



POSITION ANNOUNCEMENT

COMMUNITY ENGAGEMENT COORDINATOR (A*VISTA)

Position Description: This SerVermont A*VISTA member will assist Central Vermont Regional Planning Commission staff in developing, promoting and implementing various stakeholder and community engagement activities related to CVRPC's Regional Plan development (*Plan Central Vermont: Shaping Our Region from the Ground Up*). Engagement activities will focus on helping create the future vision, goals and strategies that address issues associated with alleviating poverty in the Central Vermont Region, including: economic opportunity, transportation, affordable housing, environmental justice and food security. The A*VISTA member will manage electronic, social and print media, develop resource materials, recruit and train volunteers, organize events and outreach activities, coordinate and provide support to the Public Participation and Engagement Committee, and maintain strong communication with the Commission, member towns and partner organizations. This A*VISTA member will ideally start late July 2013 and serve for one-year, with potential to continue a second year of service.

Qualifications: The candidate should have a good understanding of local and regional planning issues, be able to speak in public, attend evening meetings, read and write well, have good interpersonal skills, pay attention to detail, and have a solid work ethic. In addition, the candidate should be proficient in Microsoft Office, and have the ability to work on multiple projects simultaneously. Experience with multimedia production (photo, video and graphic design) considered an asset.

Application Instructions: Information about CVRPC and its member towns can be found at www.centralvtplanning.org. Persons interested in applying for the A*VISTA member position should submit a cover letter, resume, and three references **by July 5th, 2013** to the attention of: Susan Sinclair, Executive Director, CVRPC, 29 Main Street, Suite 4 Montpelier, VT 05602. Resumes may be emailed to cvrpc@cvregion.com.