

1 **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**
2 **Nominating Committee**
3 **MEETING MINUTES**
4 **September 28, 2021**

5
6 Present: Gerry D’Amico, Peter Carbee
7 Staff: Bonnie Waninger

8
9 Vice Chair Gerry D’Amico called the meeting to order at 4:08 pm.

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11 **Adjustments to the Agenda**

12 G. D’Amico requested that the Committee elect a new Chair.

13
14 **Election of Chair**

15 P. Carbee nominated G. D’Amico as Chair. D’Amico accepted the nomination. There being no
16 further nominations for Chair, D’Amico closed nominations. Carbee cast one vote for D’Amico
17 as Chair, and D’Amico was elected Chair of the Committee.

18
19 **Public Comment**

20 None.

21
22 **Minutes**

23 *P. Carbee moved to accept the March 24, 2021 minutes as presented; G. D’Amico seconded.*
24 *Motion carried.*

25
26 **Review Clean Water Advisory Committee Adopted Rules of Procedure**

27 The Committee briefly discussed the Clean Water Advisory Committee’s (CWAC) purpose and
28 duties.

29
30 **Review Positions and Consider Candidate Qualifications**

31 The Committee reviewed CWAC vacancies and candidate interest. Committee members
32 expressed interest in ensuring geographic diversity and communities of different sizes were
33 represented on the CWAC.

34
35 **Recommend Candidates for Board Consideration**

36 By consensus, the members agreed to nominate Emily Ruff of Orange to the municipal seat and
37 Joseph Whalen of Montpelier to the interested stakeholder seat. The Committee asked that
38 staff thank the other candidate for their interest in serving and encourage them to apply again
39 in the future.

40

1 **Discuss Brownfield Committee Vacancy and Nomination Process**

2 B. Wanager revised the committee purpose and membership and described how the vacancy
3 occurred. Heather Greenfield has accepted another position in the City and will no longer serve
4 as Barre City's Alternate Commissioner.

5
6 Wanager shared the Nominating Committee's previous work to assess interest of
7 Commissioners and Alternates for the Brownfield Committee. She shared that Janet Shatney
8 had expressed interest in becoming a member of the Brownfield Committee. Nominating
9 Committee members noted that they had previous planned to recommend Shatney be on the
10 Brownfield Committee until they realized Barre City would have two seats on it. By consensus,
11 the Nominating Committee agreed to nominating Janet Shatney to fill the vacant seat on the
12 Brownfield Committee.

13

14 **Next Steps**

15 Wanager will draft memorandums to the Board providing the Committee's nominations and
16 forward it to the Committee members for comment. Members were urged not to discuss the
17 letter via email. D'Amico will have final approval of the letter before it is included in the Board
18 packet.

19

20 **Adjourn**

21 *P. Carbee moved to adjourn at 4:43 pm; G. D'Amico seconded. Motion carried.*