

1 **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**
2 **Bylaws Work Group**
3 **Meeting Minutes**
4 **October 5, 2021**

5
6 Attendance: Steve Lotspeich, George Clain, Michael Gray
7 Staff: Bonnie Waninger

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9 Chair Lotspeich called the meeting to order at 5:01 pm.

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11 **Adjustments to the Agenda**

12 None. *M. Gray moved to accept the agenda; G. Clain seconded. Motion carried.*

13
14 **Public Comment**

15 None.

16
17 **Minutes**

18 *M. Gray moved to approve the September 14, 2021 minute as amended; G. Clain seconded.*
19 *Motion carried.*

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21 **Bylaw Review**

22 Reviewed memo with discussion issues and staff recommendations. Took action as follows:

- 23 • Section 403, General: Add “Standing Committees shall have a Chair and Vice Chair,
24 which shall be elected by the committee.” Vacancies were addressed previously in
25 Section 504.B.
- 26 • Section 403, B3.m: Modify language to specify that the Executive Committee can carry
27 out actions adopted by the Board. Resolution: Retain original language: Carry out
28 other actions in accordance with 24 V.S.A. Section [4343\(b\)](#) or as directed by the Board.
- 29 • Did not incorporate member-proposed language related to sending the draft bylaw
30 information to each committee for review prior to submission of revised bylaws to the
31 Executive Committee or Board.
- 32 • Section 403, A.7: Language related to having Committee reports accepted by the Board
33 was incorporated into Section 403.A.8 previously.
- 34 • Section 403, B.3.m: Retained original language, “Carry out other actions in accordance
35 with 24 V.S.A. Section [4343\(b\)](#) or as directed by the Board.”
- 36 • Section 403, F.3: Expanded the Project Review Committee duties to include evaluation
37 of Federal Energy Regulatory Commission (FERC) license applications and renewals. The
38 Work Group directed staff to develop text for review.

- 1 • Section 403, F.2: No action. Clain will review his notes to determine whether he can
- 2 ascertain what the original discussion included.
- 3 • Section 403, G.4: Remove “and be advisory to”.
- 4 • Section 502, Elections: Deferred discussion to the next meeting.
- 5 • Section 503.C: Added new language, “If the other body does not designate a term, the
- 6 term shall be one year, from July 1 (or the date of appointment) to June 30.”
- 7

8 **Next Steps**

9 The Committee meets regularly on the second Tuesday of the month at 11 am and the fourth
10 Wednesday of the month at 10:30 am. The next meetings are scheduled for:

- 11 • Tuesday, October 12 at 11:00 am
- 12 • Wednesday, October 27 at 10:30 am – potential need to reschedule due to member
- 13 conflict.
- 14 • Tuesday, November 9 at 11 am.
- 15

16 **Adjourn**

17 *M. Gray moved to adjourn at 5:55 pm; G. Clain seconded. Motion carried.*

18
19 Respectfully submitted,
20 Bonnie Waninger, Executive Director