

# Central Vermont Regional Planning Commission

## Committee & Appointed Representative Reports, April 2021

*Meeting minutes for CVRPC Committees are available at [www.centralvtplanning.org](http://www.centralvtplanning.org).*

### **EXECUTIVE COMMITTEE** (Monday of week prior to Commission meeting; 4pm)

- Authorized Executive Director to sign amendment 3 for the Mount Ascutney Regional Commission Design/Implementation Block Grant, Calais and Woodbury Stormwater Designs.
- Approved amending the Personnel Policy Manual to include Bookkeeper job description and wage range.
- Approved CVRPC's FY22 dental benefit to maintain the existing dental policy and 100% employer contribution.
- Received update from the Bylaw Work Group.
- Discussed Executive Director approach to resuming normal business operations.

### **PERSONNEL POLICY COMMITTEE** (A sub-committee of the Executive Committee)

Did not meet.

### **BYLAW WORK GROUP** (A sub-committee of the Executive Committee)

The Work Group meets twice a month. Each bullet point represents a meeting.

- Discussed the type of information that should be included in the bylaws vs committee rules of procedure vs committee guidance; approaches for bringing bylaw language related to committee purpose and duties into alignment across committees; eligibility for serving on the Executive Committee; and purpose and duties of the Executive, Nominating, Regional Plan, and Project Review Committees.
- Discussed the FY22 Nominating Committee memo and options for addressing them in the bylaws, committee rules of procedure or guidance. Recommending no changes for the bylaws. Will recommend changes to committee rules of procedure.

### **NOMINATING COMMITTEE** (February - April; scheduled by Committee)

Did not meet

### **PROJECT REVIEW COMMITTEE** (4<sup>th</sup> Thursday, 4pm)

Did not meet.

### **REGIONAL PLAN COMMITTEE** (as needed; scheduled by Committee)

Did not meet.

### **MUNICIPAL PLAN REVIEW COMMITTEE** (as needed; scheduled by Committee)

Did not meet. Next meeting scheduled for May 19<sup>th</sup> for Plainfield Municipal Plan public hearing.

#### **TRANSPORTATION ADVISORY COMMITTEE (4<sup>th</sup> Tuesday; 6:30 pm)**

The TAC worked through a project prioritization work sheet (VPSP2) for one asset driven project put forward by VTrans. This allow the committee to get a full picture of the criteria under review and advise staff on how to address specific questions. The committee reviewed and endorse the regionally driven proposal to evaluate the intersection of Route 100 and Route 17 in Waitsfield for inclusion in the VPSP2. Staff briefed the committee on the current VTrans solicitation for bike and pedestrian projects and studies.

#### **CLEAN WATER ADVISORY COMMITTEE (2<sup>nd</sup> Thursday, 4pm)**

Did not meet.

#### **VERMONT ASSOCIATION OF PLANNING & DEVELOPMENT AGENCIES (VAPDA)**

- Presentation from FEMA on Vermont Long-term Recovery Task Force.
- Adopted a bylaw change to modify officers to Chair, Vice Chair, and Secretary/Treasurer; to remove the requirement for semi-annual Commissioner meetings (meetings ended several years ago); to require posting of minutes on VAPDA website, and to note that Sec/Treasurer is responsible for tax filings.
- Discussed legislation and legislative activities.

#### **VERMONT ECONOMIC PROGRESS COUNCIL**

No activities from Central Vermont.

#### **GREEN MOUNTAIN TRANSIT**

- Ross MacDonald from VTrans provided an update on transit service in Vermont, including potential services changes and post-pandemic restoration of some intercity transit service.
- GMT selected Talitha Consults, LLC of Tukwila, Washington to assist it in its justice, equity, diversity, and inclusion initiative.
- Approved continuing zero-fare policy for FY22. GMT will use its ARPA funds for urban area fares. VT Legislature intends to provide funding replacement for rural area fares.
- Approved proposed changes to add service to the White Cap Industrial Park, transition the Middlebury LINK Express route to Tri-Valley Transit, and revert back to the naming structure of urban local routes (removing color coding).
- Held Executive Session to discuss Collective Bargaining negotiations. GMT is in negotiations with three different bargaining units: rural drivers, urban drivers, and the maintenance unit.

#### **MAD RIVER VALLEY PLANNING DISTRICT**

- Presentation on the MRV Community Dashboard and Well Being Survey. Presentation provided an update on the survey responses collected to date, including discussion on how to increase increased participation by Warren residents and youth. The survey will be open for a few more weeks.