to the Cabot Trails Committee. Assisted in the committee's preparations for the Cabot July 4th parade. Facilitated a discussion of landowner outreach planning for the public meeting in late October or early November.

Northfield Trails (Better Connections Grant): Worked with Town to revise grant work plan, budget and

project study area. Reviewed Request for Proposal for consultant services.

Transportation Resilience Planning Tool: Initiated work in the Steven's Branch Watershed (Barre City, Barre Town, Berlin, Northfield, Orange, Washington, and Williamstown). Project involves reviewing transportation damage reports, meeting with town stakeholders to obtain damage information, field visits, and GIS analysis. Information will be input into a GIS tool that evaluates infrastructure vulnerability and criticality to damage from storm events. With minimal training, municipalities can use the online map to identify and prioritize vulnerable locations and create potential solutions.

Public Transit: CVRPC represents Central Vermont on the Green Mountain Transit (GMT) Board of Commissioners. Staff participated in the following GMT meetings:

Board of Commissioners – See Committee updates.

Leadership Committee – Did not meet in July. Discussed items for the Board of Commissioners meeting agendas. Received staff updates on:

- Electric bus purchases and power supply upgrade.
- Burlington School District leadership meeting to discuss developing protocols for student riding the bus.
- Creating an FTA required safety plan by July 2020.

VTrans presented on micro-transit and a grant proposal for \$912,912 annually, for a two-year pilot. If this grant is not awarded, it will potentially be funded through the state budget process if this pilot becomes a priority for 2020 transit program. Held Executive Session to discuss personnel and pay matters (no action taken).

Strategy Committee - Did not meet in July. VTrans presented on micro-transit and a grant proposal for \$912,912 annually, for a two-year pilot. If this grant is not awarded, it will potentially be funded through the state budget process if this pilot becomes a priority for 2020 transit program. Discussed fleet electrification and charging stations installed at GMT.

Operations Committee – Did not meet. VTrans presented on micro-transit and a grant proposal for \$912,912 annually, for a two-year pilot. If this grant is not awarded, it will potentially be funded through the state budget process if this pilot becomes a priority for 2020 transit program. Discussed results of the 2019 ADA Customer Service Survey. Heard an energy efficiency presentation by GMT's Energy Efficiency Intern. The Montpelier Transit Center tentatively will open October 2019. GMT is working with VTrans and the City regarding funding for a Customer Service Representative for the Center. Discussed fleet electrification and charging stations installed at GMT.

General Manager Search Committee – Bonnie Waninger was appointed to Committee by the Board Chair and subsequently elected Chair. Discussed value of teamster participation in the Committee. Reviewed job description. Recommended the Board engage a search firm to assist with the search process and candidate recruitment. Tentatively selected GOVHR as the search firm pending outcome of reference checks and Board approval of cost increase.

Other Transit Activities:

- Participated in GMT NextGen public meetings in Berlin and Montpelier. Montpelier meeting well attended. GMT delaying implementation of NextGen recommendations in Central Vermont.
- Met with GMT attorney and investigator separately and supported the Board Chair during General Manager exit process.
- Appointed to the GMT General Manager Selection Committee. As GMT Board Vice Chair, organized the Committee's first meeting. See GMT report above.
- Participated in multiple calls with VTrans and public transit providers regarding a Rt. 14 commuter bus. The route would potentially travel from Morrisville to Barre with a connection to the Rt. 2 commuter at the East Montpelier Park and Ride. Rural Community Transportation (RCT) out of the Northeast Kingdom will operate the route. CVRPC is facilitating meetings with our municipalities and transit providers to engage municipalities in this conversation. RCT is currently in the route planning stage. Service may begin as early as October 2019.
- Submitted a BUILD Transportation grant application for a study related to commuter rail service along the rail line connecting Montpelier, Berlin and Barre; obtained letter of support commitment from VTrans Policy, Planning, and Intermodal Development Director.
- Met with Ross MacDonald, VTrans Public Transit Coordinator, to discuss GMT.
- Met with Jenn Wood, GMT Public Affairs Coordinator, to discuss rural transit, rural funding, and GMT.
- Agreed to prioritize cell service testing in the potential Montpelier microtransit service area and provide the results to VTrans. Microtransit is a form of on-demand transit, similar to an Uber or Lyft ride.
- Assisting Mad River Valley towns with potential proportional share formula for municipal contribution to transit service match. Currently, Sugarbush provides 100% of the local match.

