



## TRANSPORTATION ADVISORY COMMITTEE

Tuesday, April 27, 2021, 6:30 p.m.

**Join Zoom Meeting via Computer, Tablet or Smartphone:**

<https://us02web.zoom.us/j/87591129744?pwd=bEJJaXFNU2dHL05QNEZEeUZNcXI5UT09>

**Meeting ID:** 875 9112 9744 - **Passcode:** 626437

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Download Zoom here: <https://zoom.us/download>

### Agenda

- 6:30 1) Meeting Commencement
  - a) Roll Call
  - b) Adjustments to the Agenda
  - c) Public Comment
- 6:45 2) Approval of March TAC Meeting Minutes (*Enclosed, Motion*)
- 6:50 3) VTrans Project Selection and Prioritization Process (*Christian Meyer, Enclosed, Motion*)
  - a) Project Review
  - b) Regional Priorities
  - c) Preliminary Project Scoring
- 7:50 4) VTrans Bicycle and Pedestrian Program for scoping, design and construction (*Christian Meyer, Enclosed*)
- 8:05 5) TAC Member Round Table
  - a) Topics for future meetings
- 8:15 6) Adjourn

***Next Meeting May 25, 2021***

Persons with disabilities who require assistance or special arrangements to participate in programs or activities are encouraged to contact Nancy Chartrand at 802-229-0389 or [chartrand@cvregion.com](mailto:chartrand@cvregion.com) at least 3 business days prior to the meeting for which services are requested.

**CENTRAL VERMONT REGIONAL PLANNING COMMISSION**  
**Transportation Advisory Committee (TAC)**  
**DRAFT Minutes**  
**March 23, 2021**

**Attendees:**

x	Barre City: Scott Bascom		Northfield: Jeff Shultz
x	Barre Town Alt: Sebastian Arduengo	x	Orange: Lee Cattaneo
	Berlin: Robert Wernecke, Vice-Chair	x	Plainfield: Bob Atchinson
	Cabot: John Cookson	x	Roxbury: Gerry D'Amico
x	Calais Alt: Karin McNeill	x	Waitsfield: Don La Haye
x	Duxbury: Alan Quackenbush		Warren: Jim Sanford
	East Montpelier: Frank Pratt	x	Washington: Peter Carbee
	Fayston: Matt Lillard	x	Waterbury: Steve Lotspeich, Chair
x	Marshfield: Robin Schunk	x	Williamstown: Rich Turner
x	Middlesex: Ronald Krauth		Woodbury: Vacant
x	Montpelier: Dona Bate	x	Worcester: Bill Arrand
x	Moretown: Joyce Manchester		

Staff: Ashley Andrews, Christian Meyer

Guest: Zoe Neaderland, VTrans; Corey Line, Town of Montpelier, Alice Peal, Mad River Valley Planning District TAC member

Chair S. Lotspeich called the meeting to order at 6:31 pm. Quorum was present. Introductions were completed.

**Adjustments to the Agenda**

Ashley and Christian shared with the TAC that the Agency of Transportation Draft Airport Plan is up for public comment, and that a public meeting was going to be held on March 24<sup>th</sup>. All comments are to be sent to meyer@cvregion.com.

**Public Comments**

No Adjustments to the Agenda

**Review of Draft February Minutes**

*S. Lotspeich motioned to approve the minutes as is; S. Arduengo seconded. **Motion carried.***

**Meet and Greet Christian Meyer**

CVPRC's new Senior Transportation Planner was introduced to the TAC.

1 **Vermont Project Selection and Prioritization Process (VPSP2) walk through**

2 Ashley, Christian, and Zoe presented the process that the TAC and VTrans will go through  
3 prioritize projects.

4  
5 **Paving: (Alphabetically)**

- 6 • Barre City to East Montpelier on VT14
- 7 • Bradford to Orange on VT25
- 8 • Chelsea to Washington on VT110
- 9 • Montpelier to Marshfield on Route 2
- 10 • Peacham to Marshfield on VT232
- 11 • Waitsfield to Moretown on VT100
- 12 • Worcester to Morristown on VT12 (this was added after the presentation)

13  
14 **Roadway:**

- 15 • Middlesex to Montpelier on US2 Slab removal
- 16 • Moretown to Middlesex on US2 Slab removal
- 17 • Williamstown to Barre Town on VT14 Slab removal

18  
19 **Traffic and Safety:**

- 20 • Berlin to Montpelier Light Replacement (2)
- 21 • Barre to Barre City Light Replacement (6)

22  
23 CVRPC will finalize draft transportation value scores, email copies to TAC and have it available  
24 for the April meeting to discuss.

