



Brownfields Advisory Committee MINUTES

Jan. 20th, 2016 @ 4 pm, CVRPC Offices

ATTENDEES:

<ul style="list-style-type: none">• Janet Shatney, <i>City of Barre</i>• Julie Potter, <i>Town of East Montpelier</i>• George Malek, <i>Town of Orange, Central Vermont Chamber of Commerce</i>	<ul style="list-style-type: none">• Alison Friedkin, <i>Downstreet Housing & Community Development</i>• Brad Denny, <i>Town of Northfield</i>• Gail Aloisio, <i>CVRPC Staff</i>
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SUMMARY:

The meeting commenced at 5:45 pm.

The Committee agreed to submit the Draft Rules of Procedure as Interim Rules of Procedure for approval by the Board of Regional Commissioners. This will allow the Committee to appoint new members, as the Rules of Procedure enable. Final Rules of Procedure will be established upon input from the fully appointed Committee.

The program mission was revised. The Committee also determined that the membership minimums should be flexible, to allow the Committee to operate in the event of reduced participation. The minimums will be revised as targets rather than requirements. The Committee also chose to clarify language defining a quorum, and allow for alternates vs. proxy voting by named organizations. The Committee will operate with a Chair and Vice Chair.

The Committee agreed to forward the Interim Rules of Procedure to the Board of Commissioners for approval.

The meeting concluded at 6:20 pm.

Wrap-up and Next Steps:

- Staff will forward the Interim Rules of Procedure to the Board of Commissioners.

The next BAC meeting is scheduled for **Wednesday, April 13th at 4 pm.**