Municipal Assistance:

- Conducted five pre-construction Grants in Aid site visits and three post-construction site visits.
- Completed a Road Erosion Inventory for Williamstown for the MRGP.
- Began a Road Erosion Inventory for Waterbury for the MRGP.
- Visited Class IV road sites in Moretown; improvements at one or more sites may be funded through CVRPC's Class IV Road Demonstration Project grant from DEC.
- Assisted Barre Town to create maps and an Emerald Ash Borer Response Plan.

Regional Assistance:

- Assisted GMT with outreach on the Washington County NextGen service changes.
- Discussed Montpelier Runaround Track with VTrans Planning Director; subsequently attended meeting with City officials, VTrans, and other stakeholders.
- Hosted regional stakeholders meeting for the Transportation Climate Initiative. See Exec Dir update.
- Participate in VTrans meeting to update its Project Selection & Prioritization Processes.
- Facilitated Central Vermont Elderly and Disabled committee meeting.

NATURAL RESOURCES

Contact Pam DeAndrea, deandrea@cvregion.com, unless otherwise noted.

Tactical Basin Planning Assistance:

- Continued project development with Winooski Basin Planner, Winooski Natural Resources Conservation District, Friends of the Winooski River, and the Friends of the Mad River for projects within the Winooski River Basin.
- Participated in site visit for project development with the Curtis Pond Association in partnership with the Winooski Basin Planner and Calais Lakes and Streams to address sedimentation into Curtis Pond.
- Continued to work with ANR on the Stevens-Wells-Waits-Ompompanoosuc Tactical Basin Plan, which involves land in Washington and Orange. Plan scheduled for completion in June 2020.
- Refined CWAC draft resolution letter to the Board.
- Participated in webinar on Act 76. The Act reformats the distribution of Clean Water funding. Among other items, the Act requires ANR to establish Clean Water Service Providers for each watershed. Meet with Winooski watershed partners to discuss input to ANR on implementing legislation. Staff is exploring whether CVRPC should apply as a provider.
- Met with Williamstown Planning Commission to discuss stormwater master planning and funding opportunities for plan creation.

Re-classification of Surface Waters (604b): ANR continues work on templates for reclassification and will be finishing up in the coming year. Staff continued work by reviewing municipal plans for Marshfield, Middlesex, and Northfield to assess conformance with water reclassification goals. Finalized deliverables and closed out this project for 2019.

Clean Water Block Grant Program: New funds are available this fall and a number of significant changes were made to the program. For instance, *there is no longer a match requirement*. Eligible project types have been reduced. Both large and small projects are eligible. All projects must be completed and closed out prior to December 31, 202. If your project is ready for design or implementation, please contact Pam to determine eligibility.

CVRPC is working with Barre City on the following Block Grant project.

Pouliot Avenue Stormwater Mitigation: Bid issued; City awarded contract to Avery Excavation, Inc. Construction underway and expected to be completed by end of September to early October.

Northfield Water Street Stormwater Mitigation: Construction has made substantial gains. It is expected to be complete by mid-September. CVRPC is project manager. Coordinating with Town, engineer, and construction contractor to ensure all aspects of the project meet contract requirements.

Plainfield Health Center Stormwater Final Design: This project, gully stabilization, emerged from the Plainfield Stormwater Master Plan. CVRPC facilitated the kickoff meeting with the consultant (Milone and MacBroom, Inc.) and stakeholders in which the stakeholders discussed project design, feasibility, operations and maintenance, and site access. Milone and MacBroom conducted a site visit to collect ground data necessary for the final design.

