

CENTRAL VERMONT REGIONAL PLANNING COMMISSION
Bylaws Work Group
DRAFT Meeting Minutes
June 8, 2021

Attendance: Steve Lotspeich, George Clain, Michael Gray
Staff: Bonnie Waninger

Technical difficulties delayed the meeting start. An alternates Chair Lotspeich called the meeting to order at 11:21 am

Adjustments to the Agenda

S. Lotspeich requested the Work Group meeting until 12:30 pm due to the technical difficulties starting on time. The Work Group agreed to the adjusted meeting time.

Public Comment

None.

Minutes

M. Gray moved to approve the May 26, 2021 minutes; G. Clain seconded. Motion carried.

Bylaw Review

The Work Group discussed Section 403.D, Standing Committees, Regional Plan Committee. Major items of discussion included:

- Clarified standard language for inclusion of Alternate Commissioners on committees.
- Held a substantive discussion about the relationship between statute, bylaws, and committee duties as it relates to bylaw language.
- Revised text for purpose statements and duties for the Regional Plan Committee, Project Review Committee, and Municipal Plan Review Committee. The Work Group has recommended the Board align formatting of purpose statements for all committees and create standalone purpose and duty items.
- Discussed the working relationship between the Regional Plan and Project Review Committee for changes to Substantial Regional Impact criteria.

Next Steps

The Committee meets regularly on the second Tuesday of the month at 11 am and the fourth Wednesday of the month at 10:30 am. The next meetings are scheduled for:

- Wednesday, June 23rd at 10:30 am.
- Tuesday, July 13th at 11:00 am (may be rescheduled or cancelled).
- Wednesday, July 28th at 10:30 am.

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2 **Adjourn**

3 *G. Clain moved to adjourn at 12:51 pm; M. Gray seconded. Motion carried.*

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5 Respectfully submitted,

6 Bonnie Waninger, Executive Director