

LEPC #5 Meeting Minutes

June 14, 2021

(Washington County towns of Barre City, Barre Town, Berlin, Cabot, Calais, Duxbury, East Montpelier, Fayston, Marshfield, Middlesex, Montpelier, Moretown, Northfield, Plainfield, Roxbury, Waitsfield, Warren, Waterbury, Woodbury, Worcester and the three Orange County towns of Orange, Williamstown, and Washington)

Present	Organization
Joe Aldsworth, Chair	Barre City Deputy Fire Chief
Beth Burgess	VT 211
Bruce Richardson	Berlin Emergency Management Team
Mike Bard	Waterbury Emergency Management
Jonathan Scott	Central Vermont Medical Center
Grace Vinson*	Central Vermont Regional Planning Commission

* Non-voting Representative

1. CALL TO ORDER

Chair Joe Aldsworth called the meeting to order at 6:37 PM.

2. WELCOME AND INTRODUCTIONS

Introductions were made around the table.

3. ADJUSTMENTS TO THE AGENDA

None.

4. SERC LEPC CONSOLIDATION UPDATE

Grace Vinson provided an update on the consolidation to one statewide LEPC. The SERC is progressing towards the one LEPC model. This takes effect on July 1, so this will be our final LEPC 5 meeting. REMC guidance from VEM is forthcoming. Grace will be reaching out to EMDs and other stakeholders to coordinate the first REMC meeting and provide more information. More information is in the meeting packet.

Chair Joe Aldsworth noted it would be helpful to meet quarterly with EMDs and other stakeholders. There was discussion on meeting virtually versus in person.

5. VEM UPDATE REPORT AND TRAINING OPPORTUNITIES

Harry Schoppmann was not available to attend the meeting. VEM is hosting the following trainings:

- G0191 – ICS/EOC Interface - virtual June 22, 8:00 a.m.— 4:30 p.m.
- Vermont Local Emergency Management Director Course July 20 and July 21, 12:30pm-4:30pm.
- L0146 Homeland Security Exercise & Evaluation Program (HSEEP) - In person St. Michaels College, Colchester August 3 & 4, 8:00 a.m. — 4:30 p.m. Each day
- ICS 300 Intermediate ICS for Expanding Incidents – In person Camp Johnson, Colchester August 6-8, 8:00 a.m. – 4:30 p.m. each day.
- September 2021 Vermont Emergency Preparedness Conference – virtual September 14-16, 12:30 – 4:30 p.m. each day
- In the process of scheduling a ICS 402 class (ICS Overview for Executives/Senior Officials). Will share the date as soon as it is confirmed.

6. VTEMA UPDATE

7. CONSENT AGENDA ITEMS

a) CVRPC TREASURERS REPORT –

b) APPROVE AND AUTHORIZE PAYMENTS – Requesting approval to invoice for April. CVRPC signed additional application in April for \$7,500. Will be spending additional funds on REMC transition. Chair Aldsworth requested CVRPC confirm with Barre City that the transferred funds are finalized. Chair Aldsworth also requested that CVRPC determine where Tier 2 reports and other LEPC documents should be stored once the statewide LEPC takes over. *Chair Aldsworth moved to approve the Treasurers Report and payments via email; Beth B. seconded. Motion carried.*

8. ORGANIZATIONAL COMMITTEES AND REPORTS

a) REPORT OF THE ANNUAL RESPONSE PLAN.

b) WEBPAGE DEVELOPMENT

9. PROGRESS REPORTS

c) FY21 STANDARD \$4,000 APPLICATION –

d) FY21 ADDITIONAL APPLICATION for \$7,500; Vinson noted this grant amendment had just been signed in mid-April and CVRPC would continue the work to implement REMCs and transition to statewide LEPCs.

10. PUBLIC COMMENTS AND RECEIVE GUESTS

11. NEXT MEETING

To be decided at a later date.

12.ADJOURN

M. Bard moved to adjourn; J. Scott seconded. Motion carried.

Respectively submitted by Grace Vinson, Central Vermont Regional Planning Commission

Approved on: _____

DRAFT