Call to Order
Chair Hill-Eubanks called the meeting to order at 3:05 pm.

Adjustments to the Agenda
None

Public Comment
None

Contract/Agreement Authorization
Accounting Services, iJaz & Associates: Chartrand provided an overview of the proposal evaluation process and the recommendation to move forward with a contract with iJaz & Associates. Committee members requested the following be addressed prior to finalizing the contract. Does a CPA need to be licensed in Vermont to perform they work, and if so, is iJaz a CPA? Is iJaz familiar with any applicable state laws that govern CPAs in Vermont? Would the Executive Director conduct an interview using with Ahsan Ijaz to ensure compatibility?

The Committee also discussed whether performance measures should be strengthened given the challenges with current contractor. It concurred CVRPC could enter this contract with a greater willingness to default if measures are not being met.

D. Torre moved to authorize the Executive Director to sign the accounting contract with Ijaz Associates; J. Shatney seconded. Motion carried.

Transportation Project Prioritization
Andrews provided details as a result TAC meeting last night:

   District 4
   Project A: Route 14 Williamstown to Barre Town – District Priority 3 – RPC Priority 1

   District 5
Project B: US 2 in Middlesex – District Priority 1 – RPC Priority 1
Project C: US 2 in Moretown – District Priority 2 – RPC Priority 2
Project D: US 2 in Middlesex – District Priority 3 – RPC Priority 3 (Combining B, C & D together)

District 7
Project E – Route 14 E Calais to Woodbury Town Clerk – District Priority 1 – RPC Priority 1
Project F – Vermont 110 East Barre to Washington – District Priority 2 – RPC Priority 2
Project G – Vermont 214 Plainfield to North Montpelier – District Priority 5 – RPC Priority 3

Questions ensued regarding how the priorities are determined. This is input into VTrans decision making process. Lotspeich advised TAC had good participation and had quorum for the vote. TAC requested the Executive Committee agree to move this prioritization list along.

J. D’Amico moved to approve the prioritization for district leveling; M. Gray seconded. Motion carried.

Adjourn
J. Shatney moved to adjourn at 3:34 pm; M. Gray seconded. Motion carried.

Respectfully submitted,

Nancy Chartrand, Office Manager