

1 **CENTRAL VERMONT REGIONAL PLANNING COMMISSION**
2 **Executive Director Search Committee**
3 **Draft MINUTES**
4 **October 13, 2022 Meeting**

5
6 Present:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Steve Lotspeich | <input checked="" type="checkbox"/> Laura Hill-Eubanks | <input checked="" type="checkbox"/> Peter Carbee |
| <input checked="" type="checkbox"/> Robert Wernecke | <input checked="" type="checkbox"/> Dara Torre | <input type="checkbox"/> Lee Cattaneo (alternate) |
| | | <input type="checkbox"/> Janet Shatney (alternate) |

7 Staff: None

8 Guests: None

9
10 **Call to Order**

11 S. Lotspeich called the meeting to order at 5:30 pm.

12
13 **Adjustments to the Agenda**

14 None.

15
16 **Public Comment**

17 None.

18
19 **Minutes**

20 Motion to approve by P. Carbee, second by L. Hill-Eubanks, carried.

21
22 **Executive Session** - 1 V.S.A. § 313(a)(3), Personnel

23 The group discussed the need for executive session and decided that no executive session was needed
24 since we would not discuss matters related to personnel.

25
26 **Search Process**

27 The group discussed the need to distribute resumes as received for review to the full committee, the
28 need to develop review criteria and the weighting and scoring of the criteria, as well as the need to
29 make a short list.

30
31 Applications are due November 9, 2022. R. Wernecke will check his files to see what was used last time.
32 S. Lotspeich will check materials provided by B. Waninger and review with D. Torre before sharing with
33 team.

34
35 **Next Meeting**

36 The Committee set its next meeting for October 26, 2022 at 5:00 pm via Zoom.

37
38 **Adjourn**

39 *R. Wernecke moved to adjourn at 6:16 pm; L. Hill-Eubanks seconded. Motion carried.*

40
41 Respectfully submitted,

42 R. Wernecke