

1 **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**
2 **Bylaws Work Group**
3 **Meeting Minutes**
4 **October 27, 2021**

5
6 Attendance: George Clain, Michael Gray, Steve Lotspeich
7 Staff: Bonnie Waninger

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9 Vice Chair M. Gray called the meeting to order at 5:01 pm.

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11 **Adjustments to the Agenda**

12 None.

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14 **Public Comment**

15 None.

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17 **Minutes**

18 *G. Clain moved to approve the October 12, 2021 minutes as amended; M. Gray seconded. In*
19 *discussion, Clain noted that the Section 1004 issue has not been resolved. The “Resolution” text*
20 *should be replaced with “Text was discussed to clarify actions and will be reviewed at the next*
21 *meeting.” Motion carried.*

22
23 **Bylaw Review**

- 24 • Section 403, Project Review Committee: Approved language adding Federal Energy
25 Regulatory Commission (FERC) license applications and renewals as Committee duty.

26
27 S. Lotspeich joined the meeting at 5:18 pm and assumed the Chair role.

- 28
29 • Section 501, Nominations: Clarified that the final slate submitted to the Board by the
30 Nominating Committee is a draft as additional candidates may be nominated from the
31 floor.
32 • Section 901, Insurance: Approved language related to Public Officials liability insurance.
33 • Section 1004, Amendments to Bylaws: Clarified the proposed process for bylaw
34 amendments.

35
36 Lotspeich briefly walked the Work Group through a draft transmittal memo for the Executive
37 Committee. The Committee will review the memo at its next meeting.

38
39 **Next Steps**

40 The final Work Group meeting is scheduled for Tuesday, November 16 at 10:30 am. The

1 agenda will include a final review of the bylaws and review of a transmittal memo to the
2 Executive Committee. The Work Group requested staff verify when the legal review occurred
3 during the previous bylaw update.

4

5 **Adjourn**

6 *M. Gray moved to adjourn at 6:30 pm; G. Clain seconded. Motion carried.*

7

8 Respectfully submitted,

9 Bonnie Waninger, Executive Director