Berlin Stormwater Final Designs: Hired Watershed Consulting Associates, LLC for the final designs at the Berlin Elementary School, Fire Department, and Chimney Sweep. These final designs will enable the stakeholders move forward with implementation of stormwater mitigation. CVRPC, Watershed Consulting Associates, LLC (WCA), Civil Engineering Associates (CEA), the Town Administrator, and a Berlin Fire Department volunteer met for a kickoff meeting. Consultant team and CVRPC will meet with other stakeholders for the Berlin Elementary School and the Chimney Sweep in September to discuss concepts for stormwater designs. WCA, CEA, and staff conducted site visits at the Chimney Sweep and Berlin Fire Department to collect information. These final designs will enable the stakeholders to move forward with implementation of stormwater mitigation.

Forest Integrity: Met with VNRC staff to discuss CVRPC's proposal for in developing municipal strategies to support the wood products industry and to outline input from state policy makers and industry professionals. Coordinated meeting with FPR and VNRC to discuss next steps.

OFFICE & ANNOUNCEMENTS

Office:

- Attended a VISTA Supervisor Orientation seminar; facilitated orientation with new VISTA Member, Nick Kramer. Nick's current work focuses on regional plan housing data. He will start cell service drive tests in September.
- Accepted resignation of Assistant Planner Jonathan DeLaBruere. Initiated recruitment and held first interviews for Assistant Planner/Planner position. Excellent candidate pool!
- Beginning staffing realignment to integrate emergency management and hazard mitigation job duties into other positions. Ashley Andrews will add Emerald Ash Borer Response Plan assistance, Tier II data mapping, and the State Emergency Operations Center Local Liaison support activities to her GIS and transportation duties. Ashley is one of three staff who currently assist municipalities with Local Hazard Mitigation Plan development.
- Consulted with insurance provider regarding Public Officials vs. Directors and Officers insurance and appropriate coverage needs. Completed application.
- Updated draft Board of Commissioner Handbook.

Professional Development:

- Attended Transportation Resilience Planning Tool training.
- Reviewed VT Secretary of State's training video on sexual harassment.
- Attended VT Council on Rural Development's 2nd Annual Leadership Summit.
- Participated in VPA Professional Development Subcommittee to plan the upcoming VPA Annual Meeting and Fall Workshop.
- Participated in VEM's Benefit Cost Analysis training to facilitate CVRPC municipal assistance with FEMA grants.
- Participated in State Emergency Operations Center (SEOC) trainings for the Planning and Situational Awareness sections and an activation drill. The State is conducting a major exercise in October.

Upcoming Meetings:

Please verify meeting location at www.centralvtplanning.org by viewing meeting agendas.

September

Sept 9	6 pm	LEPC 5, Central Vermont Medical Center, Berlin
Sept 10	6:30 pm	Board of Commissioners, Central VT Chamber, Berlin
Sept 12	4 pm	Clean Water Advisory Committee, CVRPC Office
Sept 19	7 pm	Mad River Valley Planning District Steering Committee, Waitsfield
Sept 24	6:30 pm	Transportation Advisory Committee, Central VT Chamber, Berlin
Sept 26	4 pm	Project Review Committee, CVRPC Office
Sept 27	9 am	VPA Annual Meeting & Fall Conference, VT Technical College, Randolph
Sept 30	4 pm	Executive Committee, CVRPC Office

October

Oct 1	2 pm	Bylaw Workgroup, CVRPC Office
Oct 2	6 pm	Central VT Energy Roundtable, Montpelier City Hall
Oct 8	6:30 pm	Board of Commissioners, Central VT Chamber, Berlin
Oct 10		VT Housing & Conservation Board Building and Sustaining Healthy Communities Conference, Barre
Oct 14		CVRPC Office Closed – Holiday
Oct 17	7 pm	Mad River Valley Planning District Steering Committee, Waitsfield
Oct 22	6:30 pm	Transportation Advisory Committee, Central VT Chamber, Berlin
Oct 23-25	All Day	State of Vermont Catastrophic Exercise #4, Throughout VT
Oct 24	4 pm	Project Review Committee, CVRPC Office
Oct 24	5:30 pm	Central VT Economic Development Corp Annual Meeting, Capital Plaza, Montpelier

Visit CVRPC's web site at www.centralvtplanning.org to view our blog and for the latest planning publications and news.

