

1 **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**

2 **Executive Committee**

3 **MINUTES**

4 **May 14, 2019**

5
6 Present:

☒ Julie Potter

☒ Laura Hill-Eubanks

☐ Michael Gray

☐ Dara Torre

☒ Steve Lotspeich

☒ Janet Shatney

☒ Byron Atwood

7
8 Staff: Bonnie Waninger

9
10 **CALL TO ORDER**

11 Chair J. Potter called the meeting to order at 6:00 pm. Quorum was present to conduct business.

12
13 **ADJUSTMENTS TO THE AGENDA**

14 None.

15
16 **PUBLIC COMMENTS**

17 None.

18
19 **CONTRACT/AGREEMENT AUTHORIZATION**

20 *L. Hill-Eubanks moved to authorize the Executive Director to sign the contract amendment with Southern*
21 *Windsor County Regional Planning Commission (SWCPC) for the Clean Water Block Grant Pouliot*
22 *Stormwater Mitigation project; S. Lotspeich seconded. Motion carried.*

23
24 *B. Atwood moved to authorize the Executive Director to sign the New England Interstate Water Pollution*
25 *Control Commission Memorandum of Agreement for the Berlin Stormwater Mitigation Final Designs; J.*
26 *Shatney seconded. Motion carried.*

27
28 *B. Atwood moved to authorize the Executive Director to sign the contract amendment with Barre City for*
29 *the Pouliot Avenue Stormwater Mitigation project with a change to update the contract and match*
30 *values; L. Hill Eubanks seconded. Motion carried.*

31
32 *S. Lotspeich moved to authorize the Executive Director to sign Master Agreements for stormwater*
33 *planning and engineering services with Watershed Consulting Associates, Fitzgerald Environmental*
34 *Associates, Milone & MacBroom, and Dubois & King; B. Atwood seconded. Motion carried.*

35
36 Task specific contract addendums will be approved per CVRPC's existing procedure (<\$25,000 approved
37 by the Executive Director; ≥\$25,000 approved by the Executive Committee).

1
2 *J. Shatney moved to authorize the Executive Director to sign the contract with G&N Excavating for the*
3 *Northfield Water Street Stormwater Improvements Construction project; S. Lotspeich seconded. Motion*
4 *carried.*
5

6 **WATERBURY TOWN PLAN DETERMINATION OF ENERGY COMPLIANCE**

7 B. Waninger shared that staff had determined a error was made in warning the Determination of Energy
8 Compliance. The public hearing notice had not been posted to CVRPC's website. Staff recommends the
9 Commission hold a second hearing to correct this.
10

11 *B. Atwood moved to advise the Board of Commissioners to hold a second public hearing regarding the*
12 *Determination of Energy Compliance for the Waterbury Town Plan; L. Hill-Eubanks seconded. Motion*
13 *carried.*
14

15 **BOARD OF COMMISSIONER ANNUAL MEETING**

16 This item was not discussed due to lack of time. Staff will determine the meeting location.
17

18 **ADJOURNMENT**

19 *J. Shatney moved to adjourn at 6:22 pm; B. Atwood seconded. Motion carried.*
20

21 Respectfully submitted,

22
23 Bonnie Waninger
24 Executive Director