

1 **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**
2 **Bylaws Work Group**
3 **Meeting Minutes**
4 **June 8, 2021**

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6 Attendance: Steve Lotspeich, George Clain, Michael Gray
7 Staff: Bonnie Waninger

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9 Technical difficulties delayed the meeting start. Chair Lotspeich called the meeting to order at
10 11:21 am

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12 **Adjustments to the Agenda**

13 S. Lotspeich requested the Work Group meet until 1 pm due to the technical difficulties starting
14 on time. The Work Group agreed to the adjusted meeting time.

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16 **Public Comment**

17 None.

18
19 **Minutes**

20 *M. Gray moved to approve the May 26, 2021 minutes; G. Clain seconded. Motion carried.*

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22 **Bylaw Review**

23 The Work Group discussed Section 403.D, Standing Committees, Regional Plan Committee. Major items
24 of discussion included:

- 25 • Clarified standard language for inclusion of Alternate Commissioners on committees.
26 • Held a substantive discussion about the relationship between statute, bylaws, and committee
27 duties as it relates to bylaw language.
28 • Revised text for purpose statements and duties for the Regional Plan Committee, Project Review
29 Committee, and Municipal Plan Review Committee. The Work Group has recommended the
30 Board align formatting of purpose statements for all committees and create standalone purpose
31 and duty items.
32 • Discussed the working relationship between the Regional Plan and Project Review Committee
33 for changes to Substantial Regional Impact criteria.

34
35 **Next Steps**

36 The Committee meets regularly on the second Tuesday of the month at 11 am and the fourth
37 Wednesday of the month at 10:30 am. The next meetings are scheduled for:

- 38 • Wednesday, June 23rd at 10:30 am.
39 • Tuesday, July 13th at 11:00 am (may be rescheduled or cancelled).
40 • Wednesday, July 28th at 10:30 am.

1

2 **Adjourn**

3 *G. Clain moved to adjourn at 12:51 pm; M. Gray seconded. Motion carried.*

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5 Respectfully submitted,

6 Bonnie Waninger, Executive Director