25  
26 Please provide new projects to CVRPC by April 12 for staff review/ ranking!

- 27
- 28 • CVRPC will gather town comments by April TAC meeting – will review new and proposed
- 29 projects/comments and final approval of potential project list
- 30 • CVRPC will present final projects to CVRPC Board in May and submission to VTrans May
- 31 31.
- 32 • Please reach out with any questions/clarifications

33  
34  
35 **TAC Member Concerns**

36 R. Krauth mentioned his concern for the Center Rd Route 2 intersection and how bad car  
37 visibility was.

1 B. Atchinson presented that the Plainfield Selectboard had selected a contractor for the  
2 sidewalk build which will be suspended on the south side of the bridge onto Main street. He  
3 showed slides of the suggested alignment.

4

5 **Adjourn**

6 *D. La Haye moved to adjourn the meeting at 8:35 pm; B. Arrand seconded. **Motion carried.***

DRAFT



## MEMO

Date: April 27, 2021

To: CVRPC Transportation Advisory Committee

From: Christian Meyer, Senior Planner

Re: Project Prioritization

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In order for the Vermont Agency of Transportation (VTrans) to spend funds on transportation projects, the project must first be listed in the Transportation Capital Program. VTrans submits a capital program to the legislature each year and the legislature must approve the list in order for projects to advance.

VTrans, in collaboration with the regional planning commissions and stakeholders across the State has updated the process by which transportation projects are selected for the capital program. This new process, the VTrans Project Selection and Prioritization Process (VPSP2), is meant to further improve transparency while promoting a performance based, data driven selection process. The current program of projects under review are roadway paving projects, roadway rehabilitation or reconstruction projects, or traffic signal and safety project. Other categories of projects, including bridges, and bicycle and pedestrian facilities, will be considered in coming years. The 2021 scoring process will inform the selection of projects for the 2023 capital program.

To begin the process, VTrans provides an initial list of projects developed using the state asset management system, which considers safety, asset condition, mobility and connectivity, resiliency, and environmental factors. The evaluation worksheets are then disseminated to the RPCs for the evaluation of a project's conformance to regional goals and of community support. To these ends, the RPC and the TAC are asked to complete a portion of the project evaluation worksheet and approve the final project scoring. Among the factors under review by the TAC are project connectivity, economic access, regional planning, and health access.

CVRPC Staff have reviewed the project data and updated values for the regional fields. This included reviewing highway segments and intersections for specific features and estimating the impact of the proposed improvements on all users. Before finalizing project scoring, RPC staff intends to integrate TAC comments and present a final ranking for TAC endorsement.

**CVRPC Drafts Project Transporation Value Scoring**  
**15-Apr-21**

<b>Paving</b>	Transporation Value (TV)	Cost effectiveness (Cost/TV)
Barre - East		
Montpelier	62	25
Bradford - Orange	43	327
Chelsea -		
Washington	47	57
Montpelier -		
Marshfield	60	66
Peacham -		
Marshfield	42	44
Waitsfield -		
Moretown	56	115
Northfield -		
Williamstown	50	90
Worcester -		
Morristown	51	333
<b>Roadway</b>		
Middlesex -		
Montpelier	52	215
Moretown -		
Middlesex	56	200
Williamstonw-Barre Town	56	187
<b>Intersections</b>		
Barre City - Barre Town	46	15
Berlin - Montpelier	42	46

