

1                                   **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**  
2   **Bylaws Work Group**  
3   **Meeting Minutes**  
4   **June 23, 2021**

5  
6 Attendance: Steve Lotspeich, George Clain, Michael Gray  
7 Staff: Bonnie Waninger

8  
9 Chair Lotspeich called the meeting to order at 10:45 am

10  
11 **Adjustments to the Agenda**

12 None.

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14 **Public Comment**

15 None.

16  
17 **Minutes**

18 M. Gray noted two corrections to the minutes:

- 19       • Line 9 should read: "...delayed the meeting start. ~~An alternate~~ Chair Lotspeich..."
- 20       • Line 13 should read: "...S. Lotspeich requested the Work Group meeting until ~~12:30~~ 1
- 21             pm due to technical..."

22  
23 *G. Clain moved to approve the June 8, 2021 minute as amended; M. Gray seconded. Motion*  
24 *carried.*

25  
26 **Bylaw Review**

27 Major items of discussion included:

- 28       • Section 403, Standing Committees, Transportation Advisory Committee: Discussed
- 29             enabling language on membership and modified language for clarity and alignment with
- 30             language for other committees.
- 31       • Section 404: Added language to clarify relationship among items and for clarity and
- 32             alignment with language for other committees.
- 33       • Section 405: No changes were recommended.
- 34       • Section 406: Discussed the role of the Board and Executive Committee related to
- 35             adoption of the work plan and budget. No changes were recommended.

1 **Next Steps**

2 The Committee meets regularly on the second Tuesday of the month at 11 am and the fourth  
3 Wednesday of the month at 10:30 am. The Work Group cancelled its July 13<sup>th</sup> meeting due to  
4 the Director's vacation. The next meetings are scheduled for:

- 5 • Wednesday, July 28 at 10:30 am.
- 6 • Tuesday, August 10 at 11:00 am.
- 7 • Wednesday, August 25 at 10:30 am.

8

9 **Adjourn**

10 *M. Gray moved to adjourn at 12:08 pm; G. Clain seconded. Motion carried.*

11

12 Respectfully submitted,

13 Bonnie Waninger, Executive Director