

Winooski River Basin Water Quality Council Meeting

July 21, 2022

Agenda

- 1:00 Call to order & Roll call
- 1:05 Updates to agenda
- 1:10 Public Comment
- 1:15 Review & approve minutes from June 16, 2022 meeting
- 1:20 Discussion / Election of Chair & Vice-Chair
- 1:50 Review & Discuss Draft Winooski BWQC Bylaws
- 2:10 Review & Discuss Public Participation Policy Ideas
- 2:30 Overview of CWSP Policies
- 2:55 Upcoming training opportunities & Agenda items for next meeting
- 3:00 Adjourn

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Bylaws Discussion

- ◆ UPDATED: Member Terms (see pages 2 – 3)
- ◆ NEW: Removal of Member (see page 3)
- ◆ UPDATED: Code of Conduct (see pages 5 – 6)
- ◆ UPDATED: Conflict of Interest (see pages 6 – 7)
- ◆ Other input:
 - ◆ make it clear when alternates are part of the quorum and are voting members – is Section 406 good enough? See page 2.

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Public Participation Policy Discussion

PRACTICES

The BWQC considers public participation to be of great importance. To promote public participation consistent with the above policy, the BWQC will:

- ◇ comply with Vermont's Open Meeting Law;
- ◇ use plain language in their communications;
- ◇ document the method(s) used to rank and prioritize projects for advancement and make this documentation publicly accessible and available upon request;
- ◇ provide public access to the data used to rank and prioritize projects for advancement;
- ◇ include a public comment period on the agenda of every meeting; and
- ◇ allow members of the public to comment on specific project proposals prior to member deliberation, ranking and prioritization of potential projects.

Public Participation Policy Discussion

AMENDMENT & REFINEMENT

This policy was developed as part of the CWSP start-up phase. It may be amended as deemed appropriate by the BWQC. Within **6** months of adoption of this policy the BWQC shall solicit input on the policy from BWQC partners and the public. The CWSP and BWQC will also revisit the policy within **12** months of the adoption of a Public Participation Plan.

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CWSP Policies

1. BWQC Bylaws – BWQC to co-write / review
2. Public engagement / participation – BWQC to review
3. Procurement / sub-grant guidance – BWQC to review
4. Records retention
5. Internal controls – dissolution, accounting and financial management practices (defined in Rule)
6. Personnel policy – compliant with state & federal law
7. Conflict of interest

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Upcoming Trainings

- ◆ **Training Purpose:** a presentation and conversation on the Vermont Abenaki perspective on water for the [Clean Water Service Delivery Act \(Act 76 of 2019\) clean water network, including Clean Water Service Providers, Basin Water Quality Councils, and project implementers, such as watershed groups, conservation districts, and other interested partners.](#)
- ◆ **Prepare:** It is recommended that attendees view the [Nebi film prior to attending this event.](#)
- ◆ ~~**Date/Time:** Friday, June 17, 2022, 9:00 am (estimated to conclude at 10:30 am)~~
- ◆ ~~**Attend Remotely:** A Zoom meeting link will be emailed to those who RSVP to attend virtually prior to the training.~~
- ◆ ~~**Attend In-Person:** The in-person meeting location has changed to the Waterman Building Memorial Lounge, 85 Prospect St, Burlington, VT 05401 [Campus Map | University of Vermont \(uvm.edu\).](#)~~
- ◆ **Recording:** This training was recorded. You can watch from the [Lake Champlain Sea Grant website](#) or on the [Vermont Clean Water Initiative YouTube page.](#)

Agenda Items for Next Meeting

- ◆ Next meeting is scheduled for Thursday, August 18, 2022
- ◆ Procurement & sub-grant policy review
- ◆ Updated DEC guidance – Chapter 6
- ◆ Other ideas
 - ◆ Tools – Interim P Calculator Tool
 - ◆ Plans – Winooski Tactical Basin Plan Updates
 - ◆ Resources – Watershed Projects Database