



TO: Executive Committee Members
FROM: Laurie Emery
DATE: December 30, 2014

RE: Next Regular meeting of the Executive Committee

We are scheduled to meet as follows:

MONDAY, January 5, 2015

4:30 p.m. with adjournment by 6 p.m. At CVRPC's Office

Tentative agenda:

1. **4:30** Accept minutes of the December 1, 2014 meeting (attached)
2. **4:35** Finalize lease cost information compared to the 5 year offer from Bigglestone Investments; consider authorizing signing lease renewal for five year period; \$.50 increase per sq ft after 3 years (copy previously provided)
3. **4:50** Executive Director's Update
4. **5:00** authorize signing of Emergency Management Planning Grant (see attached) with the Department of Public Safety for half time position previously approved at 10.6.2014 Executive Ctte meeting
5. **5:05** Review and finalize job description for executive director position
 - Review and finalize hiring process
 - Review and finalize job position ad and placement
6. **5:45** Personnel Policies Review Committee - Update
7. **5:55** Agenda for January 13, 2015 CVRPC Meeting:
 - A. 7:00 p.m. Approve minutes of the December 9, 2014 Commission meeting
 - B. 7:05 Staff reports (attached), and report from CVEDC
 - C 7:15 Act 148--"universal recycling" and what it means to you and your town
 - Presenters include: Leesa Stewart, Central VT Solid Waste Management District
 - John Malter, Mad River Resource Management Alliance,
 - Josh Kelly, Agency of Natural Resources, Solid Waste Division
 - F. 9:00 Adjourn
10. Old Business
11. Future agenda items: Discussion of CVRPC Committee structure and whether non-Commissioners should be appointed as ex officio members of committees and what do we mean by ex officio--voting or not

NEXT MEETING: Monday, February 2, 2015 4:30 p.m.