**Jon Kaplan, P.E.**  
**Bicycle and Pedestrian Program Manager**  
**State of Vermont**  
**Highway Division**  
**Municipal Assistance Program**  
219 North Main St.  
Barre, VT 05641  
**[www.vtrans.vermont.gov](http://www.vtrans.vermont.gov)**

[jon.kaplan@vermont.gov](mailto:jon.kaplan@vermont.gov)

*Agency of Transportation*

[phone] 802-498-4742

[ttd] 800-253-0191

TO: Interested Parties  
FROM: Jon Kaplan, Bicycle and Pedestrian Program Manager  
DATE: April 14, 2021  
RE: **2021 VTrans Bicycle and Pedestrian Program**

I am happy to announce that we are soliciting applications for projects through the Bicycle and Pedestrian Program. The intent of the VTrans Bicycle and Pedestrian Program is to improve access and safety for bicyclists and/or pedestrians through the planning, design and construction of infrastructure projects.

The Bike/Ped Program provides funding for the following facilities:

- Bicycle lanes (on-road facility delineated with pavement markings and signs)
- Shoulders (generally a minimum of 3-feet wide to accommodate bicyclists)
- Sidewalks
- Pedestrian crossing improvements, including median pedestrian refuge islands
- Pedestrian signals
- Improvements that address requirements of the Americans with Disabilities Act
- Shared-use paths (designed for use by both bicyclists and pedestrians)

Projects may be combinations of any of the above facilities.

Projects with the following emphasis will be considered favorably:

- Facilities that address a documented safety concern such as a high crash location
- Connectivity within overall bicycle and pedestrian networks
- Proximity and access to and within village centers and downtown areas
- Facilities that serve multiple uses e.g. access to businesses, residences and schools
- Pedestrian safety improvements that are consistent with the Federal Highway Administration "Safe Transportation for Every Pedestrian (STEP)" initiative.

The two funding categories available in this solicitation are Federal aid and "small projects". Federal aid projects use funds received from the Federal Highway Administration for either scoping (feasibility studies) or design/construction projects and "small projects" are state funded.

The intent of the "small projects" solicitation is to assist in implementing necessary safety improvements like signs, pavement markings, crossing enhancements or on-road bike facilities through striping. These projects may be bid out, or done by local forces. This category is not to be used to match federal funds on a larger project.

For a copy of the VTrans 2021 Bicycle and Pedestrian Grant Program Guides for both categories of projects and to access the application materials, visit the VTrans Bike/Ped Program website:

<http://vtrans.vermont.gov/highway/local-projects/bike-ped>. You may also obtain a copy or ask any questions about the program or application process by contacting me by phone at (802) 498-4742 or email at [jon.kaplan@vermont.gov](mailto:jon.kaplan@vermont.gov).



As in previous years, a workshop is available for potential applicants. It is strongly recommended that an official representative of the applicant attend. This year, the workshop will be provided as a webinar and attendees will access it using a link provided in the Grant program guides. The workshop is scheduled for Tuesday April 27, 2:00 PM to 3:30 PM. You can participate in the workshop from any computer connected to the internet. If you do not have an internet connection, you may access the training via phone by calling 1-802-552-8456 and entering the following conference ID: 485 844 470#. **Reservations are not required** for the workshop.

Due to COVID-19 and remote working, all applications must be submitted in electronic format as Adobe .pdf files. Hard copy applications will NOT be accepted. Complete applications are **due by 1:00 PM on June 4, 2021**.

I strongly urge you to work with your Regional Planning Commission. These organizations are valuable resources and can help you refine your project. Additionally, VTrans staff are available to consult regarding project scope and to visit potential projects, if necessary, to help communities decide which category is best suited for the project. Contact Jon Kaplan regarding possible site visits.

The Vermont Agency of Transportation is committed to this program and working with applicants to complete successful projects. This is not a block grant but rather a reimbursement program. Successful applicants will enter into a grant agreement with VTrans that will lay out respective responsibilities as all projects must be developed in accordance with applicable federal and state rules and regulations.

We look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Jon Kaplan", with a stylized flourish at the end.

Jon Kaplan, P.E.  
Bicycle and Pedestrian Program Manager  
Municipal Assistance Program