

**EXECUTIVE COMMITTEE****December 10, 2019**

6:15 p.m.

Central VT Chamber of Commerce Conference Room, 963 Paine
Turnpike North, Berlin

Page **AGENDA**

- 6:15¹ Adjustments to the Agenda**
Public Comment
- 2 6:17 Contract/Agreement Authorization (enclosed)²**
a) City of Barre - Pouliot Stormwater Mitigation Amendment 2
- 6:25 Adjourn**

Next Meeting: Monday, January 6, 2020

Persons with disabilities who require assistance or special arrangements to participate in programs or activities are encouraged to contact Nancy Chartrand at 802-229-0389 or chartrand@cvregion.com at least 3 business days prior to the meeting for which services are requested.

¹ All times are approximate unless otherwise advertised



MEMO

Date: December 3, 2019
To: Executive Committee
From: Bonnie Waninger, Executive Director
Re: Contract/Agreement Approvals

CONTRACTS

(Contracts and agreements valued at more than \$25,000)

Barre City – Pouliot Avenue Stormwater Mitigation Amendment 2

☒ **ACTION REQUESTED:** Authorize the Executive Director to sign the contract amendment.

Scope of Work: Provide program management services for the City's Pouliot Avenue Stormwater Mitigation project funded through the Clean Water Block Grant program.

Funding:

Contract Amount: ~~\$144,000~~ \$140,622.85

Match Amount: 20% of design and construction costs (City of Barre cash and in-kind services)

Performance Period: 10/01/17 – 12/31/19

Staff: Pam DeAndrea

Note: The project is complete. This after-the-fact amendment reflects the final design and construction value in accordance with the CWBG program and available funding.

**AGREEMENT AMENDMENT**PARTY: City of BarreAGREEMENT #: 2018-02.A1AGREEMENT AMENDMENT #: 2EFFECTIVE DATE: December 4, 2019

SUBJECT: Agreement # 2018-02.A1, entered into by the Central Vermont Regional Planning Commission and the City of Barre is amended as follows:

1. Maximum Amount: In consideration of the scope of work specified in Attachment A, the PROGRAM MANAGER agrees to pay PROJECT RECIPIENT, in accordance with the Payment Provisions specified in Attachment B, a sum not to exceed \$140,622.85 for documented costs for PROJECT implementation. This maximum sum is based on the Project Budget Table in Attachment B.
2. Attachment B, Budget and Payment Provisions.
 - a) Budget. The Budget Table is based on costs and match documented by the PROJECT RECIPIENT. The PROJECT RECIPIENT submitted a final budget to supersede the Preliminary Budget Table in Amendment #1. This will be the final budget to this agreement upon which reimbursement and match will be determined.
 - b) Project Budget Table. Based on the invoices from Watershed Consulting Associates, LLC and Avery Excavation and other documented project costs incurred by Barre City, the budget is amended as follows:

Match (Other Resources)	Type	Amount	Status
Municipality	In-Kind	\$16,760	
Municipality	Cash	\$31,804	
Other			

Activity	Description	CWBG Amount	Match	Total Activity Costs
Engineering		\$10,200.00	\$2,550.00	\$12,750.00
Construction		\$126,625.12	\$31,656.28	\$158,281.40
Other	Construction Oversight	\$3,797.73	\$949.43	\$4,747.16
Total Costs		\$140,622.85	\$35,155.71	\$175,778.56
Percentage of Total		80%	20%	

All other terms and conditions of this Agreement not hereby amended shall remain in full force and effect.

The signatures of the undersigned Parties indicate that each has read this 2nd amendment to Agreement #2018-02.A1 in its entirety and agrees to be bound by the provisions enumerated therein.

**CENTRAL VERMONT
REGIONAL PLANNING COMMISSION**

PARTY

By: _____
Name: Bonnie Waninger
Title: Executive Director
Date: _____

By: _____
Name: Steven Mackenzie
Title: City Manager
Date: _____