



TO: Executive Committee Members

FROM: Laurie Emery

DATE: November 25, 2014

RE: Next Regular meeting of the Executive Committee

We are scheduled to meet as follows:

MONDAY, December 1, 2014

4:30 p.m. with adjournment by 6 p.m. At CVRPC's Office

Tentative agenda:

1. **4:30** Accept minutes of the November 3, 2014 meeting (attached)
2. **4:35** Discuss lease cost information compared to the 5 year offer from Bigglestone Investments; consider authorizing signing lease renewal for five year period; \$.50 increase per sq ft after 3 years (copy previously provided)
3. **4:50** Executive Director's Update
4. **5:05** Review CVRPC's FY 2014 audit - distributed at the November 3 meeting.
5. **5:30** Discuss hiring process for new Executive Director
6. **5:45** Personnel Policies Review Committee - Update
7. **5:55** Agenda for December 9, 2014 CVRPC Meeting:
 - A. 7:00 p.m. Approve minutes of the November 11, 2014 Commission meeting
 - B. 7:05 Staff reports (attached), and report from CVEDC
 - C 7:15 Public Hearing to review and approve the Duxbury Town Plan and confirmation of the Town's planning process
 - D. 7:25 Efficiency Vermont Community Forum to provide input on their five year plan
 - E. 8:10 Wetlands Ecology in Vermont, Shannon Morrison, Wetlands Ecologist, VT Department of Environmental Conservation
 - F. 9:00 Adjourn
10. Old Business
11. Future agenda items: Discussion of CVRPC Committee structure and whether non-Commissioners should be appointed as ex officio members of committees and what do we mean by ex officio--voting or not

NEXT MEETING: Monday, December 1, 2014 4:30 p.m.