Executive Director's Report

September 7, 2019

Transportation Climate Initiative (TCI)

If Vermont had \$20 million per year to invest in initiatives that would reduce transportation's impact on climate change, how should it invest it for maximum effectiveness?

Vermont is one of 12 states who since 2018 have been working to develop a regional "cap and invest" program to deal with transportation fuels (gas and diesel). The State requested RPC's host five regional stakeholder meetings to gather input on how Vermont might invest its Transportation and Climate Initiative funds should the Administration and Legislature opt to have Vermont participate in the program. CVRPC co-hosted a meeting with the Lamoille County Planning Commission on September 6. Twenty-one (21) stakeholders participate in the discussion, representing diverse interests. Here's a sampling of how they responded:

- Upgrade to electric school buses and link school buses with public transit when they are not in use (summer, daytime, after hours)
- Provide incentivize for people to bike to work, such as lower insurance premiums, health benefits, incentives for e-bike use, expansion of bike infrastructure
- Create incentives to work at home and for housing in growth centers
- Make non-car use convenient by increasing the frequency of transit to 10-15-minute service and expanding and improving broadband service to increase telecommute opportunities
- Create a rideshare app targeted to schools so carpooling is easy
- Reduce the cost of electric vehicles
- Help low income Vermonters into higher efficiency vehicles
- Implement a rural "Uber" model
- Create public transit opportunities for visitors to get to Vermont and ride while they are here
- Knit together recreation access point
- Convert the commercial fleet
- Improve train service and stops...for instance, have Amtrak stop in Northfield and provide direct services to Boston
- Build an infrastructure for autonomous vehicles - enable design that works
- Support communication union districts when service reduces vehicle miles travelled
- Target land use work for cell and broadband tower placement to facilitate local landowner discussions.
- Invest in water and wastewater in development centers

Many of these strategies mirror policies and actions of the Central Vermont Regional Plan. CVRPC received numerous kudos from stakeholders for fostering the discussion. After participating in the meeting, Representative Avram Patt from Worcester emailed other Legislators encouraging them to

participate, noting “I found the presentation as well as the variety of issues and concerns raised by people in the room to be very useful. As you know, transportation is by far the largest source of greenhouse gas emissions in Vermont.” We shared the statewide schedule with Central Vermont Legislators interested in participating in the regional meetings.

Background

TCI is modeled after a similar cap and invest program that the northeast states have been participating in since 2009, the Regional Greenhouse Gas Initiative (RGGI) which was implemented to reduce carbon emissions related to generation of electricity. Vermont has used much of its share of the proceeds for energy efficiency and conservation. Proceeds from TCI could be used in a variety of ways to support electrification of transportation, existing and new forms of public transportation, etc.

You can learn more at <https://anr.vermont.gov/content/transportation-and-climate-initiative>.

Central Vermont Regional Planning Commission**Committee & Appointed Representative Reports**

July - August 2019

Meeting minutes for CVRPC Committees are available at www.centralvtplanning.org.

EXECUTIVE COMMITTEE (Monday of week prior to Commission meeting; 4pm)

- Approved CVRPC's FFY20 Transportation Planning Initiative budget modifications.
- Approved Contracts with ACCD (FY20 Municipal and Regional Planning); BCRC (Regional and Local Energy Plan Implementation); Watershed Consulting (Berlin Stormwater Final Designs); G&N Construction (change orders for Northfield Stormwater Implementation).
- Approved entering into an agreement to participate in the State of Vermont's Deferred Compensation Plan (a retirement plan funded by employee payroll deduction at the employee's choice).
- Discussed FY21 municipal dues.
- Discussed staff proposal for making progress on Plan Central Vermont, Regional Plan update.
- Received update on the status of office space research. CVRPC's lease ends September 2020.

