



## Central Vermont Regional Planning Commission

### TRANSPORTATION ADVISORY COMMITTEE

**Tuesday, June 22, 2021, 6:30 p.m.**

***Physical Location:* 29 Main Street, Suite 4, Montpelier**  
(Facial coverings required for in-person participation)

**Join Zoom Meeting via Computer, Tablet or Smartphone:**

<https://us02web.zoom.us/j/88981081424?pwd=VUo2UytSSWNnRkt4VUhqdmF1QXhTQT09>

**Meeting ID:** 889 8108 1424 - **Passcode:** 679190

**Dial in via Phone:** +1 929 436 2866

Find your local number: <https://us02web.zoom.us/j/88981081424?pwd=VUo2UytSSWNnRkt4VUhqdmF1QXhTQT09>

Download Zoom here: <https://zoom.us/download>

### Agenda

- 6:30 1) Meeting Commencement
  - a) Roll Call
  - b) Adjustments to the Agenda
  - c) Public Comment
- 6:40 2) Approval of May TAC Meeting Minutes (*Enclosed, Motion*)
- 6:45 3) Election of Officers (*Possible action*)
- 6:55 4) TPI Work Plan (*Christian Meyer, Enclosed, Motion*)
- 7:40 5) TAC Member Round Table
  - a) In person meetings
  - b) Local concerns including project updates and other issues
- 8:00 c) Topics for future meetings
- 6) Adjourn

***Next Meeting July 27, 2021***

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802-229-0389 E Mail: [CVRPC@CVRegion.com](mailto:CVRPC@CVRegion.com)

**CENTRAL VERMONT REGIONAL PLANNING COMMISSION**  
**Transportation Advisory Committee (TAC)**  
**DRAFT Minutes**  
**May 25, 2021**

<b>Attendees:</b>					
	Barre City	Scott Bascom	X	Moretown	Joyce Manchester
X	Barre Town	James West			Dara Torre, Alt
		Sebastian Arduengo, Alt		Northfield	Jeff Schulz
X	Berlin	Bob Wernecke			Jon Ignowski, Alt
	Cabot	John Cookson	X	Orange	Lee Cattaneo
X	Calais	David Ellenbogen	X	Plainfield	Bob Atchinson
		Karin McNeill, Alt	X	Roxbury	Gerry D'Amico
X	Duxbury	Alan Quackenbush	X	Waitsfield	Don LaHaye
	E. Montpelier	Frank Pratt			Harrison Snapp, Alt
	Fayston	Donald Simonini		Warren	Camilla Behn
	Marshfield	Robin Schunk		Washington	Peter Carbee
X	Middlesex	Ronald Krauth	X	Waterbury	Steve Lotspeich
	Montpelier	Dona Bate	X	Williamstown	Richard Turner
		Harold Garabedian, Alt		Woodbury	Chris Koteas
				Worcester	Bill Arrand
<b>Staff:</b>		Christian Meyer			
<b>Guests:</b>		Zoe Neaderland (VTrans); Alice Peal (Waitsfield)			

The meeting was preceded by a presentation by the CCRPC on the Chittenden County I-89 2050 Study. More information can be found and comments can be submitted at <https://envision89.com>.

Chair Steve Lotspeich called the meeting to order at 7:07 pm.

**Roll Call**

Roll was called and a quorum was present

**Adjustments to the Agenda**

No adjustments to the agenda

1 **Public Comments**

2 Zoe Neaderland announced that the State Rail Plan is complete and currently under review by  
3 the Federal Rail Administration.  
4

5 **Review of Draft April Meeting Minutes**

6 *MOTION (Bob Atchinson; Seconded Don LaHaye) to approve the minutes with corrections.*  
7

8 VOTED: Motion passed unanimously.  
9

10 **Nomination of Officers**

11 Nomination of officers will be held at the May meeting with votes to take place at the June  
12 CVRPC TAC meeting

13 **Chair**

14 *Joyce Manchester nominated Steve Lotspeich as Central Vermont Regional Planning*  
15 *Commission Transportation Advisory Committee Chair; Gerry D'Amico Seconded.*