NOMINATING COMMITTEE (February and March; scheduled by Committee)

Did not meet.

PROJECT REVIEW COMMITTEE (4th Thursday, 4pm)

- Presentation by Encore Renewable Energy which is proposing a 1.25 mW solar electric generating facility on Bone Hill in Northfield. Project was determined not meet the threshold for Significant Regional Impact.
- Recommended that CVRPC should revise the Regional Plan to include and address energy storage and transmission.
- Elected Janet Shatney as Chair and Lee Cattaneo as Vice-Chair.

REGIONAL PLAN COMMITTEE (as needed; scheduled by Committee)

Did not meet.

TOWN PLAN REVIEW COMMITTEE (as needed; scheduled by Committee)

Held hearing on the Warren Town Plan. Recommended the Board approve of the plan and confirmation of the municipal planning process.

TRANSPORTATION ADVISORY COMMITTEE (4th Tuesday; 6:30 pm)

Did not meet.

BROWNFIELDS ADVISORY COMMITTEE (4th Monday, 4pm)

This Committee will not be meeting regularly until new grant funds are secured.

CLEAN WATER ADVISORY COMMITTEE (2nd Thursday, 4pm)

- Presentation by Winooski Natural Resources Conservation District regarding Required Agricultural Practices (RAP)
- Discussed Lake Champlain clean up funds.
- Discussed modifications to draft CWAC resolution letter to the Board.

VERMONT ASSOCIATION OF PLANNING & DEVELOPMENT AGENCIES

- VEM provided an overview of the Emergency Management Performance Grant (EMPG) program, and the changes VEM is considering. The program will move to a formula-based funding allocation. The allocation would be a maximum application amount, not a definite award.
- Discussed how the program funds from VEIC would be used, and how the program would work.
- VTTrans discussed the Autonomous Vehicle legislation passed last year, including the timeline for implementation and the requirements for municipal sign off.
- Discussed the Transportation Climate Initiative and the RPC role in outreach.
- Discussed the upcoming workshop on Act 76 and the Act's Clean Water Service Provider component.
- The VAPDA Annual Retreat was held in early September. Directors discussed committee work, discussed the upcoming legislative session and legislator contacts with VAPDA's governmental affairs firm, and shared organizational and management issues.

VERMONT ECONOMIC PROGRESS COUNCIL

No activities from Central Vermont.

GREEN MOUNTAIN TRANSIT (2 meetings held in July and one in August)

- Placed an employee discussed in executive session on paid administrative leave pending outcome of a 3rd party investigation.
- Authorize the chair to appoint an Acting General Manager for GMT.
- Gave GMT Attorney authority to engage the services of an independent investigator to investigate a personnel matter.
- Postponed the rural NextGen implementation until September.
- Accepted a \$641,000 bid from Monahan & Loughlin to replace the roof at 101 Queen City Road.
- Accepted the amendments to the Capital Budget, including the Montpelier transit center budget (VTTrans did not fund an employee to staff the transit center).
- Updated signing authority for checks and the business credit card.
- Authorized the chair to resolve a personnel matter based on discussion in executive session.
- Reviewed the FY20 State grant agreement award.

- Discussed Rt. 14 Commuter service. RCT will be providing both legs of this service to and from Hardwick and Barre as recommended by VTrans. Rt. 14 services is anticipated to begin in October. The Board requested staff research funding models of transit agencies in Vermont and report back.
- Discussed results of the 2019 ADA Customer Service Survey.
- VTrans presented on micro-transit and a grant proposal for \$912,912 annually, for a two-year pilot. If this grant is not awarded, it will potentially be funded through the state budget process if this pilot becomes a priority for 2020 transit program.
- Authorize the Board Chair to sign a contract with an outside search firm to assist with the General Manage search process at a cost not to exceed \$8,000.

MAD RIVER VALLEY PLANNING DISTRICT

- Met the new Mad River Path Executive Director, Ross Saxton
- Discussed preliminary report of MRV Housing Demand & Market Analysis
- Discussed MRVPD Community Planner staff transition