16 **Vice Chair**

17 *James West nominated Bob Wernecke as Central Vermont Regional Planning Commission*  
18 *Transportation Advisory Committee Vice Chair; Don LaHaye Seconded*  
19

20 *MOTION (David Ellenbogen; Seconded Joyce Manchester) that the nominees shall become*  
21 *elected officers at the June meeting if no vote can be held at that time due to a lack of quorum.*  
22

23 VOTED: Motion passed unanimously.  
24

25 **VTrans Project Selection and Prioritization Process**

- 26 • Christian Meyer presented briefly on the process and the regional portion of the VPSP2  
27 scoring workbook. Clarifying questions were asked and the process discussed. Joyce  
28 Manchester verified that the committee was being asked to vote on the TV Scores and  
29 the corresponding ranking of the projects and that the TAC, in future years, may not  
30 always choose to prioritize projects based on the TV score.
- 31 • Zoe Neaderland pointed out that the process is being used to develop a list of 150% of  
32 what is expected to actually be included in the capital program. This allows the Agency  
33 to maintain a full program of projects even if certain project need to be delayed.
- 34 • David Ellenbogen inquired about integrating equity into the scoring process and if that  
35 had been reflected in the scores before the committee. No, equity had not yet been  
36 included in the scoring process.
- 37 • The Committee asked to use the list of projects as presented in the meeting packet and  
38 below.

## CVRPC TV Scores and Rank for the VTrans Capital Program

	TV Score	TV Score Rank
<b>Paving</b>		
Barre-EastMontpelier_Route14	66	1
Bradford-Orange_Route25	47	6
Chelsea-Washington_Rout110	47	6
Montpelier-Marshfield_Route2	64	2
Northfield-Williamstown_Route64	54	4
Peacham-Marshfield_Route232	42	8
Waitsfield-Moretown_Route100	56	3
Worcester-Morristown_Route12	53	5

	TV Score	TV Score Rank
<b>Roadway</b>		
Middlesex-Montpelier_Route2	54	3
Moretown-Middlesex_Route2	60	1
Williamstown_BarreTown_Route14	60	1

	TV Score	TV Score Rank
<b>Traffic and Safety</b>		
BarreCity-BarreTown	46	1
Berlin-Montpelier	44	2
Waitsfield VT100 Intersection VT17	44	2

MOTION (Bob Wernecke; Seconded Richard Turner) *to approve the final transportation values, as scored in the VPSP2 and presented to the committee in the meeting packet for its May 25, 2021 meeting, to also include the Waitsfield VT100 Intersection with VT17 project.*

VOTED: Motion failed.

David Ellenbogen further articulated his concerns with regard to including equity in the scoring process and how that may have influenced how each project scored relative one another. Additional concerns were outlined by other committee members. Zoe Neaderland further acknowledged the absence of equity in the ranking process but highlighted that while this is a new topic for VTrans, it is one they are working on diligently to integrate in their programs across the Agency.

1 MOTION (Joyce Manchester; Seconded Bob Wernecke) *to approve the final transportation*  
2 *values, as scored in the VPSP2 and presented to the committee in the meeting packet for its*  
3 *May 25, 2021 meeting, to also include the Waitsfield VT100 Intersection with VT17 project, and*  
4 *noting that the CVRPC TAC is displeased that the equity criteria were not included in this process*  
5 *and fully expect these criteria will be included in subsequent prioritization rounds.*  
6

7 Discussion: James West asked to clarify that by stating 'next round,' there is no expectation that  
8 these scores voted on in the meeting will be revised? Yes, that is the intention. James West  
9 further added that he would have liked the committee to have additional time to comment on  
10 the program of projects. Staff noted his concerns and fully expected additional opportunity for  
11 comment in futures rounds of prioritization.  
12

13 VOTED: Motion passed unanimously.  
14

15 In closing Zoe Neaderland offered to explore having VTrans present to the TAC on how the  
16 Agency was approaching the integration of equity into this prioritization process and across  
17 programs.  
18

#### 19 **VTrans Bicycle and Pedestrian Program**

20 Staff reiterated that there is a regional letter of support required for the Bicycle and Pedestrian  
21 Program. Please let CVRPC know if you are intending to apply. The application deadline is 1:00  
22 PM on June 4, 2021.  
23

#### 24 **TAC Member Round Table**

25 Alice Peal raised the question to the committee regarding other communities and how they  
26 have addressed pedestrian safety issues and what has been successful. Committee members  
27 thought this would be a good topic to have a speaker address. Christian Meyer said he could  
28 track down someone to present to the group.  
29

30 Additionally, the State Bicycle and Pedestrian Strategic Plan is available online and may add to  
31 this conversation: <https://vtrans.vermont.gov/planning/bpsp>.  
32

#### 33 **Adjourn**

34 MOTION (Don LaHaye; Seconded Lee Cattaneo) *to adjourn*  
35

36 VOTED: Passed Unanimously  
37

38 Meeting adjourned at 8:25PM



## MEMO

Date: June 22, 2021  
To: CVRPC Transportation Advisory Committee  
From: Christian Meyer, Senior Planner  
Re: Draft FFY22 TPI Work Program

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### **☒ Staff requests the TAC approval of the FFY 2022 draft Transportation Planning Initiative work program and budget**

The CVRPC adopts a TPI work plan annually that defines the tasks staff will work on in the coming year. Only those tasks included in the work plan are eligible for funding under the TPI. The FFY 22 draft work plan reflects the updated VTrans guidance on eligible tasks and budget.

While the FFY 22 program remains largely unchanged from FFY 21, notable changes include the following:

#### **Task1: Program Administration**

- No Changes

#### **Task 2: Public Participation and Coordination**

- VLR Coordination
- Support the Transportation Equity Framework Legislative Report
- Participation in the Vermont Strategic Highway Safety Program (SHSP) Education

#### **Task 3: Long Range Transportation Planning**

- Expanded bicycle and pedestrian planning

#### **Task 4: Short Range Transportation Planning**

- Inventorying public transit bus stops
- Support the VTrans Town Road Surface Data Verification.
- Participate in the pilot Intermodal Rail Access Planning
- Assist interested municipalities apply transportation demonstration projects

#### **Task 5: Project Development Planning**

- No Changes

#### **Task 6: Municipal Roads General Permit Support**

- Engage in outreach and education efforts in coordination with DEC and VTrans staff and assist municipalities undertaking roadway erosion inventories, prioritization of needs and developing capital plans
- Track and report all funds spent related to this task
- Assist in making ANR guidance available to municipalities

**Task 7: Other Planning Activities**

- Engage consulting engineer to complete the Northfield Ridge River and Routes implementation feasibility study.

**Budget**

Funding for FFY22 is budgeted at **\$238,877**, this is an increase from \$223,149 budgeted in FFY2021. The TPI is funded through U.S. Department of Transportation Federal Highway Administration, transportation funds appropriated by the Vermont Legislature, Vermont Agency of Commerce and Community Development Municipal & Regional Planning Fund, and CVRPC's member municipalities. The following is a summary of anticipated allocation of funds by task.

<b>Task</b>	<b>Task Description</b>	<b>Agreement Amount</b>
Task 1	Program Administration	\$26,625
Task 2	Public Participation and Coordination	\$32,552
Task 3	Long Range Transportation Planning	\$28,371
Task 4	Short Range Transportation Planning	\$117,667
Task 5	Project Development Planning	\$25,634
Task 6	Municipal Roads General Permit (MRGP) Support	\$3,416
Task 7	Other Planning Activities	\$4,611
<b>Total</b>		<b>\$238,877</b>